

Academic Bulletin



DUQUESNE
UNIVERSITY

SCHOOL OF LAW

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Message from the Dean

The Duquesne University School of Law is a community of scholars, faculty and students who are devoted to the study of law and to the pursuit of the highest standards of professionalism. Your academic career at Duquesne is only the beginning of a lifetime of challenges and opportunities that will demand the very best use of your talents as you achieve excellence.

The Duquesne University School of Law serves the needs of the people of this region and beyond. At Duquesne, you will become a very fine lawyer, but you will also learn that life's greatest joys are realized in our service to others. As the Law School's motto states, "Salus Populi, Suprema Lex," or, "The people's welfare is the highest law."

As a relatively small but nationally-competitive law school, Duquesne is well aware of its strengths in the areas of legal advocacy, business and commercial law, taxation, clinical legal education, constitutional law, international law, legal research and writing, and legal ethics. We are very proud of our diverse curriculum that serves to bring out the very best of our faculty and students. Our classes are small, our tuition is affordable, and our faculty enjoys the reputation as one of the finest teaching faculties in the nation. We are constantly improving our already impressive Law School facility, and our placement rate for students continues to be extremely high after graduation.

Of course, every community needs some set of rules. That is the purpose of this Bulletin. It is the first source you should check if you have a question about the Law School, its policies and operations, and most importantly, what is expected of you. In keeping with our tradition, if you need our help, the doors to the deans' and administrative offices are always open to serve you.

Warm regards,

Ken Gormley
Interim Dean

School of Law Mission Statement

It is the mission of Duquesne University School of Law to train lawyers to a high degree of professional skill with a special, Catholic sensitivity to ethical and moral concerns. The Duquesne Lawyer knows the law both in a comprehensive fashion and increasingly in a range of highly specialized areas such as tax and corporate law, litigation, law and forensic sciences, international law and the law of electronic commerce. The Duquesne Lawyer is well-trained in the law, but also understands the difference between what the law allows us to do and what we should do—the difference between what is legal in a given situation and what is right. He or she will always be highly competent in the details of the law, but more than that, will temper this technical skill with wisdom, compassion and prudence. We train professionals in the law at Duquesne, but we also train professionals with a sense of justice.

Duquesne University School of Law Philosophy and Objectives

In pursuing Duquesne University's educational philosophy, the School of Law espouses the belief that the product of education is the person of true character who thinks, judges and acts constantly and consistently in accordance with right reason within a view to one's ultimate end. It aims to facilitate the development of purposeful character, intellectual accomplishment, emotional and social maturity and professional efficiency. It understands that the adequate preparation of a student for the legal profession involves the development of a special character, a special competency and a special disposition.

The Duquesne School of Law has particular objectives which are:

To direct and assist the student in the acquisition of fundamental principles of law and of an awareness of the influence of political, social and economic forces on particular applications of such principles;

To stimulate and encourage the student to form habits of sound judgment based upon complete analysis, thorough research and proper evaluation;

To develop facility in legal research by acquainting and familiarizing the student with proper use of computer-assisted legal information systems and legal publications including the various citations, digests, encyclopedias and case annotations;

To develop facility in legal analysis, research, and writing through the preparation of legal memoranda and appellate briefs;

To awaken in the student a proper respect for civil authority, a sincere love of truth, a deep sense of justice, a tempering spirit of equity and an enduring habit of fortitude;

To engender in the student an abiding consciousness of the social obligation of an attorney as an officer of the court, of the fiduciary nature of the client-attorney relationship, and of the moral responsibility of the individual attorney.

Duquesne University Mission and Goals

Duquesne University of the Holy Spirit is a Catholic university, founded by members of the Spiritan Congregation, and sustained through a partnership of laity and religious.

The motto of Duquesne University is *Spiritus est qui vivificat*, "**It is the Spirit who gives life.**" Enriching the life of the mind and the life of the spirit of every member of its community is the mission of Duquesne.

It is Duquesne University's special trust to seek truth and to disseminate knowledge within a moral and spiritual framework in order to prepare leaders distinguished not only by their academic and professional expertise but also by their ethics, and guided by consciences sensitive to the needs of society.

Therefore, Duquesne is a community of students, faculty, administrators, and others who are willing to make these commitments:

- To create undergraduate and graduate education of the highest quality in liberal and professional disciplines.
- To examine the moral and ethical foundations of their thought and action, and to develop their personal values and ethical commitment.
- To participate in an ecumenical dialogue open to all beliefs.
- To extend educational opportunities to those with special financial, educational, and physical needs.
- To promote world community through the development of an international and intercultural vision of the global needs and international responsibilities for peace, justice, and freedom.

Duquesne serves God by serving students—through an academic community dedicated to excellence in liberal and professional education, through profound concern for moral and spiritual values, through the maintenance of an ecumenical atmosphere open to diversity, and through service to the Church, the community, the nation, and the world.

Complemented by a broad spectrum of nonacademic activities and programs, the curriculum at Duquesne University is designed to prepare young men and women who, upon entering their chosen careers, will possess a broad, well-balanced and fully integrated education and perspective of themselves and the world.

The History of Duquesne University and the School of Law

Duquesne University History

Duquesne University first opened its doors as the Pittsburgh Catholic College of the Holy Ghost in October 1878 with an enrollment of 40 students and a faculty of seven. From a humble original location on Wylie Avenue in the City's Uptown section to its present beautifully self-contained campus, Duquesne provides a hill-top vista overlooking one of the nation's most attractive cities.

Today Duquesne University is a progressive educational facility which has more than tripled from its early 12.5 acres to its present, self-enclosed 49-acre campus overlooking the city of Pittsburgh. Tree-lined brick walkways lead to academic buildings, living-learning centers, research and recreational facilities.

Duquesne's academics are recognized both nationally and internationally. Every state in the Union and more than 75 countries are represented in the Duquesne family, and our mission of service drives our outreach across the country and the globe.

Duquesne's recent growth has been tremendous with students in ten schools of study including the College and Graduate School of Liberal Arts (1878); and the Schools of Law (1911); Business (1926); Education (1929); Nursing (1937); Health Sciences (1990); School of Natural and Environmental Sciences (1994) and the School of Leadership and Professional Advancement (2001). Duquesne's ten schools offer degree programs on the baccalaureate, professional, master's and doctoral levels.

Law School History

In 1911, the Law School became the first professional school added to the University under its 1878 Charter from the Commonwealth of Pennsylvania. The Law School opened its doors in the George Building, located on Fourth Avenue in downtown Pittsburgh. With humble beginnings, the roll for the first class, consisting of 12 students, was called on September 25, 1911.

The Law School began as an evening program only. The early educational philosophy of the Law School, which survives in large part to this day, was to create an academic program to accommodate those individuals who might otherwise be unable to study law in a traditional, full-time day program. Duquesne's objective of providing legal education to individuals with family and work obligations led Duquesne to the creation of the only Evening Division law school in the region. And now, nearly 100 years later, with three distinct academic programs, (Full-Time Day, Part-Time Day and Evening Division) the Law School's Evening Division continues to meet its original objective of providing access to legal education while serving as an integral part of the spirit and mission of the Duquesne University School of Law.

Duquesne University School of Law Has a Home...Pittsburgh

"If Pittsburgh were situated somewhere in the heart of Europe, tourists would eagerly journey hundreds of miles out of their way to visit it. Its setting is spectacular: between high bluffs, where the Monongahela River and the Allegheny River meet to form the Ohio. Driving in from the airport, one gains a first, startling glimpse of the city at the end of a highway tunnel through Mt. Washington: a conventionally pretty rural landscape suddenly gives way to the whole sweep of the city, with its bridges and skyscrapers. At the apex of what Pittsburghers have always called their Golden Triangle, an area of two hundred and fifty-odd acres of level bottom land that makes up the city's traditional downtown are a grassy park and a fountain, which mark the site of the eighteenth-century Fort Pitt."¹

Pittsburgh may be one of the most functional and stable metropolitan areas in America. Duquesne University and its School of Law share many of Pittsburgh's attitudes and its dreams of the future. As such, both the University and the School of Law are vital community participants. Located adjacent to downtown Pittsburgh, Duquesne University's modern hilltop campus is readily accessible to the business, entertainment and shopping centers of the city, while still offering students the privacy and peace of its own self-enclosed 48-acre site.

Long noted as one of the world's great corporate centers, Pittsburgh combines the features of urban living with many of the charms and personal characteristics of a much smaller town. One of the largest corporate headquarter centers in the U.S., Pittsburgh was also shown, in a recent survey by Rand-McNally, to be America's most livable city. It is the home to Alcoa, H.J. Heinz, U. S. Steel, PPG, and one of the premiere health care centers in the world. This corporate environment has sustained a need for legal activity. As a result, numerous major law firms are headquartered or have established a strong official presence in Pittsburgh.

Once ridiculed as "The Smokey City," Pittsburgh's renaissance has made it both clean and safe, encouraging a special quality for urban living and social activity. Students can choose from a wide range of cultural events and institutions. Duquesne students can visit such points of interest as the Pittsburgh Zoo, Carnegie Museum of Art and History, Scaife Gallery, the Aviary, Carnegie Science Center and Buhl Planetarium, Pittsburgh History and Landmarks Museum, Duquesne Incline and Phipp's Conservatory. The world-renowned Pittsburgh Symphony Orchestra,

Pittsburgh Opera, and Pittsburgh Ballet Theatre perform regularly at the elegant Heinz Hall for the Performing Arts and at the Benedum Center. For those that enjoy the theater, there is the Pittsburgh Public Theater, local college drama departments and programs, and a wide variety of summer and after-dinner theaters.

Directly across the river from campus is Mount Washington, the highest point in Pittsburgh, which offers a spectacular view of the city and its surroundings, particularly at night. Market Square and Station Square are redeveloped areas in the heart of downtown Pittsburgh and are centers for dining, culture and entertainment. The Strip District offers a blending of the old with the new; an open market setting from the early 1900s with the newly developed sites for dining and entertainment. The Oakland and Shadyside areas in the eastern end of the city are major entertainment and nightlife centers and cultural areas.

Seasonal events include the Three Rivers and Shadyside Arts Festivals, and the International Folk Festival; three prestigious events which draw national attention. The success of the various professional and major college sports teams has won for Pittsburgh the title of "City of Champions." The Pirates and six-time Super Bowl Champion Steelers play at PNC Park and Heinz Field, respectively. The three-time Stanley Cup Champion Pittsburgh Penguins perform in the nearby Mellon Arena, one of the largest indoor sports facilities in the United States and one of the few retractable domes in the world, located only two blocks from the Duquesne campus. The Duquesne University "Dukes" sports teams use the on-campus facility, The A. J. Palumbo Center. In addition, Pittsburgh has other parks and facilities for participatory sports such as tennis, golf, running, hiking, skiing and skating available throughout the Pittsburgh area.

¹ Gill, B. New Yorker Magazine, January 9, 1989.

Special Programs

Early Admissions Program

The Early Admissions Program is specifically designed for undergraduate students from various academic institutions, with outstanding academic credentials, who have distinguished themselves at the undergraduate level. This program is designed to provide special academic opportunities for truly qualified students to earn both an undergraduate degree and a law degree.

Upon application, all applicants for this highly-selective program must schedule an interview with the Law School's Director of Admissions. This interview should be scheduled after the student has taken the LSAT, but the results of the LSAT need not be available to the School of Law at the time of the scheduled meeting with the Director of Admissions. Under the early admissions program, students may receive a Bachelor's degree from their undergraduate institution after completing 90 credits of undergraduate work and the successful completion of the first 30 credits of law school.

The early admissions program is only open to those applicants who have completed all 90 credits of their undergraduate work at the following schools: Assumption College; Bethany College; Carlow University; Carnegie Mellon University (College of Humanities and Social Sciences); Duquesne University (College of Liberal Arts, School of Business, School of Natural and Environmental Sciences, Saturday College); Gannon University; Juniata College; Mercyhurst College; Pennsylvania State System of Higher Education (Bloomsburg University, California University, Cheyney University, Clarion University, East Stroudsburg University, Edinboro University, Indiana University, Kutztown University, Lock Haven University, Mansfield University, Millersville University, Shippensburg University, Slippery Rock University, West Chester University); Saint Bonaventure University; Saint Francis University; Saint Vincent College; Seton Hill University; Washington & Jefferson College; Waynesburg College; and Westminster College. Transfer students are not eligible to participate in this program.

Eligibility

Eligibility for the program generally requires a minimum cumulative grade point average of 3.5 (a minimum of 90 credits), completion of all undergraduate curricular requirements and a minimum Law School Admission Test (LSAT) score in the 60th percentile. Students interested in applying for this program should take the LSAT in the fall or winter of their junior year. A letter of recommendation from their advisor to the Director of Admissions for the School of Law is also required.

Joint Degree Programs

The foundation of legal education at Duquesne has necessarily remained the same. Societal changes continue to have, however, a profound effect on the School of Law curriculum. Lawyers are called upon, either as planners or advocates, to reconcile the interests of people and institutions. As the demands of society invariably become more complex, legal education has responded by adjusting its focus on society's shifting commercial, social and political needs. Candidates for joint programs must be admitted to each school independently.

All law students enrolled in joint degree programs are required to consult with the Law School Registrar concerning graduate courses to be taken outside of the Law School. Joint degree law students are required to provide the Law School Registrar with a copy of their graduate elective course schedule.

The School of Law is presently engaged in exploring other joint graduate degree programs. Please confer with the Director of Admissions.

Juris Doctor and Master of Science in Environmental Science Management

Duquesne's School of Law and School of Natural and Environmental Sciences cooperate in a program that enables a student to earn both the Juris Doctor and Master of Science in Environmental Science and Management degrees (in four years rather than the usual five). Candidates for this program apply to each school independently and, upon admission, are expected to consult with the Program Director in each school to plan their respective programs.

Candidates may begin their cooperative program either in the School of Natural and Environmental Sciences or in the School of Law. In either case, the first year of study in the School of Law is taken solely in the School of Law. The remainder of the program may be taken jointly in the School of Law and the School of Natural and Environmental Sciences. Candidates must begin their study in the School of Law prior to substantially completing the requirements for the Master of Science in Environmental Science and Management degree.

Students are permitted to enroll in up to 15 credit hours of course work per semester including courses from both disciplines. Students may be permitted to enroll in up to three credit hours in the School of Law clinical course work, in addition to the six credit hours, required by the program. Specific course requirements and limitations for the program may be obtained by contacting The School of Law Admissions Office.

Juris Doctor and Master of Divinity

Duquesne's School of Law and the Pittsburgh Theological Seminary offer a double competency program that enables a student to earn both the Juris Doctor and Master of Divinity degrees in five academic years. The joint degree program is limited to four students per year. Candidates must begin their study in the School of Law prior to substantially completing the requirements for the Master of Divinity.

Juris Doctor and Master of Business Administration

Duquesne's School of Law and Graduate School of Business Administration cooperate in a program that allows a student to earn both the Juris Doctor and Master of Business Administration degrees (in four years rather than the usual five). Candidates for this program apply to each school independently and, upon admission, are expected to consult with the Program Director in each school to plan their respective programs.

Candidates may begin their cooperative program either in the School of Business or in the School of Law. In either case, the first year of study in the School of Law is taken solely in the School of Law. The remainder of the program may be taken jointly in the School of Law and the School of Business. Candidates must begin their study in the School of Law prior to substantially completing the requirements for the Master of Business Administration degree.

Juris Doctor and Master of Health Care Ethics

The McAnulty College Graduate School of Liberal Arts and the Law School offer a joint J.D./M.A. degree program in Health Care Ethics. The program, which includes required experiences in clinical settings, is offered in conjunction with Duquesne University's Center for Health Care Ethics. Students who wish to pursue practice in health-related fields can complete the program in three to four calendar years. Students are not eligible for this program if they have substantially completed course work in either program. Interested students are advised to consult with the directors of the Law School's Office of Admissions and the Center for Health Care Ethics.

Foreign Lawyer LL.M. Degree Program

The Duquesne University School of Law offers a Foreign Lawyer LL.M. degree to candidates who have already completed legal studies in their respective home country outside the United States. The Program consists of a Day Division and an Evening Division. The Day Division program is completed in one year, requiring two full semesters of course work followed by a thesis and oral defense of the thesis during the summer. The Evening Division program is completed in two years, requiring four semesters of course work followed by a thesis and oral defense in the second summer. Enrollment is limited to allow for individual attention to LL.M. students within the Duquesne community. Students may only begin the LL.M. in the Fall Semester each year.

Applications are available on-line at: www.law.duq.edu/Academics/AcaPgmLLM.html and from the Law School Admissions Office. Application deadline is April 30 of the year in which a candidate wishes to enter the Program. A TOEFL score of 600 (paper) or 250 (electronic) is generally required.

The curriculum features a selection of required core American law courses with a variety of eligible elective courses. The week before classes begin in the Fall Semester, an orientation to the Duquesne University School of Law and the American Legal System will be conducted for all LL.M. students.

International Legal Studies

Summer Study of Law in Beijing, China

The study of law in Beijing, China is now available and sponsored by the Duquesne University School of Law and hosted by the China University of Political Science and Law (CUPL), China's largest and most prestigious law school and the only graduate school of law in the capitol. This program is available to American and other English-speaking law students, on site, in Beijing. Duquesne and China University of Political Science and Law have maintained an exchange program since 1990. With China playing an increasing role in global commerce and politics, an understanding of the Chinese legal system and its cultural roots is vital.

All classes are taught in English.

Students who satisfactorily complete the program receive four and one-half hours of ABA-approved credit and a certificate of completion. Student evaluation and grading are entirely within the discretion of Duquesne University. More than 500 students from over 100 American, Canadian, European, Australian and South American law schools have participated in the summer program. The program features a comprehensive survey of the Chinese legal system and its laws.

This intensive, three-week program provides students with an understanding of the Chinese legal system, the Peoples Republic of China's domestic and foreign economic laws, and the role of Chinese and foreign lawyers in implementing those laws. Among the topics covered are: Chinese legal history; the current Chinese legal system; the practice of law in China by foreign lawyers; constitutional law, civil law and procedure, criminal law and procedure, domestic and foreign economic contract law, corporate law, real estate law, intellectual property, foreign investment and tax law, marriage law, inheritance, mediation and arbitration, and Chinese language and culture.

Past attendees listed the following as contributing to the success of the program: the central location of the program; friendly atmosphere; free afternoons; good hotel facilities; high quality of the professors; cultural experience; comprehensive program materials; impressive substance of the program; the sense of security provided by the China University of Political Society and Law and Duquesne on-site professors; interaction with Chinese scholars, lawyers and students; and meeting other American students with similar interests.

ABA on-site evaluations have repeatedly described the China Program as being outstanding and innovative.

Summer Study of Law in Ireland

With a population greater than the United States, an enormous world market impact, and the ethnic origin to millions of Americans, Europe is more relevant and important to students of law—especially American students of law—than ever before. And what better place than Ireland, with a worldwide diaspora equal to the population of Spain, and an ethnic heritage spread around the world, to study European and international law? Duquesne has established a network of partner institutions in both the Republic of Ireland and the province of Northern Ireland to provide the most educationally and culturally rewarding summer study possible. In Dublin, the law faculty of University College Dublin teach the Law of the European Union and International Arbitration and Dispute Resolution in Oscar Wilde’s family home on Merrion Square—a home now part of the American College Dublin. In Belfast, one of Europe’s leading centers for the study of the law of human rights, faculty from the University of Cardiff teach International Human Rights Law at the Queen’s University of Belfast.

The Ireland program is approved by the ABA for four and one-half credit hours. Classes are held in the mornings, leaving afternoons and weekends free to discover Dublin and Belfast. Visits to the courts, the parliaments, and the training centers for barristers and solicitors are included as well as several dinners and an evening at the Irish National theater.

Summer Study of Law in Vatican City

Duquesne University School of Law is the first American law school to offer a summer program for law students in Vatican City State. True to its location, the program focuses on areas of the law related to its world-famous site. The three courses offered in the four and one-half hours of ABA-approved credit curriculum include a Survey of Roman Catholic Canon Law, Roman Law and the Legal Process for Canonization (the declaration of sainthood) and are taught by full-time faculty of the Duquesne University School of Law.

This program is scheduled for June of each year, and classes are offered during the morning only, leaving the rest of the day free for students to explore Rome and the rest of Italy.

Students are housed in the Catholic guesthouses located near Vatican City, a short walk to the front door of St. Peter’s Basilica which houses the burial site of the first pope and which adjoins the Vatican Palace, home to the current pontiff.

Grades earned during any Summer Session are part of a student’s academic record for the succeeding academic year. If a student is academically dismissed subsequent to completing a Summer Session course, the grade earned in that Summer Session course will not become part of his/her academic transcript. Any such student shall be entitled to a certification from the Office of the Associate Dean concerning the grade earned in that Summer Session course.

Duquesne University School of Law

Clinical Education

Clinical education at Duquesne University School of Law is an instructional cornerstone and one of the reasons why a Duquesne legal education is both comprehensive and distinctive. For more than 50 years, the School of Law has utilized a variety of clinical education techniques to better prepare its students for the practice of law, to introduce them to employment opportunities and to remind them of the time-honored tradition of pro bono service to the public and to individuals who otherwise would not have access to legal services. Present clinical opportunities at the law school are divided into two primary groups: in-house clinics that together make up “the law firm of the law school”, and externship placements established in conjunction with various federal and state entities and with non-profit organizations.

Since 1981, the School of Law has been committed to expanding the clinical legal education tradition by dedicating part of the School of Law facilities specifically for clinical education and by appointing a full-time director and staff. Presently, the law school clinics occupy their own facilities in Fisher Hall adjacent to the law school building. The Hugo L. Black Law Clinic offices, along with the John H. Kirkwood Conference Room, provide a professional law office setting for clinic students who are engaged in client representation under the supervision of faculty and supervising attorneys.

IN-HOUSE CLINIC PROGRAMS AND SIMULATION COURSES

Duquesne University School of Law has created an array of in-house clinics in which students provide legal services to actual clients under the supervision of clinical professors and supervising attorneys. Some clinics are semester-long clinics, while some are year-long clinics. The number of credits students receive may vary from 3 to 6. Each clinic demands a commitment of at least 8-10 hours per week devoted to client representation, and 2 hours per week in classroom sessions. Due to the concentration of skills training involved in these in-house clinics, all or part of the credits may be designated as “non-traditional” and will count towards the nine elective credits in non-classroom program limitation of the law school. Details concerning the credit allotments and scheduling of any clinic may be obtained from the Registrar or from the Director of Clinical Legal Education.

Center for the Bill of Rights Civil Rights Litigation Clinic

The Center for the Bill of Rights (CBR) is a semester-long in-house clinic that engages in civil rights litigation and advocacy. Students will participate in weekly training sessions addressing the applicable substantive and procedural law. Beyond the classroom, students will be trained in case intake, interviewing, client counseling, fact investigation, case analysis, negotiation, research, drafting of motions and other pleadings and documents. Qualified students may be certified and may have the opportunity to argue motions and appear at hearings. **Class is limited to 10 students.** Prerequisite: Constitutional Law

Civil and Family Justice Law Clinic

Students enrolling in the Clinic have the opportunity to choose to act as certified legal interns at several different sites including: Neighborhood Legal Services Association, KidsVoice,

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Parent Advocates, and the Allegheny County Law Department. They will be required to attend a substantive class regarding the following issues for two hours each week: interviewing, counseling, negotiating and representing individuals at hearings in family court and some civil matters. Students also take part in the Family Law Division of the Allegheny County Court of Common Pleas Pro Se Motion Project, which assists underprivileged clients representing themselves in family court. **Class is limited to 20 students.** Prerequisite: Family Law

Community Enterprise Clinic

The Community Enterprise Law Clinic is a transactional clinic that provides legal counseling and representation to non-profit groups and organizations that are committed to effecting change through economic and community development in distressed communities in Greater Pittsburgh. While providing pro bono legal assistance to neighborhood and regional community non-profit organizations, clinic students acquire and sharpen a particularly valuable set of lawyering skills: client interviewing, file maintenance, effective representation before regulatory agencies, and time management. Student attorneys provide a broad range of transactional services, including preparation of incorporation documents, bylaws, registration with Bureau of Charitable Organizations, trademark application, and applications for recognition of 501 (c)(3) or 501 (c)(4) tax exempt status. **Class is limited to 10 students.**

Criminal Advocacy Clinic

The Criminal Advocacy Clinic provides students with an opportunity to assist in the Office of Conflicts Counsel, a joint project with the Allegheny County Court of Common Pleas. Students interested in a career in criminal law find the combination of classroom instruction and practical experience invaluable. **Class is limited to 8 students.** Prerequisite: Evidence

E-Discovery Simulation Course (1 Academic Credit, 2 Non-Traditional Credits), 3 Crs. (Graded Pass, D+ or Fail)

E-discovery Simulation is an intensive, practical introduction to electronic discovery. The class will use the case study approach and simulation techniques, allowing students to gain “hands on” experience in developing a litigation strategy based on simulated facts and data. The course provides a foundation in the relevant Federal Rules of Civil Procedure and case law. In addition, the course will introduce best practices guidelines and experienced guest speakers. With this knowledge base, students: (1) prepare and respond to requests for electronically stored information (ESI); (2) serve and respond to interrogatories; (3) take and defend a deposition; (4) run a simulation discovery search utilizing customized software; and (5) argue and brief relevant pre-trial motions.

The course is intended to be a facsimile of real litigation. Ultimately, the student becomes a practitioner by doing. The goal of the course is student proficiency in pretrial e-discovery. The focus is on pretrial strategy, as discovery is the heart of civil litigation and most cases are resolved at this phase. **Class is limited to 10 students.** Prerequisite: Evidence

Unemployment Compensation Clinic

In this clinic, students represent unemployed workers from the Greater Pittsburgh area who have filed claims for unemployment compensation. Individual students represent their clients at administrative adjudicatory hearings presided over by an unemployment compensation referee. In appropriate cases, students may also represent clients in appeals to the Board of Review and may assist in appeals to the Commonwealth Court or the Supreme Court.

Class is limited to 10 students.

Urban Development Clinic

The Urban Development Clinic provides a broad range of legal services associated with the real estate development occurring in several of the distressed communities in Greater Pittsburgh. Services provided by student attorneys include general real estate matters, title searches, negotiation and drafting of development agreements, preparation of land use cases, zoning issues, mortgage foreclosure matters, appellate land use practice and attending and participating in public meetings and hearings. **Class is limited to 10 students.**

EXTERNSHIPS

Students also have the opportunity to elect one or more of the almost 200 externship placements that have been approved by the law school. These externships are all semester-long electives, carrying three non-traditional credits. Students are required to work 140 hours during the semester under the supervision of an attorney at the external placement site. A comprehensive list of available externships can be obtained at the Clinic offices in Fisher Hall. Students apply for externships through the Clinic, but final selection is made by responsible personnel at each externship site. Some representative externship placements are as follows:

- Federal and state trial and appellate courts
- United States Attorney's office
- District Attorney's offices in various Pennsylvania counties
- State and federal agencies, such as the Environmental Protection Agency, Department of Housing and Urban Development, Pennsylvania Department of Environmental Protection, Pennsylvania Environmental Hearing Board, Pennsylvania Department of Transportation
- Hospitals
- Non-profit organizations, such as Group Against Smog and Pollution (GASP)

CLINIC INFORMATION AND REGISTRATION

Registration for clinical courses is conducted during the law school's registration period each spring. Prior to registration, the Clinic holds its annual open house in Fisher Hall. The open house gives interested students an opportunity to learn about current clinical offerings and to talk to

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clinic faculty and supervising attorneys and to current clinic students. Announcement of the date and time of the open house will be made well in advance of the event. In addition, all students are welcome at any time to visit the clinic offices in Fisher Hall and to speak with the faculty and staff concerning the clinical programs.

Following are some important law school requirements that apply to clinical programs:

1. Students **may not** participate in more than one clinical program (in-house clinic, simulation course, or externship) at a time.
2. Students **may** participate in more than one clinical program (in-house clinic, simulation course, or externship) throughout their legal education.
3. Clinics are filled on a "first-come, first-served basis"; however, students who will be third year day or fourth-year evening students are given preference.
4. Students seeking externships with qualified placements must first consult with the Clinical Legal Education Department. No externship will be approved for credit unless the externship site and the individual student's placement are approved by the law school and the Clinic prior to the student beginning work at the placement.
5. The law school requires that students take no more than nine elective non-classroom credits for graduation.
6. In-house clinics and externships are presently graded on a pass-fail basis.
7. Students enrolled in in-house clinics must complete the required number of hours by the end of each semester (at least 112 or 140 depending on the clinic credits). Students enrolled in year-long in-house clinics may not start the spring semester with a deficit.

Duquesne University School of Law Clinical Faculty and Supervising Attorneys

Tracey McCants Lewis, Esq.

Acting Director of Clinical Legal Education, Adjunct Clinical Professor, and Supervising Attorney
Gannon University, BA
Duquesne University, JD

Norma Caquatto, Esq.

Acting Assistant Director of Clinical Legal Education, Adjunct Clinical Professor, and Supervising Attorney
Wilson College, AB
University of Pittsburgh, MAT
Duquesne University, JD

Joseph Sabino Mistick, Esq.

Clinical Associate Professor of Law
University of Pittsburgh, BA
Duquesne University, JD

Bruce Antkowiak, Esq.

Associate Professor of Law
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Associate Professor of Law
Carnegie Mellon University, BA
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John Marshall Law School, JD

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Anne Peterson, Esq.

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John Rago, Esq.

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Edward Van Stevenson, Jr., Esq.

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Duquesne University School of Law—The Federal Low Income Tax Practicum and The Securities Arbitration Practicum

IRS Low Income Tax Practicum

The Tax Practicum is designed to teach students valuable, practical tax litigation and trial advocacy skills. The Tax Practicum is designed to impart negotiation, advocacy, and trial litigation skills to students while providing a service to taxpayers who might otherwise go unrepresented. Students attend class sessions to study the rules of court, trial proceedings and techniques, and settlement strategies associated with practice before the U.S. Tax Court. The practicum will also concentrate on all stages of the tax audit and appeal process before trial. Students are assigned audit and appeal cases of low income taxpayers on a pro-bono basis before the IRS under the supervision of professors.

In July 1999, the U.S. Department of Treasury awarded its first grant to help fund Duquesne's Tax Practicum as part of Congress' effort to foster and promote low income taxpayer clinics. Duquesne is one of only 16 law schools in the nation to have been awarded such a grant. Enrollment is limited to students who have completed Federal Taxation. The Department of Treasury permits our students to handle cases on a pro-bono basis before the IRS and the United States Tax Court under the supervision of professors who are admitted to practice before the U.S. Tax Court.

IRS Low Income Tax Practicum Faculty and Supervising Attorneys

Alice L. Stewart, Esq.

Director and Clinical Professor
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Duquesne University, JD

S. Michael Streib, Esq.

Professor of Law
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University of Pittsburgh, MBA
Duquesne University, JD, CPA

Raymond Vogliano, Esq.

Supervising Attorney
Partner, Eckert Seamans Cherin & Mellott, LLC
Waynesburg College, BS
Duquesne University, JD, CPA

Damien Schorr, Esq.

Supervising Attorney
Duquesne University, BS, JD, CPA

The Securities Arbitration Practicum

In Washington, D.C., in June of 2001, Acting Securities and Exchange Commission Chairman Laura Unger announced the start of the Securities Arbitration Practicum, a pilot securities arbitration clinic at the Duquesne University School of Law, under the direction of attorney Alice L. Stewart, for the Fall 2001 semester. The program will represent investors through all phases of the NASD complaint process up to and including representing complainants before NASD arbitration panels. Although the clinic was started in response to concerns about the significant elderly population in Western Pennsylvania, the program is available to all eligible investors regardless of age.

In announcing this pilot program, Acting Chairman Unger stated, "Securities arbitration clinics such as the one established by Duquesne School of Law provide a much needed resource for investors who cannot obtain the services of private lawyers to represent them in their disputes with broker-dealers. And, such programs provide a valuable learning experience for law students as they experience some of the realities of securities litigation."

The Practicum is offered as a year-long, three-credit course (1 academic credit, 2 clinical credits). Students will receive basic training, through reading and lectures, of the typical kinds of broker-dealer fraud as well as training in trial advocacy, client interviewing, counseling, and negotiations. The seminars are conducted by faculty, private practitioners, SEC attorneys, and Self-Regulatory Organizations staff. In the spring semester, students will be working on individual cases with their supervising attorney to assist the small investor through the securities complaint and arbitration process.

The Practicum was instituted at Duquesne University School of Law at the request of former SEC Chairman Arthur Leavitt.

The Securities Arbitration Practicum Faculty and Supervising Attorneys

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Duquesne University, JD

S. Michael Streib, Esq.

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Duquesne University, JD, CPA

Ronald J. Ricci, Esq.

Professor of Law
Duquesne University, BSBA, JD

Sandy Garfinkel, Esq.

Supervising Attorney
Partner, Eckert Seamans Cherin & Mellott, LLC
Emory University, BA
Duquesne University, JD

Scott A. Lane, Esq.

Supervising Attorney
Manager of the Investment Loss Department
at Edgar Snyder & Associates
James Madison University, BA
West Virginia University School of Law, JD

Duquesne University School of Law—The Post-Conviction DNA Project

Post-Conviction DNA Project

This year-long Post-Conviction DNA Project is designed to provide students with an understanding of the core problems in our criminal justice system that lead to the wrongful convictions of factually innocent men and women. Using our own case management materials, students review Pennsylvania inmate case files and prisoners' correspondence with the aim of identifying petitions that present plausible facts and arguments to support an actual innocence claim by way of post-conviction DNA testing. In this light, substantive lectures and presentations are designed to familiarize the student with the various indicia that lead to wrongful convictions. In addition, students are exposed to post-conviction proceedings in the state and federal systems, state and federal public policy initiatives, and a foundation for understanding DNA as an identification science. Substantive lectures are also provided regarding the importance of the medical/legal death investigation and pertinent case law, post-conviction investigations, public policy developments, and post-conviction proceedings. Students have the opportunity to interact with recent exonerees who serve as consultants to the project. Individual and/or small group conferences on individually assigned case files are regularly held throughout the academic year. Time sheets and limited office hours are required. Under supervision, students are expected to prepare post-conviction petitions for relief when necessary. Enrollment in the project is limited. It is suggested, though not required, that students submit a one-page abstract on why they are choosing this class.

John T. Rago, Esq.

Associate Professor of Law
Duquesne University, BA, JD

Maria D. Comas, Esq.

Assistant to the Dean
Duquesne University, BS, JD

Registration

First-Year Students

The registration period for all first-year students, as indicated in the School of Law calendar, precedes the commencement of classes. All first-year students must attend orientation to complete the required forms and review any changes to their schedule. For a first-year student's registration to be complete, he/she must have provided the Law School with a passport-size photograph of himself/herself and the Law School must have received an official certified copy of his/her undergraduate and graduate transcripts. (All transcripts must be issued by the registrar of his/her undergraduate or graduate schools—hand-delivered transcripts are not acceptable.) A student whose file is not complete will not be permitted to sit for any examinations. Registration for all first-year students is processed by the Law School Registrar. **First-year students may not change the course section to which they have been assigned.**

Registrations will not be recognized as complete unless satisfactory financial arrangements have been made for the payment of tuition and fees. Tuition and fees may be paid in cash, by check, credit card (MasterCard or Discover), or by utilizing the University student financing program.

Upper-Division Students

Upper-division students pre-register using their MultiPass accounts to access Banner Self Service in the Spring of each academic year. Upper-division students may register for elective courses which have final examinations scheduled for the same day, but will not be eligible to sit for a make-up examination because of such a conflict. When such an examination conflict occurs, both final examinations must be taken on the same day in accordance with a schedule determined by the Registrar. **Upper-division students may not change the course section to which they have been assigned.**

Course Registration Sequence

The schedule of course offerings is designed to assure that every student will have an opportunity to register for all Bar Examination courses without experiencing any Bar Examination course or examination conflicts. A failure to follow the below-described scheduling sequence could result in delaying a student's graduation date. In addition, a failure to follow the below-described course scheduling sequence may result in examination conflicts and/or a lost opportunity to enroll in some Bar Examination courses. This caution applies particularly to Full-Time Day Division students.

Second-Year Day

Evidence (required), Basic Federal Income Taxation (required), Constitutional Law (required), Corporations (required), and Estates and Trusts

Third-Year Day

Professional Responsibility (required), Sales and Leased Goods (required), Criminal Process, Federal Civil Procedure, Pennsylvania Civil Procedure, Pennsylvania State Constitutional Law or State Constitutional Law, and Conflict of Laws

Second-Year Evening and Second-Year Part-Time Day

Criminal Law and Procedure (required), Property (required), Basic Federal Income Taxation (required), and Constitutional Law (required)

Third-Year Evening and Third-Year Part-Time Day

Evidence (required), Corporations (required), and Estates and Trusts

Fourth-Year Evening and Fourth-Year Part-Time Day

Professional Responsibility (required), Sales and Leased Goods (required), Criminal Process, Federal Civil Procedure, Pennsylvania Civil Procedure, Pennsylvania State Constitutional Law or State Constitutional Law, and Conflict of Laws

Cross-Division Registration

Full-Time Day Division Students

Full-Time Day Division students may only register for courses offered in the Day Division Program with the following exceptions:

- Students who have transferred from the Evening Division into the Day Division at the end of their first year of study must register and complete the required courses in Property and Criminal Law in the Evening Division; and
- Full-Time Day Division students may register for a course in the Evening Division which is never offered in the Day Division during any academic year.

Part-Time Day and Evening Division Students

Because of their part-time status, all upperclass Part-Time Day and Evening Division students may cross-register for courses which are offered in the Day and Evening Divisions.

Credit Limitations for Upper-Division Students

Year of Study	Academic Year Credit Limitation	Semester Credit Limitation
Second-Year Day	32 credits	17 credits
Third-Year Day	34 credits	17 credits
Second-Year Evening	22 credits	12 credits
Third-Year Evening	22 credits	12 credits
Fourth-Year Evening	24 credits	12 credits
Second-Year Part-Time Day	22 credits	12 credits
Third-Year Part-Time Day	22 credits	12 credits
Fourth-Year Part-Time Day	24 credits	12 credits

The credit limitations described above include any courses involving joint degree programs whether taken in or outside of the School of Law.

Subject to the approval of the Academic Status Committee, a student may be permitted to register for additional credits beyond the normal semester credit limitation. Any such credits may not be used to accelerate graduation or to reduce tuition in future semesters. Any excess credit loads exceeding three (3) credits per academic year, including credits for auditing a course, shall be subject to additional tuition on a per credit basis.

Credit Limitation for Non-Traditional Courses

Although a student may register for an unlimited number of non-traditional courses, i.e., Law Review, Skills courses, Internships, Foreign Programs and Clinical Programs, no student may utilize more than a total of nine (9) such credits whether taken during the academic year or in a Summer Session to fulfill his/her graduation credit requirement. In addition, all joint degree programs limit the number of non-traditional courses that may be used to fulfill a student's graduation credit requirement. (Please see the Registrar for specific joint degree program non-traditional credit limitations.)

Credit Limitation for Summer School

Although a student may register for an unlimited number of Summer Session courses, no student may use more than a total of six (6) Summer Session credit hours to fulfill his/her graduation credit requirement. This credit limitation is applicable to any Summer Session offering in which credits may be earned. Summer Session offerings are subject to the auditing policy described in this Bulletin. In addition, any student receiving permission to audit a Summer Session course is subject to the normal tuition, fee charges and attendance requirements. Summer School credits are not permitted to accelerate a student's graduation date [three (3) academic years for a full-time

student and four (4) academic years for a Part-Time Day or Evening student], reduce annual tuition, or reduce semester residency requirements.

Grades earned during any Summer Session are part of a student's academic record for the succeeding academic year. If a student is academically dismissed subsequent to completing a Summer Session course, the grade earned in that Summer Session course will not become part of his/her academic transcript. Any such student shall be entitled to a certification from the Office of the Associate Dean concerning the grade earned in that Summer Session course.

Course Audit

No student shall be permitted to audit a course that is examined on the Pennsylvania Bar Examination. Subject to the approval of the Academic Status Committee, a student may be permitted to audit any other course for good cause. All courses that are permitted to be audited are subject to the normal attendance requirements.

Auditing a course during any semester will not reduce a student's residency credit requirement.

In addition, no student shall be permitted to audit more than one (1) course per semester. If, by auditing a course, a student exceeds more than three (3) credits above the maximum permitted to be taken during the academic year, permission must be received from the Academic Status Committee and tuition must be paid for those credits. (Part-Time Day Division students are subject to tuition on a credit basis for any courses audited.) All requests to the Academic Status Committee must be in writing (e-mail or fax requests are unacceptable) and are to be delivered to the Office of the Associate Dean.

Course Drop/Add

No student may withdraw from any required course. Students desiring to drop or add elective courses during the Fall or Spring Semesters must complete and submit a drop/add request form (drop/add request forms may be obtained in the Registrar's Office) to the Registrar's Office during the first week of each semester. Drop/adds cannot be processed through Banner Self Service or any other electronic method. We do not have a drop/add period for Summer Sessions. Students who have not officially dropped a course for which they have previously registered will receive a failing grade in that course. Students who are not officially enrolled in a course will not receive credit for that course.

A course which is dropped during the drop/add period will not appear on a student's transcript. Students may not withdraw from an upper-division course after the normal drop/add period without the approval of the Academic Status Committee. If the Academic Status Committee permits a student to withdraw from a course, a "W" will be entered next to the name of the course on the student's transcript to reflect this action. Withdrawals from courses after the drop/add period are only granted by the Academic Status Committee for rare and compelling reasons.

Under no circumstances may a student withdraw from a course after the last day of class for that course. All requests to the Academic Status Committee must be in writing (e-mail or fax requests are unacceptable) and are to be delivered to the Office of the Associate Dean.

Joint Degree Candidates

Any student who has matriculated into an approved Joint Degree Program is required to register and complete the first year of study, exclusively, at the School of Law. Evening students who are enrolled in a joint degree program may begin their outside graduate study during the summer following the conclusion of their first year at the Law School, and may not take any further outside graduate courses until they have completed their second year of study at the Law School. Students may not matriculate into a joint degree program without the advance approval of the Academic Status Committee. These requests for approval from the Academic Status Committee must be in writing (e-mail or fax requests are unacceptable) and are to be delivered to the Office of the Associate Dean. Any student who has substantially completed the requirements for a degree in another school or department of the University with which the School of Law has a joint degree program may not register as a joint degree candidate. The requirements and regulations concerning any joint degree programs involving the School of Law are described separately in this Bulletin.

In order to receive credit for the joint degree, it is the responsibility of the student to request that an official transcript from the University Registrar be mailed to the Registrar's Office in the School of Law.

Tuition and Refund Policies

Payment

First-year students should be prepared once registered to pay all charges for tuition, fees, and room and board, if applicable. Upper-division students must pay all charges for tuition, fees, and room and board, if applicable, as per the terms of the invoice issued by the University for each semester. A student who is in debt to the University at the end of any semester is not eligible to sit for examinations, attend any classes during the succeeding semester, or receive an official transcript until his/her indebtedness has been satisfied. For convenience, MasterCard or Discover can be utilized to pay tuition and other fees.

For those students who are financially unable to pay the full semester's charges in advance, the University offers a student financing program. Students desiring payment of their tuition and other charges for the semester by installments should contact the University Student Financial Aid Office or Student Account Office. In addition, loan programs for law students are not administered by the Law School. Students who wish to apply for a student loan should contact the University Financial Aid Office.

Refunds

Tuition refunds are based upon the date of a student's withdrawal from school. **The date of withdrawal is the date on which the Academic Status Committee receives the student's written notice of withdrawal.** Permission to withdraw will not be granted to any student who has not fulfilled all of his/her financial obligations to the University. Any scholarship recipient, including a recipient of a grant-in-aid, who withdraws from school, is not entitled to any part of his/her award.

A student who withdraws from school no later than four weeks after the beginning of the semester will receive a partial refund of tuition. Fees and acceptance deposits are not refundable. Tuition refunds will be made according to the following schedule:

Date of Withdrawal	Refund
Before School Begins	100%
During the first 2 weeks of class	80%
Third week	40%
Fourth week	20%
After the fourth week	-0-

Summer School

All Summer Session credits, including credits for clinical courses and internships, are subject to tuition on a per credit basis. Pre-registration for Summer Session offerings will normally occur during the last two (2) weeks of April and the first week of May. Pre-registration forms must be completed and filed with the Registrar along with the appropriate pre-registration deposit. (Summer Session pre-registration forms can be obtained at the Registrar's Office or on-line at www.law.duq.edu). Withdrawals occurring after pre-registration but before classes begin result in forfeiture of the pre-registration deposit. A student withdrawing during the first week of a Summer Session course, including an International Legal Study course, shall be entitled to a refund of 65% of tuition (excluding all other fees and costs) per course. Thereafter, no refunds of tuition will be given.

Grades earned during any Summer Session are part of a student's academic record for the succeeding academic year. If a student is academically dismissed subsequent to completing a Summer Session course, the grade earned in that Summer Session course will not become part of his/her academic transcript. Any such student shall be entitled to a certification from the Office of the Associate Dean concerning the grade earned in that Summer Session course.

Any student who has registered and is enrolled in a Summer Session course(s) other than an International Legal Study course and who is academically dismissed from school will be involuntarily withdrawn from such Summer Session course(s) and will not be permitted to sit for any examinations in such course(s). If a student is involuntarily withdrawn from a Summer Session course other than an International Legal Study course, he/she shall be entitled to a full tuition refund. A student who is academically dismissed after the beginning of an International Legal Study course shall not be entitled to a refund of tuition.

Academic Policies

The School of Law reserves the right, at any time, to change its academic policies, requirements, schedules, class locations, or course offerings, and to terminate the enrollment of any student whose academic performance is not in accord with the aforementioned policies.

Law School Calendar

The Law School has a separate calendar from that of the University. A copy of the Law School calendar is posted on the bulletin board located near the student lounge. Individual copies of the Law School calendar may be obtained in the Main Office of the Law School. The Summer Session calendar may be obtained from the Registrar of the Law School. The Law School reserves the right to change or alter its calendar at any time.

Announcements

Advance assignments, book lists, class cancellations, classroom changes, student organization information, career services information, and all other Law School notices are posted on the bulletin boards located adjacent to the Student Lounge.

Academic Advice

Students experiencing academic difficulties in any course are strongly encouraged to schedule an appointment with their professor(s) to discuss the matter as soon as possible.

Regarding matters of course selection and sequencing, the Registrar will provide written information to students in advance of the registration period and will maintain a list of faculty available to provide specific advice to students with interests in particular practice areas.

Class Attendance

Regular and punctual attendance at all classes is mandatory. Any student whose attendance is not regular in any course will be ineligible to sit for the examination, will receive a failing grade, and may be dismissed from school. A student's failure to be prepared for class may be treated as the equivalent of being absent from class.

The Full-Time Day Division is designed to provide training and education for those students who wish to devote full time to the study of law. The School of Law discourages outside employment for Full-Time Day Division students, particularly for First-Year Full-Time Day Division students. American Bar Association Standards for Approval of Law Schools 304(f) provides: "A student may not be employed more than 20 hours per week in any week in which the student is enrolled in more than twelve class hours." **The Law School reserves the right to require a full-time student to certify at the beginning of each semester that he/she is not engaged in employment for more than 20 hours per week. (The 20-hour limitation includes employment at the Law School as well as any other employment.)**

The Evening Division and Part-Time Day Division are designed to provide legal education for students who, because they are employed or have other obligations, are unable to devote full-time to the study of law. Outside employment for students in the Part-Time Day Division is discouraged.

Disability Accommodations

Any student desiring accommodations for class sessions or examinations should make his/her request in writing (e-mail or fax requests are unacceptable) to the Associate Dean. All such students should also consult with the University Office of Special Student Services. The University policy with regard to accommodations for disabled students is available at the Law School Registrar's Office, and the University Office of Special Student Services.

Examinations

Written examinations are held at the completion of all courses unless the Faculty has determined otherwise. Each student is issued an examination number by the Registrar's Office in order to ensure that grading will be done anonymously. A student whose absences are excessive in a course will not be permitted to sit for the examination in that course.

For the purpose of maintaining anonymity, students are not to contact individual professors regarding requests for make-up examinations, rescheduling of examinations or any other matter regarding examinations until after grades are posted for those examinations. Any student request to alter an exam schedule, for any reason, must be made in writing (e-mail or fax requests are unacceptable) to the Academic Status Committee, c/o the Office of the Associate Dean.

A student who is not permitted to take an examination because of excessive absences from class will receive no credit and will receive a failing grade in the course. Failure to take an examination or to submit any papers required at the scheduled time in any course shall constitute a failure of such course. Examination schedules will not be altered except for compelling reasons such as serious illness or serious family emergencies. Certification for illness or serious family emergencies must be presented to the Academic Status Committee along with a written request (e-mail or fax requests are unacceptable) for a make-up examination. Make-up examination requests will not be granted based upon employment-related conflicts, a conflict with other final examinations or a conflict with personal commitments. The fee for all make-up examinations, without exception, is \$50.00 per examination. **Make-up examinations must be taken when scheduled.**

The following regulations apply to all examinations. Violations of these regulations are considered infractions of the Disciplinary Code.

1. Examinees are not permitted to sit next to one another in any examination room but are to sit in alternate seats.
2. Examinees may only have the following items with them in the examination room during the course of any examination: laptop computers (refer to #12), writing pens, pencils, one copy of the examination, one copy of the examination bluebook or answer sheet, and such materials as may be specifically permitted by the professor administering the exam.
3. Examinees, when outside of the examination room, are not permitted to make reference during the course of an examination to any books, notes, outlines, or any other materials.
4. Examinees are not permitted to smoke, eat or drink any beverages in the examination room. Smoking is prohibited in the School of Law and examinees are not permitted to leave the School of Law in order to smoke.

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5. Examinees are not permitted to make or receive telephone calls during an examination. Pagers and cellular telephones are prohibited in any examination room. Watches must be set to emit no sounds.
 6. Examinees may not remove their examinations, examination bluebooks, USBs, or answer sheets from the examination room.
 7. Examinees are only permitted to use the restrooms located in the Student Lounge area and those located on the third floor of the School of Law. Only one person at a time is permitted to use restroom facilities. Examinees are not permitted to use any restrooms located in the Law Library.
 8. Examinees are not permitted for any reason to leave the School of Law during an examination.
 9. Examinees are not permitted to converse with anyone except a proctor during an examination.
 10. Each examinee must physically turn in his/her USB, examination bluebook or answer sheet (also his/her examination if requested by the professor administering the exam) to the assigned proctor in each examination room in order to have his/her USB, examination bluebook or answer sheet (also his/her examination if requested by the professor administering the exam) individually logged-in. An examinee may not exit the examination room until he/she has witnessed the logging-in process of his/her USB, examination bluebook or answer sheet (and also his/her examination if requested by the professor administering the exam). Any examinee who fails to comply with this rule will receive a failing grade for the examination.
 11. Examinees are not permitted to discuss any aspect of the examination with the professor who administered the exam prior to the grades for that exam being filed with the Registrar.
 12. Examinees wishing to type their examinations by the use of a laptop computer must furnish their own laptop computer and their own USB Flash drive. In addition, for examination purposes, all laptop computer memories will be locked out by the "Securexam Lockdown System" Program. Students must also (a) have the newest version of Securexam Student software installed on their laptops; (b) sign the Securexam Installation Verification Waiver Form and turn it in to the Registrar's Office prior to the first day of exams; and (c) for all first-time users, attend a Tune-Up session with the Center for Legal Information. Any problems with a laptop during the exam may require a student to complete the exam in a bluebook. Additional regulations involving the use of laptop computers will be furnished to each examinee by the Registrar.
 13. Students are not permitted to wear or bring a hat or cap into the examination room.
 14. All bookbags must be placed in the front of the exam room near the proctors. Purses must be placed on the floor near your seat.
 15. Proctors are hired by the School of Law to administer scheduled exams. Proctors are under the supervision of the Registrar.

Grading Scale

The grading scale is as follows:

Grade	Grade Points	
A	4.0	
B+	3.5	
B	3.0	
C+	2.5	
C	2.0	Professional Competence
D+	1.5	
D	1.0	
F	0.0	Failure

Academic Dismissal

The required grade point average necessary to be in good academic standing is a 2.00 (rounded to the nearest hundredth). Any student whose grade point average is less than 2.00 (rounded to the nearest hundredth) will be dismissed from school, except that a student whose grade point average at the end of the first year of study (in any Division) is 1.90 (rounded to the nearest hundredth) will be placed on probationary status and will be permitted to continue his/her studies. All students on probationary status must achieve a cumulative grade point average of not less than 2.00 (rounded to the nearest hundredth) by the end of the second year of study (in any Division) or be dismissed from school. Transfer students are not eligible for probationary status and must maintain a grade point average of not less than 2.00 (rounded to the nearest hundredth) at all times.

Any senior student who has not achieved a cumulative grade point average of at least 2.00 (rounded to the nearest hundredth) in his/her course work during his/her last two semesters of study will be dismissed from school. At the completion of the final semester of study, any student who does not achieve a cumulative grade point average of at least 2.00 (rounded to the nearest hundredth) for all required courses during his/her matriculation will not be eligible to graduate and will be dismissed from school.

Any student who fails forty percent (40%) or more of his/her credit hours in any academic year will be dismissed from school regardless of his/her cumulative grade point average.

A student's grade point average is calculated by multiplying the number of credit hours times the number of grade points, the latter being dependent upon the grade which is achieved in a given course. An average is determined by adding the total number of grade points for all courses taken and dividing this figure by the total number of credit hours taken. Grades earned during any Summer Session are part of a student's academic record for the succeeding academic year.

Reexamination

The minimum passing grade for any course is "D."

1. Any upperclass student, other than a senior student, who fails a course(s) but who at the conclusion of the academic year has a 2.00 (rounded to the nearest hundredth) cumulative grade point average (failing grade(s) included) will be required to remove the failure by submitting to a reexamination of the course failed prior to registration for the succeeding fall term. If the student passes the reexamination, the new grade earned will be substituted for the failing grade. Any first year student who fails a course(s) but who at the conclusion of the academic year has a 1.90 (rounded to the nearest hundredth) cumulative grade point average (failing grade(s) included) will be required to remove the failure by submitting to a reexamination of the course failed prior to registration for the succeeding fall term. If the student passes the reexamination, the new grade earned will be substituted for the failing grade. A student who fails any reexamination or a repeated course will not be eligible for further study or graduation, as the case may be, regardless of cumulative grade point average. **This provision only applies to a failed final examination and does not apply to a failed paper which is in lieu of a final examination.**

2. A senior student who fails any course(s) during the first semester of his/her last year of study (last two semesters) will not be permitted a reexamination. Such student must petition in writing (e-mail or fax requests are unacceptable) the Academic Status Committee for relief.

Notification of Final Grades

All final grades can be viewed on Banner Self Service using a MultiPass account. If you need a MultiPass, go to www.duq.edu/multipass. In addition, final grades for the Fall Semester will be mailed by the Registrar's Office to each student's current address or may be obtained in person from the Registrar's Office. Final grades for the Spring Semester, as well as Summer Session grades, are mailed to each student's permanent address.

Review of Graded Examinations

Any student wishing to review a graded examination must fill out an examination request form in the Main Office of the Law School. Graded examinations may only be reviewed in the Main Office of the Law School or with the professor who administered the examination. Copies of any graded examination may not be made. If a student wishes to review his graded examination with the professor who administered the exam, the Registrar's Office will arrange to deliver the graded examination to that professor.

Readmission

A senior student who has been academically dismissed may petition only the Faculty for readmission. The action of the Faculty in any such case is final. Any student other than a senior student who has been academically dismissed may petition the Academic Status Committee for readmission. The decision of the Academic Status Committee concerning such petitions is final. All petitions must be in writing (e-mail or fax requests are unacceptable) and filed with the Office of the Associate Dean. A student who has been academically dismissed after having been readmitted is no longer eligible to petition for readmission.

READMISSION STANDARDS FOR ANY STUDENT OTHER THAN A SENIOR STUDENT WHO HAS BEEN ACADEMICALLY DISMISSED

In resolving the merits of a petition (request) for readmission, the petitioner (applicant) has the burden of justifying readmission by establishing each of the following criteria:

1. The petitioner (applicant) must present and document specific unusual or unique circumstances, not common to a large number of students or inherent in the academic process, which reasonably could produce inferior academic performance.
 - a. The following are illustrative of specific unique circumstances: serious illness or injury to the petitioner (applicant) or death, serious illness, or injury to a member of the petitioner's (applicant's) family; unusual and unanticipated financial developments; serious personal problems such as divorce.
 - b. The following are typical examples of vague, non-unique circumstances which will not justify readmission: difficulty of law school work, poor or unsuccessful study habits, lack of emotional maturity, financial worries, social relationship problems, lack of total commitment to the profession.
 - c. Risks willingly assumed, such as part-time work, that could and did disrupt the petitioner's (applicant's) work and study habits will not disqualify a petitioner (applicant) for readmission, but will militate against readmission.
2. The petitioner (applicant) must present evidence establishing that the unique circumstances did, in fact, contribute to the poor performance. Post hoc rationalizations will not justify readmission.
3. The petitioner (applicant) shall present evidence that there are excellent prospects for satisfactory performance in the future and that the unique circumstance(s) which produced inferior academic performance no longer exists. Relevant evidence shall include evidence of academic accomplishment or potential not reflected in the law school record, e.g., graduate school, relevant work record, letters of recommendation, etc., and proposals to remedy past defects and improve future performance.

**READMISSION PROCEDURES FOR ANY STUDENT OTHER THAN A SENIOR
STUDENT WHO HAS BEEN ACADEMICALLY DISMISSED**

A. Petitions (Requests) for Readmission

All petitions (requests) for readmission shall be made to the Academic Status Committee, Duquesne University School of Law, Main Office, Hanley Hall, 900 Locust Street, Pittsburgh, PA 15282. Petitions (Requests) for readmission must be received within 15 days from the date of the notice of academic dismissal, or no later than 60 days prior to the scheduled first day of classes of the academic year to which the petitioner (applicant) desires to be readmitted, whichever date occurs later. The petition (request) for readmission must set forth evidence suggesting satisfaction of the **READMISSION STANDARDS FOR ANY STUDENT OTHER THAN A SENIOR STUDENT WHO HAS BEEN ACADEMICALLY DISMISSED.**

B. Academic Status Committee's Procedures

The following procedures shall be followed by the Academic Status Committee concerning readmission decisions for any student other than a senior student who has been academically dismissed:

1. Petitions (Requests) for Readmission shall be reviewed during the fourth week of July of each year.
2. Petitioners (Applicants) shall not be given a personal hearing.
3. The Academic Status Committee shall review and evaluate in private all petitions (requests) and any supporting documentation.
4. Readmission shall be granted only by affirmative vote of a majority of the Academic Status Committee.
5. The status and conditions under which a petitioner (applicant) is to be readmitted shall be determined exclusively by the Academic Status Committee.
6. The basis for any decision made by the Academic Status Committee is considered by the Committee to be privileged.
7. All decisions of the Academic Status Committee are final and are not subject to appeal.
8. All petitioners (applicants) shall be informed in writing of the Academic Status Committee's action.
9. All decisions of the Academic Status Committee denying readmission shall contain the following language:

All decisions of the Academic Status Committee involve responses to requests for discretionary action. Such decisions are final and not subject to reconsideration, review or appeal. Any person wishing to inform the Committee of any matter relating to a decision may only do so by letter (e-mail or fax is not acceptable).

Such correspondence should be addressed to the Academic Status Committee and mailed or delivered to the Law School's Main Office located on the second floor of Hanley Hall, 900 Locust Street, Pittsburgh, PA 15282. Individual Committee members do not have the authority to speak for the Committee and should not be contacted concerning any Committee decision. All matters occurring during Committee deliberations are considered by the Committee to be privileged.

10. In resolution of any readmission petition (request), the **READMISSION STANDARDS FOR ANY STUDENT OTHER THAN A SENIOR STUDENT WHO HAS BEEN ACADEMICALLY DISMISSED** as described above shall be followed and consistently applied.

Inter-Division Transfers

Any student who wishes to transfer from one division to another must petition in writing (e-mail or fax requests are unacceptable) the Academic Status Committee. **Such transfers are not a matter of right.** If a student is permitted to transfer into another division, he/she will not be ranked in his/her new division until the completion of his/her last semester of study. Any student eligible for a scholarship based upon class rank who transfers into another division forfeits his/her scholarship eligibility.

Leave of Absence from School

If a student is unable to complete a semester's work, or is unable, after completion of the semester, to return for the next regular semester, he/she must petition in writing (e-mail or fax requests are unacceptable) the Academic Status Committee for a Leave of Absence. No Leave of Absence will be granted for longer than one year, except as otherwise required by law. Except for compelling reasons, a Leave of Absence will not be granted to any student during the first year or to a student on academic probation.

Withdrawal from School

A student must request permission in writing (e-mail or fax requests are unacceptable) from the Academic Status Committee to withdraw from school. A student who ceases to attend class during any semester, or who fails to enroll in the succeeding semester without first obtaining a Leave of Absence or who fails to return within the time specified in his/her approved Leave of Absence, will be deemed to be absent without approval. Such student shall receive a failing grade in the course(s), for which he/she has previously registered. Any student who has withdrawn from school and wishes to be readmitted must file a new application for admission. Such student will be evaluated relative to all other applicants then being considered for admission.

Degree and Graduation Policies

A candidate for the degree of Juris Doctor must have satisfied all academic requirements for graduation, must be of good moral character, must have satisfied all indebtedness to the University, must have made formal application for his/her degree to the Registrar prior to the date listed in the School of Law calendar (applications are available in the Registrar's Office), must be recommended to receive the degree of Juris Doctor by the Faculty, and must be present at Commencement.

Upper Level Writing Requirement

To reinforce and expand the skills learned in the required 1-L Legal Research and Writing Course and to develop the techniques necessary for in-depth analysis and organization of a large body of material, a student is required to produce and submit prior to graduation an original work of acceptable professional quality involving a significant exploration of a single major topic. The preparation of any original work intended to be in fulfillment of this requirement cannot be the product of a joint effort. This requirement must be satisfied for Full-Time Day Division students during the final four (4) semesters prior to graduation including the Summer Session and for Evening and Part-Time Day Division students during the final five (5) semesters prior to graduation including the Summer Sessions.

1. Satisfaction of this requirement may be accomplished by the preparation of a note or comment for *Duquesne Law Review*, which has been certified by a **member of the full-time faculty** serving as the student's Faculty Reader, as meeting this requirement, pursuant to the process set forth in the *Duquesne Law Review Consolidated Bylaws*.
2. Satisfaction of this requirement may be accomplished by the preparation of an original work which complies with paragraphs 2(A) or 2(B) below, subject to the requirements of paragraphs 2(C) and 2(D) below:
 - (A) A paper for an approved seminar taught by a **member of the full-time faculty**.
 - (B) A paper for an elective course taught by a **member of the full-time faculty**, the grade for which is based substantially on the paper. This means that the paper shall constitute at least one-half (1/2) of the grade in such course. Students shall request a current listing of the courses available for submitting papers from the Registrar's office at the beginning of the semester and shall submit, with the course's assigned faculty member, a written notice of the intention to fulfill the upper level writing requirement within thirty (30) days from the beginning of classes in the course.
 - (C) All papers submitted in fulfillment of this requirement under paragraphs 2(A) and 2(B) above shall comply with the following format and rules:
 1. The citation form and other rules regarding matters of form shall follow the requirements of the faculty member teaching the course or seminar in which the paper is prepared, such as A Uniform System of Citation, the ALWD Citation Manual, the MLA Handbook, the Guide to Foreign and International Legal Citation, or similar citation systems.
 2. The paper shall be printed on 8 1/2" X 11" paper with margins, font style, and font size as directed by the faculty member teaching the course or seminar in which the paper is prepared.

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3. The cover of the paper shall include either the student name or the assigned examination number given to the student, the name of the faculty member teaching the course or seminar in which the paper is prepared, the title of the paper, the name of the course, and the date of the submission of the paper.
 4. The paper shall not be less than 20 double-spaced pages in length, excluding footnotes, tables of authority, and other supporting documentation.
 5. One (1) original and one (1) copy shall be submitted by the end of the final exams for the semester. In addition, at the time of submission, students must complete and submit an Upper Level Writing Requirement Form (available online or in the Registrar's Office).

(D) A grade of "C" is the minimum grade required for a paper submitted to satisfy the Upper Level Writing Requirement under paragraphs 2(A) and 2(B) above. One copy of the paper submitted shall be deposited in the Law School Library and made available to the law school community. This copy shall have no grade or other marks or corrections. These papers shall be kept for a minimum of five (5) years.

Skills Course

All students who begin their course of study in 2009 or later must successfully complete one course having a substantial professional skills component in addition to first-year Legal Research and Writing and the Upper-Level Writing requirement. The Registrar will maintain a list of courses that satisfy this requirement.

Residency

A student in the Full-Time Day Division is required to complete his/her course work within three academic years from the date of matriculation and must have been in residence on a full-time basis for three (3) academic years [not less than ten (10) credit hours per semester]. A student in the Evening Division or the Part-Time Day Division is required to complete his or her course work within four academic years from the date of matriculation and must have been in residence on a part-time basis [not less than eight (8) credits per semester and not more than twelve (12) credits per semester] for four (4) academic years. Transfer students must have been in residence for a minimum of two (2) academic years on a full-time basis or the equivalent on a part-time basis.

Summer Session credits earned in the amount of six (6) credits shall be considered one-fourth (1/4) of an academic year of residency. Any Summer Session credits earned less than six (6) shall not be considered for purposes of earning time in residence. Residency may not be satisfied solely by the number of credits completed.

Auditing a course during any semester will not reduce a student's residency credit requirement.

A candidate for the degree of Juris Doctor must complete his or her final year of study in residence at the School of Law and may not enroll in less than eight (8) credit hours per semester for Part-Time students (Day or Evening) or ten (10) credit

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hours per semester for Full-Time Day Division students regardless of the number of credits earned during prior semesters or any Summer Sessions. Subject to the approval of the Faculty, a student may be permitted to complete his/her final year at another accredited law school upon a showing of compelling circumstances.

All J.D. candidates are subject to the same degree requirements, academic requirements and academic regulations. All J.D. candidates must satisfactorily complete a minimum of 86 credit hours of study, including required courses. The terms and conditions for this program may be modified by the School of Law at any time.

Part-Time Day and Evening students, while normally on a four-year program, may, by petition to the Academic Status Committee, extend their course of study to five years. Such extensions shall only be granted by the Committee after the successful completion of the first year of study.

Credit Hours and Grade Point Average

A candidate for the degree of Juris Doctor must have earned eighty-six (86) credits [for transfer students, at least fifty-seven (57) credits must have been earned at the School of Law] and must have successfully completed all course work with no grade lower than "D," have a cumulative grade point average of not less than 2.00 (rounded to the nearest hundredth), have a grade point average of not less than 2.00 (rounded to the nearest hundredth) for course work completed in the final year of study (last two semesters), and must have a cumulative grade point average of 2.00 (rounded to the nearest hundredth) for all required courses during his/her matriculation. In addition, a candidate must have satisfactorily completed the upper-level writing requirement, and any other assignments which may be required. It is the responsibility of each student to make certain that he/she will have earned the appropriate number of credits needed to graduate at the conclusion of his/her last year of study.

Transfer Credits

Credits earned at an ABA-accredited law school will be accepted for credit by the School of Law providing a grade equivalent to the School of Law's grade for minimum professional competence has been earned. All grades earned at an another accredited law school will be entered as "Passes" on a student's transcript, rather than with the letter grade actually earned. The School of Law will accept a maximum of twenty-nine (29) credits from another accredited law school in satisfaction of the degree requirements for any transfer student wishing to earn a J.D. degree from the School of Law. Duquesne law students are not permitted to enroll for more than six (6) Summer Session elective credits either at the School of Law or another accredited law school(s) during their period of matriculation at Duquesne. Duquesne law students must receive approval to attend a summer session at another accredited law school. Approval will not be granted to enroll in any course which is part of the Law School's required curriculum.

Honors

In recognition of exceptional academic achievement, the degree of Juris Doctor may be conferred cum laude, magna cum laude or summa cum laude. No student who has been disciplined pursuant to the Disciplinary Code may graduate with honors. If a student completes his/her course of studies with the following cumulative grade point average, the degree of Juris Doctor will be conferred as follows. **Rounding is not permitted in order to qualify for honors.**

G.P.A.

3.00 - 3.29

3.30 - 3.49

3.50 and higher -
providing approval is
received from the
Law Faculty

Honor

Cum Laude

Magna Cum Laude

Summa Cum Laude

Bar Examination Information

Pennsylvania Bar Examination

It is the responsibility of each student to obtain the application for the Pennsylvania Bar Examination and to do whatever might be required by the Board of Law Examiners to complete that application. The State Board of Law Examiners requests that only graduating seniors contact them regarding registration with the Board. Students may obtain an application for the Pennsylvania Bar Examination by downloading the application from the website or by writing to:

Pennsylvania Board of Law Examiners
5070A Ritter Road
Suite 300
Mechanicsburg, PA 17055-4879

Web site: www.pabarexam.org

Bar Examinations-Other Jurisdictions

It is the responsibility of each student wishing to sit for the Bar Examination in a jurisdiction other than Pennsylvania to contact the Bar Examiners of that state. Individual state bar admission requirements are available in the School of Law's Director of Bar Services Office.

Multistate Professional Responsibility Examination

The Pennsylvania State Board of Law Examiners requires that all applicants who wish to practice law in the Commonwealth of Pennsylvania take the Multistate Professional Responsibility Examination.

Duquesne University School of Law Center for Legal Information

As an integral educational component of the Duquesne University School of Law, the primary mission of the Center for Legal Information (Center) is to provide legal information support to the curricular and academic programs of the Law School in furthering its mission.

The Center provides and facilitates access to legal and law related information resources to meet the teaching, research and study needs of the law faculty and students comprehensively and in the specialty areas, and in the areas of ethical, moral concerns and professional responsibility of the legal profession.

The Center assists the faculty of the Legal Research and Writing (LRW) Program with the legal research component of the LRW program, and develops other continuing legal research educational programs to ensure and enhance the legal research competency of the law faculty and students.

The Center assists the Duquesne University community, the practicing bar and the general public in meeting their legal information needs.

The Center spans portions of three floors, with an entrance and exit from the second floor which houses the circulation desk, display case, computer workstations, lobby and reading area, book stacks and the library staff offices. One floor below is a spacious reading room with study carrels and informal seating areas and computer workstations. It also includes stack areas, group study rooms, a state-of-the-art computer lab and reference offices. Located on the ground floor are additional stacks and reading areas, study rooms, and computer workstations. Wired and wireless computer access is provided throughout the Center at carrels, study tables and study rooms.

The Center houses a growing collection of nearly 250,000 volumes, featuring a core collection of American law with leading treatises, textbooks, encyclopedias, digests and indexes. The Center also holds an extensive periodical collection, loose-leaf services, an international law collection, a comprehensive Pennsylvania law collection and selected United States Government Depository documents.

With computers playing an increasing role in the storage and retrieval of vital legal information, the Center offers comprehensive access to electronic legal resource services. Major online legal research systems, such as LEXIS and WESTLAW, and the Internet may be accessed from all computers.

To meet the legal information needs of the law faculty and students, the Center offers the following services:

Home Page

<http://www.lawlib.duq.edu>

The Center's Home Page is a premier gateway to legal information available electronically. The site provides access to Pennsylvania and Federal legal information sites and to legal research sites by subject. The extensive library information details fully the various services, collections, and programs offered by the Center.

SOLCAT (School of Law Catalog)

<http://library.law.duq.edu>

SOLCAT is the best tool to determine what treatises, journals, videos, electronic resources, etc. are held by the Center. The web interface offers easy searching by author, title or subject. The keyword search offers retrieval with relevancy ranking. SOLCAT may also be used to renew checked out materials.

Education Services

- Advanced Legal Research

This one-credit, pass or fail, course serves to enhance the basic skills that students learn in the first year of law school. Students are taught advanced legal research skills for paper legal information resources and Lexis, Westlaw and the Internet.

- Legal Lunch Bytes

Thirty-minute seminars, taught by librarians and visiting sales representatives, which serve as refresher courses on a variety of subjects such as: utilizing subscription databases, searching legal Web sites, and discovering other library resources.

Reference Services

- Reference Desk

The reference staff, comprised of library professionals, is available to assist faculty, students, staff and other patrons in locating the desired legal information.

- Legal Research Continuing Education Series

The various programs in the Legal Research Continuing Education Series allow interested law school students to review material covered in the first-year legal research program before they graduate. Programs focus on manual legal research topics as well as online legal research, including Lexis and Westlaw.

- Library Tours

The reference staff provides tours to acquaint incoming first-year students with the Center's facilities, information resources, and services.

- E-mail Reference

The Center provides an e-mail reference service at lawreference@duq.edu. This e-mail service is available to faculty and students enrolled in the Law School. Patrons may e-mail their questions and a librarian will provide them with the answer through e-mail.

Technology Services

- Wireless Connection

Wireless access points are available from all floors of the Center. The wireless network is available only to members of the Law School community who have configured their laptops according to the approved wireless network guidelines established by CTS.

- Software

Microsoft Office XP Suite is installed in all of the Center's computers. Individual Microsoft Office XP applications that are provided include Microsoft Word, PowerPoint, Excel and Access. Microsoft Photo Editor and WordPerfect are also available.

- Network Outlets for Laptops

There are multiple active network outlets on the first and ground floors of the Center, which can be used by students who have their laptops configured for the campus network.

- Scanning Services

There is a ScanMaker X6EL located in Room 117 (Help Desk) of the Center which is available for use by the students.

Circulation Services

- Checking Out Books

Faculty, students and Allegheny County Law Library (ACLL) card holders have the privilege of checking out books from the Center and ACLL. A total of fifteen items may be checked out at a time with a maximum of seven ACLL items at a time.

- Reserve Materials

Reserve materials generally consist of materials placed by faculty members for the use of students in a particular class. Additionally, Nutshells and Hornbooks are held as reserve materials. The Center also provides an eReserves system, where students can obtain course materials, syllabi and past exams online.

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- Past Exams

The Center holds a limited number of past exams for various subject areas; these are retained at the complete discretion of the law school faculty members. Past exams are held at the Circulation Desk.

- Interlibrary Loans (ILL)

The Center provides a free ILL service for law school faculty and students. If the Center does not own the legal research material(s) you desire, we will attempt to secure the materials from another library.

- Copiers

There are three copiers installed throughout the three floors of the library.

- Fax Services

Fax services are available at the Circulation Desk.

- Audio/Visual Services

There are TV/VCR combination sets for the in-library screening of videos in several study rooms. Videotapes may be requested at the Circulation Desk.

- Location of Library Materials

Please see the General Location Guide which is available at the Circulation Desk. For further information, consult: http://www.lawlib.duq.edu/dcli_locationguide.htm. The Center also maintains a virtual tour, which can be viewed online at <http://lawlib.duq.edu/tour/virtual.htm>. The virtual tour is an easy-to-use introduction to the Center's facilities and services. The tour highlights areas on all three floors of the Center and key library personnel.

General Library Policies

- Borrowing privileges are extended only to those with current and validated Duquesne ID cards or those with valid Allegheny County Law Library cards. Although the Center is open to everyone to conduct legal research, the Center is not to be used for general study purposes by non-law students.

- Patrons are permitted to bring in drinks in spill-proof containers or bottles. Open cans or food of any type is not permitted. Water fountains are available on all floors of the Center. The entire Law School is a non-smoking facility, including the Center.

- Group discussions are not allowed in the main reading areas. There are eight study rooms for group study purposes. These rooms are available on a first-come first-served basis. Students may sign up for these rooms, for group study only and in blocks of two hours, at the Circulation Desk.

- The use of cell/mobile phones and pagers is not permitted in the Center. All cell phones and pagers must be turned off or set on vibrating mode upon entering the Center.

- Laptop and notebook computers may only be plugged into designated carrels and tables. No other electrical outlets may be used to power these computers.

- It is a violation of the Disciplinary Code of the Law School to:

- ◆ Purposely, knowingly, intentionally or recklessly tear, mutilate, mark, or otherwise damage Law School property.

- ◆ Conceal library materials or other Law School property.

- ◆ Remove books from the library without proper check-out.

Allegheny County Law Library

In 1999, Duquesne University entered into a historical agreement with the Allegheny County Government for the Duquesne Center for Legal Information to manage the 131-year old library, Allegheny County Law Library (ACLL), one of the largest and oldest county law libraries in the country. As a result, Duquesne law students have direct access to the historical and rich collection and reading room facility of the ACLL. A state-of-the-art computer lab was installed in the ACLL. The Duquesne law students also have free access to this lab.

Duquesne University School of Law

Student Organizations

Duquesne University School of Law provides its students with the opportunity to participate in many student organizations, enabling students to partake in a host of activities with fellow students, alumni, and members of the legal community.

Alternative Dispute Resolution & Client Counseling Board: The Alternative Dispute Resolution & Client Counseling Board seeks to introduce and strengthen law students' negotiation and counseling skills. It promotes and organizes the American Bar Association Intra-School Negotiation Competition. The winners of the competition represent the Law School at the ABA's regional competition. In addition to the ABA Competition, the Board coordinates a mock client counseling program during the spring semester.

American Bar Association/Law Student Division: The American Bar Association/Law Student Division Representative provides law students with information concerning their current needs as students, as well as their future professional endeavors. More than 40,000 law students and over 370,000 lawyers are members of the ABA. The ABA/LSD Representative is responsible for coordinating "Work-A-Day" which is a program that encourages law students throughout the country to spend a day volunteering in their communities.

American Constitution Society for Law and Policy: The American Constitution Society for Law and Policy (ACS) is a national organization of law students, law professors, judges, and practicing lawyers who seek to revitalize and transform the legal debate. The organization's goal is to restore the fundamental principles of respect for human dignity, protection of individual rights and liberties, genuine equality, and access to justice to their rightful, and traditionally central, place in American Law. Through campus and lawyer chapters, speaking and media programs, and public education efforts, ACS seeks to strengthen the intellectual foundations of and the public case for a more progressive vision of the law in various areas relating to individual liberties.

Animal Law Society: The Duquesne University School of Law Animal Law Society provides a forum for education, advocacy, and scholarship aimed at protecting the lives and advancing the interests of animals through the legal system. The Society sponsors speaker events and strives to raise awareness of the field of Animal Law.

Appellate Moot Court Program: The Appellate Moot Court Program provides upper division students with the opportunity to represent the Law School at national moot court competitions. The students who participate in this program gain valuable experience in preparing appellate briefs and oral arguments, in addition to receiving academic credit for their work. Competitions that have been attended include tax, corporate, constitutional and intellectual property law.

Black Law Students Association: The Black Law Students Association's (BLSA) objectives are to foster and encourage professional competence, to provide academic support to first year students, to focus upon the relationship of the African-American attorney to the existing legal structures, and to encourage in the African-American law student a continued awareness of and commitment to the needs of the African-American community. BLSA accomplishes these objectives through different programs throughout the year and organizes special events during Black History Month in February.

Christian Legal Society: CLS, founded in 1961, is a national non-profit organization serving thousands of Christian attorneys, judges, law professors, law students and paralegals. CLS's membership reflects the broad spectrum of Christendom, encompassing the Orthodox and Roman Catholic traditions, as well as numerous denominations of Protestantism. At Duquesne, the CLS sponsors several philanthropic events, and meets weekly for prayer, scripture reading, and discussion of current issues facing the law student. Membership is open to all students, regardless of religious affiliation.

Corporate Law Society: The Corporate Law Society promotes discussion and study of all areas of corporate and business law. The Society sponsors guest lectures and contributes to the promotion and publication of the Duquesne Business Law Journal.

Criminal Law Society: The Criminal Law Society serves as a crossroads between Duquesne's unique resources in criminal law and the students. It hosts activities that will expose students to these resources with the goal of securing a broader presence in criminal law through related employment after graduation. It also aims to benefit the community through student education and service, hosting academic and service oriented programs as well as a criminal law symposium. Membership is open to all students currently enrolled in the School of Law.

Delta Theta Phi Law Fraternity International: Delta Theta Phi Law Fraternity is a national organization with the purpose of instilling in its members the application of the highest standards of personal integrity, diligence, candor and trust, of individual responsibility, of respect of law, rights and property of others and the highest ethical and professional standards of conduct in the study and practice of law. This organization sponsors educational and social events throughout the year.

Duquesne Business Law Journal: The Duquesne Business Law Journal is produced annually by a student editorial board. The Journal contains articles that focus on the specific areas of corporate, tax, consumer, labor, bankruptcy, and business law. Law students, as well as law alumni, submit articles for publication.

Duquesne Intellectual Property Law Association: The Duquesne Intellectual Property Law Association is dedicated to promoting the study, awareness, and advancement of intellectual property law at Duquesne Law School and to providing a forum for the discussion of intellectual property law among the students and faculty. Every year, DIPLA hosts meetings at which legal professionals speak about contemporary IP law issues, and provide useful contacts in the legal community for law students. DIPLA also serves to introduce its members to larger intellectual property law organizations like PIPLA (the Pittsburgh Intellectual Property Law Association) and AIPLA (the American Intellectual Property Law Association) by keeping its members informed of activities and opportunities offered by those organizations.

Duquesne Law Review: The Duquesne Law Review is a scholarly journal that publishes articles by attorneys, professors, and law students. Its purpose is to provide the professional legal community with a research tool, while giving students an opportunity to refine research and writing skills. Membership is determined on the basis of class rank at the conclusion of the first year of study for day students or the first year and one-half for evening and part-time day students, although additional members are selected through a writing competition. Membership involves the performance of editing and production tasks and the completion of two publishable written works. Academic credit is granted in the final year of membership. Law Review has traditionally been a symbol of high academic achievement and is so recognized among the entire legal profession.

Environmental Law Society: The Environmental Law Society provides law students with the opportunity to participate in various environmental awareness programs. This organization coordinates speaker symposiums, community involvement, and other educational activities.

Federalist Society: The Federalist Society is a group of conservatives and libertarians dedicated to reforming the current legal order. It aims to create a forum for debate in which diverse legal viewpoints and perspectives could be heard. It is committed to the principles that the state exists to preserve freedom, that the separation of powers is central to the Constitution, and that it is emphatically the province and duty of the judiciary to determine what the law is, not what it should be.

International Law Society: The International Law Society devotes itself to international law and global issues. The group focuses on promoting international law courses, panel discussions, debates, and lectures. The International Law Society has recently hosted a panel discussion on detainees' rights at Guantanamo Bay, Cuba, a lecture and reception with the Counsel to the European Council and job talks with local international lawyers.

Juris: Juris, our ABA award-winning legal news magazine, has served the Duquesne community since 1967. Juris publishes articles concerning substantive areas of the law as well as matters of local and national interest. Law students, Faculty, and Alumni contribute articles to this semi-annual magazine. Juris is completely student-operated and calls upon the talents of law students who wish to strengthen their writing, editing, and production skills. Juris is distributed to alumni, judges, and bar associations throughout the country.

Military Law Society: The Military Law Society is a student-run organization dedicated to promoting knowledge and awareness of military law issues in America's Armed Forces. Membership in the military is not necessary. The Society is open to all individuals who wish to study the interface between the military, the government, and the legal system.

Phi Alpha Delta: The objectives of Phi Alpha Delta are to provide for the professional advancement of its members; to promote the principles of liberty and equal justice under law for all citizens; to stimulate excellence in scholarship; and to provide a forum for interchange between student members and members of the practicing bar, the bench and law professors. This organization coordinates canned food drives at various times throughout the year and gives all donations to local homeless shelters. Phi Alpha Delta is one of oldest legal fraternities in the nation and its membership is available to all law students.

Public Interest Law Association: The Public Interest Law Association is dedicated to increasing awareness of public interest issues as well as providing opportunities for students to gain experience in the public interest field. As a means to this end, PILA sponsors and staffs informative workshops for the benefit of the local community. Other projects include fund-raising for awards that assists students who work in the public interest sector during the summer.

Sports and Entertainment Law Society: The Sports and Entertainment Law Society explores the niche in the legal profession that is created through the combination of the entertainment and legal fields. This organization provides a forum for the discussion of sports and entertainment law issues and sponsors activities with Pittsburgh's professional sports teams.

Student Bar Association: The Student Bar Association is the student government of the Law School and represents the concerns and needs of law students through interaction with the Faculty and Administration. The objective of the SBA is to promote and maintain effective and open interaction between the student body and the Faculty and among the students themselves. The SBA sponsors a number of events during the academic year: a Big Brother & Big Sister Program; a series of Study Skills and Exam Taking Techniques programs; the "Race Ipsa Loquitur", a run/walk that benefits a local charity; a "Family Day" event where students bring their families to their school and participate in a variety of activities; the Barrister's Ball; an end-of-the-year Softball Picnic; and a host of other educational and social events. Membership in the SBA is automatic upon enrollment.

Trial Moot Court Program: The Trial Moot Court Program provides students with an opportunity to gain valuable litigation experience through trial competitions sponsored by the American College of Trial Lawyers (National Student Trial Competition) and the Academy of Trial Lawyers of Allegheny County (Gourley Cup Competition). Students also have the opportunity to represent the Law School in the American Association for Justice Trial Advocacy Competition, the Association of Criminal Defense Lawyers National Criminal Trial Competition, and the Buffalo-Niagara Mock Trial Competition. In addition to coordinating the intra-school competitions, the Trial Moot Court Honor Society offers an oral advocacy workshop for first year students and coordinates a high school mock trial program.

Women's Law Association: The Women's Law Association sponsors a variety of programs that provide information on issues of social and legal concern to women law students. Special events, such as a speakers forum and toiletries drive benefitting local women's shelters, are scheduled in recognition of Domestic Violence Awareness Month. Duquesne Law Alumni are honored each year at the Woman of the Year Reception, which is attended by members of the local bench and bar.

Duquesne University School of Law Career Services Office

The Career Services Office at the Duquesne University School of Law is committed to serving both the institution and the legal profession by helping currently enrolled students supplement their formal education with practical experience in legally related positions, by assisting graduating law students and alumni in securing employment in their chosen areas of practice, and by helping employers to engage the services of individuals prepared to assume professional positions.

For students and alumni, the Career Services Office provides job listings, information on employers, an extensive career resource center, letters of reciprocity, regular workshops and seminars, and career counseling. Regular programs conducted by the Career Services Office include: Interviewing Skills and Mock Interview Programs; a Guerilla Tactics for Getting the Legal Job of Your Dream seminar, featuring nationally known author, Kimm Walton; a Judicial Clerkships Seminar; a Government Careers Seminar; a Public Interest Careers Seminar; an Alternative Careers Seminar; programs on professionalism and a networking workshop.

In addition to maintaining a Job Posting Bulletin Board and Job Folders, the Career Services Office announces employment opportunities in a weekly student newsletter, *The Common Plea*, a monthly Alumni Job Bulletin (both available online), and via Symplicity, which is updated daily. For employers, the Career Services Office offers same day job postings for full- and part-time law clerk and attorney positions, on- and off-campus interviewing, resume referral, and "blind-ad" postings.

Although the majority of graduates remain in the mid-Atlantic region, Duquesne Law Alumni can be found all over the United States and abroad. Recent graduates obtained positions in Maine, New Jersey, New York, Illinois, North Carolina, the District of Columbia, and West Virginia.

Nondiscrimination Policy

Duquesne University School of Law's Career Services Office is committed to a policy against discrimination in employment based on race, color, national origin, sex, age, disability, sexual orientation or religious background. The Law School's Career Services Office assists only employers whose standards and practices conform to this policy.

Office Hours:

Office hours are scheduled Monday through Saturday and include some evening hours. The schedule is announced at the beginning of each semester.

Web site: www.law.duq.edu/career

E-mail questions to lawcareers@duq.edu

Duquesne University School of Law

Financial Aid

Application

Application Materials are available through the Financial Aid Office located in the Administration Building on the Ground Floor, and the Telephone Number is 412-396-6607.

Need Analysis Document & Federal Student Aid (FAFSA)

Completion of the Free Application for Federal Student Aid (FAFSA) will provide a need analysis form for establishing eligibility for financial aid. Be sure to include Duquesne University as one of your school choices. You must also complete the section of the FAFSA authorizing release to state agencies. By doing this, we will be able to receive the necessary output documents to determine your aid eligibility. Duquesne's code number is 003258. If you fail to list Duquesne as a school choice, you will be required to submit an ORIGINAL Student Aid Report (SAR), which will be sent directly to you by the processor of the FAFSA. Forms are available through the Financial Aid Office.

Complete Application

Completion of the above two forms will constitute application for most federal programs. Loan programs involving banks and lending institutions will require additional forms. In addition, new students must submit a copy of letter of admission to Graduate/School of Law before aid can be awarded.

Availability Of Awards

The Federal Perkins Loan is available only during the academic year. Other programs of aid outlined in this brochure are also available during the summer session.

Late Applications & Deadline Dates

While applications will be accepted after the established deadline date, there is no guarantee that funds will be available for awards to students. Preference will be given to students who complete the application process on time. Forms are available after January 1 each year. To apply for the programs administered by the Duquesne University Financial Aid Office, you must submit your Duquesne University Graduate Aid Application no later than May 31 of each year. The Federal Perkins Loan and Federal Work-Study Employment programs are administered by the Financial Aid Office. The other programs outlined in this brochure do not carry specific deadline dates. However, you are advised to apply early in order to have funds available on a timely basis.

Verification

Applications are randomly selected for verification. In this event, students will be required to submit student (and spouse's) federal tax returns, or a statement that the individual was not required to file a tax return. In addition, other information may also be requested to document information submitted on applications. Students are advised that no need-based aid will be awarded until all requested verification information has been received and the information documented.

Federal Perkins Loans

This is available to students with demonstrated need. Application requirements include Duquesne Aid Application and FAFSA. Repayable after discontinuation of studies at 5% interest rate. Available funding does not permit awards at maximum amounts allowed under federal regulation. It should be noted that these funds are, for the most part, restricted to full-time students.

Federal Stafford Loans

In addition to a Duquesne Aid Application and a FAFSA, a Common Loan Application must be obtained through a bank or lending institution. Interest rates vary. A maximum allowed is \$8,500 per graduate for an academic grade level.

In the event the student does not demonstrate need for all or part of the loan limits above, Unsubsidized Stafford Loans are available. Interest must be paid while in school, but all other terms and conditions are the same as the subsidized Federal Stafford Loan.

Unsubsidized Stafford Loans

Application requirements include Duquesne Aid Application, FAFSA and Common Loan application (obtained through a bank or lending institution). Interest must be paid while in school, but all other terms and conditions are the same as the subsidized Federal Stafford Loan. Under this portion a student may borrow an additional \$10,000 per graduate academic grade level.

Additional Loan Funds

There may be additional loan funds available for graduate students in Law, Business and specific areas of Health Sciences. Contact the Financial Aid Office for information and application.

Bar Exam Financial Aid

Students requiring assistance during a period of study for Bar Exams should contact the Financial Aid Office for information and application.

University-funded Programs

Students are advised to contact their Graduate/Law School to apply for grants or scholarship assistance. The University Financial Aid Office has no gift aid funding available for graduate study.

Employment

Federal Work-Study clearance is available to students who demonstrate financial need. The Financial Aid Office determines eligibility based on federal guidelines. Actual placement is the responsibility of the Office of Human Resource Management. Financial aid clearance does not guarantee placement. Placement is contingent upon available jobs.

Miscellaneous Awards

Many organizations, labor unions, etc., award financial aid to students. In the event you receive such an award, please advise the awarding agency to notify the Financial Aid Office. In this way your aid package can be updated and adjusted, if necessary, in a timely manner.

The Duquesne University Law Alumni Association

Duquesne University School of Law is fortunate to benefit from an extremely active Law Alumni Association whose members continue to give generously of their time, talents, and resources. The Association is guided by the leadership, commitment, and dedicated service of distinguished graduates who have served on the Association's Board of Governors and Officers since the Association's official establishment in the mid 1960's. Their support has helped ensure the continued success of the Association.

The mission of the Law Alumni Association is two-fold: to provide opportunities for social and professional interaction and to be a representative association for alumni by providing opportunities for the involvement of alumni in the needs, activities and affairs of the Law School. The Law Alumni Association has benefitted throughout the years from thousands of Duquesne Law alumni who have actively participated as Association members.

The Law Alumni Association sponsors many student activities. Additionally, the Association funds two scholarships; one for upperclass students and one for students interested in pursuing Public Interest Law.

An official set of by-laws guides this mission and is re-evaluated annually by the Board of Governors and Officers. The Duquesne University Law Alumni Association continues to grow in scope, support, numbers and benefits to best serve its members.

The Law Alumni Association works in close cooperation with the Law Alumni Relations Office, and can be reached through this office at 412-396-5215.

The Office of Alumni Relations

The Office of Alumni Relations at the Law School works closely with the Duquesne Law Alumni Association to design and implement programs, activities and publications and to foster and further enhance relationships with alumni and Law School students, as well as special friends of the Law School and the community-at-large. The mission of the Office of Alumni Relations is to facilitate a mutually beneficial relationship between the internal Law School community and the School's various external constituencies—most importantly, alumni.

The Office works together with the Duquesne Law Alumni Association and the Student Organizations Coordinator to facilitate interaction with students, to establish regional chapters of the Association, and to offer Law Alumni Association membership benefits. In addition, by coordinating a variety of gatherings, events and activities, such as the annual Law Alumni Reunion and Awards Dinner, Fall Alumni Receptions and other events, the Office provides numerous social and professional networking opportunities for alumni and students.

The Office generates *The Duquesne Lawyer* magazine among other publications.

For additional information, please contact the Director at 412-396-5215 or lawalumni@duq.edu.

The Duquesne University School of Law Disciplinary Code

I. Jurisdiction

The Duquesne University School of Law Disciplinary Code (Code) shall apply to every person who has registered for credit or is otherwise in attendance at the Duquesne University School of Law (School) and shall further apply to such persons up to and including the receipt of the Juris Doctor degree. Such persons shall be referred to as “students” and such term shall be construed to mean any person subject to the jurisdiction of this Code.

II. Offenses

A. Academic Offenses

1. Offenses Involving Dishonesty

(a) Examinations

- (1) A student shall not cheat, which shall include giving, seeking or receiving unauthorized aid in any form before, during or after an examination.
- (2) A student shall not use any unauthorized materials.
- (3) A student shall not violate the examination regulations.

(b) Work Product

A student shall not commit Intentional Plagiarism nor in any way whatsoever submit or represent another’s work as the student’s own work in connection with any curricular or extracurricular activity or function sponsored, funded or supported by the School.

(c) Misrepresentation

A student shall not furnish false information to any employee of the School, or in connection with any law school application, or in connection with any curricular or extracurricular activity or function sponsored, funded or supported by the School.

(d) Attendance

A student shall not furnish false information with regard to any attendance sheet, certification of attendance, or other method of monitoring attendance at the School.

2. Other Academic Offenses

- (a) A student shall not commit Unintentional Plagiarism.
- (b) A student shall not talk, or communicate in any way, with any person during any examination other than a proctor or professor administering the examination.
- (c) A student shall not fail to comply with any rule of comportsment established for a class by the professor in that class.

3. Definitions

- (a) **Plagiarism:** Plagiarism shall mean the appropriation, in whole or in part, without full and clear attribution, of the writings of another, or the ideas or language of another.
- (b) **Intentional Plagiarism:** Intentional Plagiarism shall mean plagiarism with the intent of passing such appropriated matter off as the product of the student. The verbatim, or near verbatim, copying of the words or language of another without appropriate attribution, including failure to indicate that the student is quoting from the cited source, shall be conclusive evidence of Intentional Plagiarism.
- (c) **Unintentional Plagiarism:** Unintentional plagiarism shall mean all acts of plagiarism other than those that constitute Intentional Plagiarism. Unintentional Plagiarism shall include, but not be limited to, consistent failure to cite to the appropriate authority; where pervasive, however, such consistent failure to cite to the appropriate authority shall constitute Intentional Plagiarism.
- (d) **Examination:** Examination(s) shall include, but not be limited to, substitutes for in-school examinations, e.g., outside graded or for-credit work, such as drafting problems and exercises, papers, take-home examinations, quizzes and tests, as well as traditional, in-school examinations, quizzes and tests for credit work.

B. Offenses Involving Property

1. Offenses Against School Property

- (a) A student shall not tear, mutilate, mark or otherwise damage or destroy School property.
- (b) A student shall not conceal library materials or other School property.
- (c) A student shall not remove books or library materials from the library without proper authorization, nor shall a student remove any other School property from the premises or possession of the School without authorization.

2. Offenses Against Property of Other Students

A student shall not damage or take without permission, the notes, books, papers, or other property of another student.

C. Other Offenses

- 1. A student shall not engage in any conduct or act that constitutes a violation of the Pennsylvania Rules of Professional Conduct, or that constitutes a crime, or that would subject a person to criminal sanctions or penalties under the laws, either common or statutory, of the Commonwealth of Pennsylvania or the United States of America.

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2. A student shall not fail or refuse to obey or to respond to any rule, regulation, directive or command given by any member of the Faculty or the Administration, or the Director of the School's Law Library, in the exercise of his or her responsibility or duties to the School.
 3. A student shall not upon proper request of the Dean, the Disciplinary Officer, or the Disciplinary Committee refuse to cooperate or testify in any investigation or proceeding involving a violation of this Code.
 4. A student shall not aid, abet, cause or otherwise facilitate another's violation of any provision of this Code.
 5. A student shall not violate any of the rules of the Law School Library including, but not limited to, rules prohibiting eating and smoking.
 6. A student shall not abuse any means of electronic research or electronic data retrieval or storage in use at the School, including, but not limited to, unauthorized entry into a file, either to read or to change the data; unauthorized transfer or copying of a file or of file data; unauthorized use of another person's identification number or password; use of such facilities to interfere with the work of another student; use of such facilities to send or receive obscene or pornographic material(s); use of such facilities to send harassing or abusing material(s); or use of such facilities to interfere with the normal operation of the School's computer system.

III. Procedure

A. Commencement of Proceedings

Proceedings shall be commenced by the filing of a complaint with the Dean, which shall occur upon delivery of the complaint to the office of the Dean.

B. Complaints

1. Any person may initiate a complaint by filing a signed written statement with the Disciplinary Officer of the School, who shall have been designated by the Dean of the School. The Disciplinary Officer shall investigate the statement and determine whether probable cause exists for the filing of a complaint and whether a complaint should be filed in the name of the School.
2. Within thirty (30) days after any person files a statement with the Disciplinary Officer, the Disciplinary Officer shall either dismiss the statement or file a complaint. The Dean may grant one thirty (30) day extension of time within which the Disciplinary Officer must act. Failure to file a timely complaint will constitute dismissal of the statement. If the Disciplinary Officer finds that there is probable cause to file a complaint and that a complaint should be filed in the name of the School, the Disciplinary Officer shall file the complaint.

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3. A complaint may be filed by the Dean, the Director of the School's Law Library, or a member of the Faculty (collectively a "Complaining Faculty Member"). A Complaining Faculty Member may also initiate a complaint by filing a statement with the Disciplinary Officer. If the Complaining Faculty Member files the complaint, the Complaining Faculty Member shall serve as the Disciplinary Officer unless the Complaining Faculty Member recuses himself or herself.
 4. If a complaint is filed by either the Disciplinary Officer or by a Complaining Faculty Member, the Dean shall forward the complaint to the Disciplinary Committee, which shall review the complaint and determine whether probable cause is present. If the Disciplinary Committee determines that the complaint is sufficient, proceedings shall continue. Otherwise, the complaint shall be dismissed.
 5. If the Disciplinary Committee finds that the complaint is sufficient, the Dean shall cause a copy of the complaint to be delivered to the accused student. Delivery shall be deemed complete by placing a copy of the complaint in the accused student's mailbox or student folder, if any, and by sending a copy by first class mail to the accused student's last known address as set forth in the School's official records.

C. Election

1. Except as otherwise provided, the accused student shall make an irrevocable election within ten (10) school days after delivery of the complaint ("Election Period") to plead guilty before the Dean and to accept the penalty imposed by the Dean or to have the matter heard by the Disciplinary Committee.
2. The election shall be made in writing and shall be delivered to the Dean.
3. If no election is made, the accused student shall be deemed to have elected as of the last day of the Election Period to have the matter heard by the Disciplinary Committee.
4. The Dean shall have the discretion in any case to decline to accept a guilty plea. In such an event, the matter shall be referred to the Disciplinary Committee for disposition.
5. The Dean may impose any penalty authorized by Subparagraph 2 of Paragraph A of Article IV. The penalty imposed by the Dean is final and unappealable.

D. Hearing

1. Unless the Dean accepts a guilty plea, the Dean shall notify the Chairperson of the Disciplinary Committee to schedule a hearing. The Chairperson of the Disciplinary Committee shall notify the accused student of the time and place of the hearing. The hearing shall be held not more than thirty (30) days, nor less than ten (10) days after election by the accused student.

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2. At the close of the hearing, the Disciplinary Committee shall either dismiss the matter or adjudicate the accused student guilty and impose any penalty, or any combination of penalties, authorized by Article IV of the Code. The decision and penalty imposed by the Disciplinary Committee is final and unappealable.

E. Manner of Hearing

1. An accused student may retain legal counsel or other advisors to assist in his or her defense. Regardless of whether the accused student chooses to retain legal counsel or other advisors, the Disciplinary Officer shall present the School's case.
2. If the accused student is represented by legal counsel at the hearing, the Disciplinary Officer shall act in a manner similar to a prosecutor in a criminal case.
3. If the accused student is not represented by legal counsel, the Disciplinary Officer shall:
 - (a) be present at the hearing and shall present the School's case;
 - (b) be entitled to call whatever witnesses are necessary to present the School's case and to question those witnesses and to question any witnesses called by the accused student;
 - (c) be entitled to introduce any evidence necessary to the School's case.
4. If the accused student is not represented by counsel, the Disciplinary Officer shall not question the accused student at the hearing.
5. The accused student shall notify the Disciplinary Officer in writing at least five (5) days before the hearing whether the accused student intends to contest the charges or to plead guilty. If the accused student fails to notify the Disciplinary Officer of his or her intent or fails to attend the hearing, all allegations contained in the complaint shall be deemed admitted, and the Disciplinary Committee shall impose any penalty authorized by Article IV.
6. The accused student, the Disciplinary Officer, or the Disciplinary Committee may call any witness or question any witness, including the accused student, as to any facts associated with the alleged violation(s) as set forth in the complaint. In addition to such questioning, the accused student may reply orally or in writing or both to the complaint. Either the accused student or the Disciplinary Officer or the Disciplinary Committee may introduce any non-testimonial evidence. Evidence shall not be limited to that admissible under rules of evidence in force in Pennsylvania or at common law or in the Courts of the United States.
7. The Chairperson of the Disciplinary Committee shall preside at the Hearing.
8. The Chairperson of the Disciplinary Committee, in the exercise of his or her discretion may, before the expiration of such period, extend the time in which any act required to be done under this Code must be accomplished. The accused student and the Disciplinary Officer shall be informed or notified of any such extension.

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9. The hearing shall be taped.
 10. The proceedings may be transcribed at the option and expense of the party requesting transcripts.
 11. A violation of the Code must be proved by a preponderance of the evidence.
 12. The decision of a majority of the members of the Disciplinary Committee present shall be sufficient to decide or dismiss a case.
 13. Any matter brought before the Disciplinary Committee shall be considered adjudicated when:
 - (a) The Disciplinary Committee renders its decision; or
 - (b) The Disciplinary Committee accepts a plea from the accused student.

F. Disciplinary Committee

The Disciplinary Committee shall be composed of seven (7) members, five (5) of whom shall be full-time Faculty members, excluding the Dean, and two (2) of whom shall be students. The Faculty members shall be selected by the Dean to serve for a term of one year. The students shall be appointed annually by the President of the Student Bar Association. Five members of the Disciplinary Committee, four of whom must be Faculty, shall constitute a quorum for the purpose of hearing a case. A quorum must be present at each Disciplinary Committee session. If for any reason there are not sufficient members to constitute a quorum to hear a particular case, the Dean shall appoint as many Faculty alternate members as may be necessary, and the President of the Student Bar Association shall appoint as many alternate members as may be necessary. The Dean, in the Dean's discretion, may appoint additional Disciplinary Committees.

G. Disciplinary Officer

The Disciplinary Officer shall be a full-time Faculty member, excluding the Dean and the Disciplinary Committee members. The Dean shall select the Disciplinary Officer to serve for a term of one year. The Dean, in the Dean's discretion, may appoint additional Disciplinary Officers.

H. Pleas

1. An accused student is permitted to plea bargain. Any plea negotiations shall be conducted between the accused student, or counsel for the accused student, and the Disciplinary Officer. In any matter brought by a Complaining Faculty Member, the Disciplinary Officer shall not agree to any proposed plea bargain without the approval of the Complaining Faculty Member.

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2. If the accused student and the Disciplinary Officer agree on the terms of a proposed plea bargain, the Disciplinary Officer shall present the terms of the proposed plea bargain to the Disciplinary Committee at a hearing for approval by the Disciplinary Committee. The accused student and his or her legal counsel, if any, shall attend the hearing at which the proposed plea bargain is presented to the Disciplinary Committee.
 3. The Disciplinary Committee may accept or reject the proposed plea bargain. The decision of a majority of the Disciplinary Committee members present shall be sufficient to decide whether to accept or reject the plea bargain. If the Disciplinary Committee rejects the proposed plea bargain, the proposed plea bargain shall be dismissed.
 4. If the proposed plea bargain is dismissed, the Disciplinary Committee shall hear the charges stated in the complaint. If the plea bargain is dismissed, the accused student's offer to plead guilty to one or more violations of the Code shall be considered as made for purposes of settlement only and shall not be indicative of the accused student's guilt. Any evidence presented during the plea bargaining stage of the case shall not be grounds for recusing any member of the Disciplinary Committee or the Disciplinary Officer.
 5. Acceptance of a plea bargain shall be considered an adjudication of the accused student's guilt with respect to the charges set forth in the plea bargain.

IV. Penalties

A. The following penalties may be imposed:

1. By the Disciplinary Committee

- (a) Restitution;
- (b) Private Reprimand;
- (c) Public Reprimand;
- (d) Failing Grade or Grades, in the case of any conduct relating to a specific course or courses;
- (e) Suspension, for such period or periods as the Disciplinary Committee deems appropriate;
- (f) Permanent Expulsion, which shall include the denial of a degree and any credit for courses taken at the School. Permanent Expulsion shall require the vote of five (5) members of the Disciplinary Committee, four (4) of whom must be faculty.
- (g) Any combination of any or all of the foregoing.

2. By the Dean

- (a) Those penalties set forth in Subparagraphs (a) through (d) of Paragraph A.1. of Article IV.
- (b) Suspension, for a period not to exceed one year; and
- (c) Any combination of any or all of the foregoing.

B. If a student is found to have committed an offense described in Article II.A.2(b) of this Code, the student may be subject to one of the following penalties, which may be in addition to any penalties that may be imposed by either the Disciplinary Committee or the Dean:

- 1. The permanent withholding of any grade or any credit for the course in which the examination was given, constituting a withdrawal from the course, or
- 2. Re-examination in the course on the next date that such examination (whether a mid-year or final) in that course is regularly scheduled. There will be no "make-up" or special examination. The student shall receive credit for the course and be awarded the grade earned on that re-examination. The penalty shall be imposed without regard to the effect it may have on the student's graduation from the School or the date thereof.

C. Mandatory Penalties

- 1. If a student is found to have committed an offense described in Article II.A.1(a) or II.A.1(b) of this Code, the student shall be subject to a mandatory minimum penalty of a one semester suspension, which penalty shall be in addition to any penalties that may be imposed by the Disciplinary Committee or the Dean in accordance with the Code.
- 2. If a student is found to have committed an offense described in Article II.A.1(a), Article II.A.1(b), or Article II.A.2(a) of this Code in any course in which a grade is given, the student shall be given a failing grade (an "F") in the course, which penalty shall be in addition to any penalties that may be imposed by the Disciplinary Committee or the Dean in accordance with this Code.

D. In lieu of any non-mandatory penalty provided by this Code, the Disciplinary Committee or the Dean, as the case may be, may impose any reasonable condition on a student or on a student's conduct, and may further prescribe those penalties that shall be imposed in the event of a failure to comply with such condition.

E. All penalties imposed under this Code shall take effect immediately unless the Disciplinary Committee or the Dean shall specifically provide otherwise.

V. Records

- A. A record of every disciplinary action taken against any student shall be maintained in the office of the Dean. If the Disciplinary Committee shall find that a student has committed an offense under this Code, or a student shall plead guilty to having committed an offense under this Code, such fact and the language of the Code section violated shall be set forth on the transcript of the student. The Disciplinary Committee may recommend to the Dean that a student's transcript not contain such a notation if the conduct of the student did not involve knowing, intentional or purposeful dishonesty. The Dean may, in his or her sole discretion, accept or reject that recommendation.
- B. Upon the final conclusion of a disciplinary proceeding against a student, the Dean shall by letter advise the party filing the complaint and the accused student as to the ultimate disposition of the case, including the sanction imposed, if any.
- C. The Dean shall issue a public notice, to be posted in the Law School building, informing the student body of the adjudication of the Disciplinary Committee, the acceptance of a guilty plea, or the dismissal of disciplinary charges, omitting the name of the student. The form of such notice shall be as follows:

Disciplinary Notice

1. A Complaint was filed on [date] alleging that a student had violated [provision] of the School of Law Disciplinary Code. [Provision] provides that "[a] student shall not . . . "
2. After a hearing, the Disciplinary Committee dismissed the charges.

[or]
2. The Disciplinary Committee adjudged that the student had violated [provision] of the School of Law Disciplinary Code. [Provision] provides that "[a] student shall not . . . " The Disciplinary Committee ordered that the student [description of penalty].

[or]
2. The student pleaded guilty to violating [provision] of the School of Law Disciplinary Code. [Provision] provides that "[a] student shall not" The Dean [Disciplinary Committee] ordered that the student [description of penalty].

Date

Dean

VI. Miscellaneous

- A. This Code shall be effective for academic years commencing with the academic year in which it is adopted by the Faculty.
- B. This Code may be amended only by the Faculty. Amendments to this Code may be proposed at any time by the Dean, by an Associate or Assistant Dean, or by any Faculty member of the School. The Student Bar Association may also propose amendments. Amendments shall be considered at regularly scheduled faculty meetings and shall be effective for the academic year of adoption, unless the Faculty shall direct otherwise.
- C. Except as provided in this Code, and in accordance with the Duquesne University Code of Student Rights, Responsibilities and Conduct, the Duquesne University Code of Student Rights, Responsibilities and Conduct also shall apply to the extent that it is not inconsistent with the terms of this Code. In the case of any inconsistency, this Code shall control.
- D. Unless specifically stated otherwise, all time periods shall be calculated by including both school days and non-school days and by excluding exam days and shall begin on the day following the occurrence of the action that precipitates the time period. If any time period expires on a non-school day, such time period shall be deemed to have expired on the first school day following the date of actual expiration. For purposes of counting days, Saturdays and Sundays shall be considered as non-school days.

Curriculum

Required Courses:

All students are encouraged to register for Bar Examination courses in the proper sequence as per the Dean's scheduling advisory; otherwise, the opportunity to enroll in some Bar courses may be lost because of scheduling conflicts. No student is permitted to enroll for credit towards degree requirements for more than nine (9) elective credits in non-traditional programs; i.e., Law Review, Skills courses, Internships, Foreign Programs and Clinical Programs.

Basic Federal Income Taxation, 4 Crs.

Analysis of various provisions of the Internal Revenue Code, together with interpretative material issued by the Treasury and significant judicial decisions, relating to income tax problems of individuals. Consideration will be given to concepts of gross income, identification of the taxpayer, deductions, exemptions and credits.

Civil Procedure, 3 Crs.

This course focuses upon practice and procedure in federal court as set forth in the Federal Rules of Civil Procedure. Some of the topics covered are pleadings, discovery, pre-trial motions, as well as motions made during and after trial. In addition, consideration is given to the question of the applicable law in a federal court.

Constitutional Law, 5 Crs.

This course introduces the student to the basic concepts of Federal Constitutional Law. Emphasis is placed upon both structural constitutional law, that is, the law that constitutes the government, and protection of individual rights and liberties, including the examination of due process, equal protection and the First Amendment. Where pertinent, portions of the Constitution of the Commonwealth of Pennsylvania and its interpretation by the Pennsylvania courts are also discussed.

Contracts, 6 Crs.

This course seeks to explore fully the nature and role of contract. The fundamental concepts of mutual assent, performance and remedies at common law and in a modern post-industrial economy are examined at length with special emphasis upon sales. Throughout the course special effort is made to develop philosophical and economic theories of contract.

Corporations, 4 Crs.

This course examines the legal nature, promotion and formation of the modern business corporation. This course also provides an overview of other business forms including

partnerships and the limited liability companies (LLC). Specific topics include: the structure of corporate management and the distribution of powers among directors, officers and shareholders; the acquisition of corporate assets and distribution of corporate earnings; the fiduciary obligations of management and their enforcement by shareholders' derivative suits; and rights and remedies arising under the Federal Securities Exchange Act of 1934 including insider trading.

Criminal Law and Procedure, 4 Crs.

This course will examine judicial and legislative concepts regarding criminal law and procedure. Students will study substantive offenses and criminal law enforcement in order to clarify the meaning of criminal responsibility. In addition, students will be acquainted with concepts and concerns underlying constitutional criminal procedure.

Evidence, 3 Crs.

An analysis of the nature of judicial proof and a study of the theory and application of the rules regulating the admission and exclusion of testimonial and documentary proof by judicial tribunals in adversary and non-adversary proceedings. Consideration is given to the Federal Rules of Evidence for U.S. Courts and Magistrates.

Legal Process and Procedure, 3 Crs.

This course provides an introduction to legal analysis and to the basic concepts and institutions of American law. Particular attention is paid to the analysis of cases and statutes, the role of the courts, and certain fundamental aspects of procedure and jurisdiction.

Legal Research and Writing, 3 Crs.

This is a year-long course taught in small sections of approximately ten to thirty students, relying heavily on detailed critiques of student work, individual conferences, and guided revisions. The fall semester introduces the tools and techniques that are essential to law practice and legal scholarship: legal analysis, research using print sources and computers, and predictive writing in the context of office memoranda. The spring semester addresses additional research skills and the techniques of persuasive writing and oral advocacy via an appellate advocacy assignment.

Professional Responsibility, 3 Crs.

This course consists of a careful archaeology of the Model Rules of Professional Conduct. These rules are designed to make for what has been called a professionally safe lawyer.

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These rules regulating the conduct of the lawyer are considered in terms of the duties owing to clients, the courts, society, third parties, and other lawyers. In addition, the course will address the deeper issues of the stresses and strains of lawyering under the pressures of technological capitalism and how to sustain personhood in such times. In this portion of the course one will be engaged in working out one's own self-understanding and identity professionally, historically and psychologically. **This course shall be graded as per the grading scale which follows: "P" (represents minimal competence or higher), "D" (represents below minimum competence), and "F" (represents failure). A grade of "D" or "F" shall be computed into a student's cumulative average.**

Property, 6 Crs.

The nature of property, including the relationship between property law and other fields, especially Civil Procedure, Contracts and Torts, is analyzed. A historical analysis is made of the various possible property relations, including estates in land and future interests, of the various kinds of problems which have been dealt with as property problems, and of some of the solutions which have been produced from time to time. Emphasis is placed on the analysis of contemporary problems, such as the transfer and recording of property interests, financing property transactions, and methods of public and private control over the use of land.

Sales and Leased Goods, 3 Crs.

This course provides complete coverage of Articles 2 (Sales) and the new Article 2A (Leases) of the Uniform Commercial Code as well as fundamental coverage of the Convention on International Sale of Goods (CISG) which became law in the United States in 1988 and supplants the Uniform Commercial Code as United States Law in International Transactions involving the sale of goods. The course is structured in a problem format to place the student in the position of the practicing lawyer.

Torts, 6 Crs.

Tort law, in general, is that body of law which allocates and distributes losses from harm and injury suffered by members of society in situations where there is no private agreement that determines who should bear the loss. Liability in tort is divided into three broad areas; liability for intentional acts, liability for conduct which is negligent, and strict liability.

The course delves into each of these areas, exploring various aspects of actions for assault, battery, false imprisonment, trespass to land and chattels, conversion, infliction of emotional distress, negligence, misrepresentation, nuisance, defamation, invasion of privacy, strict liability for damage done by animals and abnormally dangerous activities, and strict products liability. In conjunction with the study of the rules surrounding these tort actions, their historical background as well as social and philosophical rationales are examined.

Curriculum

Elective Courses:

Administrative Law, 3 Crs.

This course examines all aspects of the federal administrative process with special emphasis upon constitutional concepts. Topics covered include: agency powers, delegation, rule-making, right to a hearing, judicial review, agency hearing processes and controlling agency discretion.

Admiralty, 2 Crs.

This course is a detailed discussion of the admiralty jurisdiction and the consequences of that jurisdiction. The course also explores specific areas of admiralty such as rights of seamen, the shipowner's right to limit liability.

Advanced Constitutional Law Seminar: The First Amendment, 2 Crs.

This seminar course will allow students to examine a wide array of First Amendment issues, in an in-depth seminar. It will be geared towards students who have excelled at the basic course in Constitutional Law, or have extensive experience in the field. This seminar will cover issues dealing with free speech; obscenity and pornography; commercial speech; labor speech; unconventional speech (symbolic conduct); and issues dealing with the public forum and private property rights. It will also cover broadcast regulation and access to mass media, freedom of the press, and issues dealing with journalistic privileges. Finally, the seminar will explore topics dealing with freedom of religion, including separation of church and state regulations, (financial aid to religion, official acknowledgment of religion, etc.) and free exercise of religion (conflicts with state regulations, preference among religions, etc.) Students will prepare a lengthy seminar paper, and will make an oral presentation in class. The basic course in Constitutional Law is a co-requisite.

Advanced Legal Research, 1 Cr.

This course would serve to refresh the basic skills that students learned in the first year of law school, while at the same time expose them to advanced computer-assisted research skills. These advanced computer skills would be immensely beneficial to upper level students, many of whom are entering the job market for the first time or are participating in summer associate programs. Students will be taught advanced legal research skills for paper legal information resources and Lexis, Westlaw and the Internet. Students will extensively use general and legal search engines and meta search engines to complete their class assignments that include compiling biblio/webliographies/pathfinders in chosen areas.

Advanced Legal Writing: A Theoretical, Practical, and Scholarly Approach, 2 Crs.

Advanced Legal Writing is a rigorous two-hour, two-semester course. Students are required to write several papers, one of which is a scholarly paper that is required to be of publishable quality. Basic and advanced aspects of grammar, language, and writing are covered. Methods of citation are re-visited. Students are required to edit, on an anonymous basis, some of the papers of their classmates. Individual conferences are held at which the student and professor discuss, critique, and analyze the student's papers. Students are encouraged to take Advanced Legal Research prior to taking or at the same time that they take the advanced legal writing course. The course satisfies the upper level writing requirement.

Limited enrollment.

Advanced Legal Writing: Drafting, 2 Crs.

This is a spring-semester seminar, limited to 12 students, intended to build on the foundation resulting from the first-year LRW course and introduce new drafting skills and new research techniques. The course will focus on how lawyers work with legislation and regulations, largely in the area of correspondence. Students will prepare various types of correspondence, including a job letter, client letter, and a demand letter; and will prepare a trial court memorandum in support or opposition to a motion in limine. Short exercises will require the rewriting and editing of portions of statutes. The final paper assignment will involve the drafting of a statute, ordinance, policy statement, or set of regulations on a topic of the student's choice; the resulting paper is intended to meet the requirements of the upper level writing requirement.

Advanced Legal Writing: Writing in Law Practice, 2 Crs.

Multiple sections of this course will be offered, and each section will be taught by a Legal Research & Writing professor. Through a substantive assignment vehicle, students will participate in the evolution of a multi-party civil case from the initial client interview to pre-trial settlement. Each section will constitute a law firm, and each law firm will represent a different party. Students will be exposed to the rigors and ethics of law practice and will be required to exercise the interpersonal skills necessary to produce collaborative written work product within and across sections. Within each law firm, students will work in teams to draft a series of written assignments, including an engagement letter, a client advice letter, initial pleadings, discovery requests and responses, a motion brief, a settlement position paper, and a settlement agreement. Sections will occasionally be combined for group exercises and discussion. Professors will hold conferences throughout the semester and will also meet students individually at the end of the semester for a comprehensive "year-end" review. Final grades will be based on written work product, class participation, and additional non-written exercises. Students may use this course to satisfy the upper-level writing requirement.

Enrollment limited to 12 students per section.

Advocacy and Adjudication, 2 Crs.

Introduction to the judicial process and its many dimensions, including legal philosophy, jurisprudence, the common law, statutory and constitutional construction, precedent, decision making theory, burdens of proof, standards of appellate review and other concepts. In addition to our study of the adjudicative process, which is thoroughly covered by the required text, we will apply these principles to advocacy during our lectures and class discussions. The advocacy portion of the course will draw upon the practical experience of the adjunct professors as judge, law clerk, and lawyer, as well as the valuable insights of our guest lecturers.

Agency, 2 Crs.

This course involves the study of the legal consequences that arise from the agency relationship, a relationship in which one person acts on behalf of another. Topics covered include creation of the agency relationship; the nature of the agency relationship; the concepts of principal, agent, master, servant, and independent contractor; scope of employment; authority; rights and liabilities of principals and agents in relation to third parties; and rights and liabilities of the types of principals and agents to one another.

Alternative Dispute Resolution, 2 Crs.

This course is a survey of various dispute resolution processes, including negotiation, mediation, arbitration and hybrid processes. This course is designed for those who anticipate representing clients as well as those who are interested in serving as neutrals in one or more Alternative Dispute Resolution processes. While the course will involve discussion of dispute resolution theory, the focus will be on skills training, ethics and the use of Alternative Dispute Resolution problem solving.

American Legal History, 2 Crs.

This course is designed to acquaint the student with the historical development of American Law. This course blends topical and chronological approaches. For the most part, the emphasis is placed on the evolution of the meaning of property, contract, and torts within the American environment and, in particular, as these discrete subjects were influenced by the Industrial Revolution.

Animal Law, 2 Crs.

This course will be a thorough analysis of the federal and state laws pertaining to animals in the United States, as well as an overview of current international animal laws. A particular

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emphasis will be based on the historical and current links between humans and animals and how laws are developed to protect the interactions between the two groups. Animals are viewed worldwide in different contexts, with varying cultures holding independent views of what constitutes appropriate care and ownership of animals. Insensitivity to cultural beliefs and advocacy for animals often leads to emotional and even physical confrontations in lieu of more productive efforts aimed at legislating protections encompassing all human and all animals.

Antitrust and Trade Regulation Law, 3 Crs.

A comprehensive coverage of antitrust and trade regulation law, including monopolization, horizontal and vertical restraints, price and territorial arrangements, mergers, tying arrangements and exclusive dealing, patents and the antitrust laws, and price discrimination and discrimination in services and facilities to customers, as provided in the Federal Sherman, Clayton, Celler-Kefauver and Federal Trade Commission Acts and under statutory and common law precedents in many states. Trade regulations affecting foreign commerce, as well as domestic commerce, will be considered including provisions in effect in other countries such as, for instance, in the European Economic Community under the Treaty of Rome.

Appellate Practice and Procedure, 2 Crs.

This course will address significant issues in appellate practice and procedure in Pennsylvania, using as a guide the Pennsylvania Rules of Appellate Procedure. The purpose of the course is to educate about the both the substantive and procedural issues and traps inherent in appellate practice in Pennsylvania. The course overviews the unified judicial system and the constitutional and statutory basis for each appellate court in Pennsylvania and the powers enjoyed by each of them. Then, specific subjects in both the criminal and non-criminal appellate arenas will be examined. Who may appeal? What is a final, interlocutory or collateral order? When may the appellate court exercise jurisdiction? When is an issue waived? The course will also have specific classes devoted to the procedural aspects of Superior Court, the Commonwealth Court and the Supreme Court. Finally, classes will focus on brief writing and oral advocacy. Subjects will address scope of review, standard of review, and the crafting of effective written argument and the presentation of effective oral argument. Guest speakers who are members of the appellate judiciary or well-regarded appellate advocates will address a number of the classes.

Art of Mediation: Theory and Practice, 2 Crs.

Mediation has become part of the legal process in custody and divorce as an effective method of dispute resolution. The goals of mediation are protecting children from the adversarial process, preserving family relationships, saving litigation costs, providing a faster process and safeguarding litigants' privacy and autonomy. Legislatures and courts are increasingly requiring litigants to participate in mediation before entering the traditional

courtroom. This course explores history and theory of conflict management and provides practical training in mediation for students considering this field of practice or for others desiring improved negotiation skills. Students will participate in a variety of role play scenarios that will build practice skills and techniques. The course is recognized by the Association for Conflict Resolution and satisfies the requirements of the Pennsylvania Supreme Court (Pa. R.C.P. 1940.4) as the training standard for court-appointed mediators. Students successfully completing the course will receive a Certificate in basic mediation training. **Limited enrollment (27)**

Banking Law, 2 Crs.

This course will be designed to provide a general introduction to the law governing the organization, regulation, and operation of banks and other financial institutions. The emphasis will be on banking and finance in the United States, but will also cover some international aspects of the banking and financial services industries. There will also be discussion of the recent developments in the financial and banking industries that have led to bank failures. The course will be taught as a two-hour seminar course. The students will be required to write a 15 - 20 page paper.

Bankruptcy, 2 Crs.

This course offers an introduction to the Federal Bankruptcy Code. Elements common to consumer and business bankruptcies will be reviewed. The course will explore qualifications for bankruptcy, the claims allowance process, discharge, the automatic stay, as well as issues of procedure and jurisdiction. Further, State law issues of collection practice will be studied as they interact with the Code.

Bar Examination Preparation Course, 2 Crs.

The course is available to all graduating students in the spring semester of their graduating year to assist with preparation for the Bar Examination. There is no cost to attend. Topics include a review of the substantive areas of law tested on the Multistate Bar Examination (Contracts, Torts, Real Property, Criminal Law, Evidence and Constitutional Law) and on the Essay and Performance Test portions of the Pennsylvania Bar Examination. The course provides an opportunity for students to take practice examinations that are graded and returned with comments. The Bar Examination Preparation Course is intended as a supplement to and not as a substitute for other bar preparation programs, to which students are encouraged to subscribe. Class sessions will be held on Saturdays for a total of 13 weeks. The Registrar will automatically enroll all graduating seniors in this Course. Attendance is not mandatory, but it is highly encouraged, and will be taken at all class sessions. Students who attend at least ten of the thirteen sessions will be awarded two academic credits. Grading for

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this course shall be “P” (representing minimum attendance) or “N” (no grade reported). It will not be included in the calculation of a student’s grade point average. **Credits earned for the Bar Preparation Course do not count towards the eighty-six credits required for graduation.**

Bar Review/Preparation, 0 Cr.

The purpose of this two-semester course is to prepare graduating students to take the bar examination. Using released objective questions, topics covered in the Fall semester are Constitutional Law, Contracts, and Criminal Law and Procedure; the second semester in the Spring covers Evidence, Property, and Torts. Special lectures on essay questions offered as well. Students are also given instruction on essay writing. Two sections of the course are offered each semester.

Business Planning, 2 Crs.

An advanced course involving the application of partnership, corporation, securities and tax law in the analysis and solution of factual business problems such as selection of the business entity, organization of a corporation, redemption of stock, liquidation and dissolution of a corporation, purchase and sale of a business, and acquisition of a corporation by merger or purchase of stock or assets. The course will stress planning and counseling.

Canon Law, 2 Crs.

This course studies the Code of Canon Law of the Roman Catholic Church, its history, its recent revision and the canons as they are today. These canons cover topics as diverse as general norms, the hierarchy, religious orders, dioceses, parishes, the sacraments, marriage, annulments, church property, ecclesiastical crimes and church trials. The course also attempts to relate canonical norms to the civil law on a comparative law basis.

Causes of Wrongful Criminal Convictions, 2 Crs.

The seminar will be based on videotaped presentations by recognized national experts who deal with cases of wrongful criminal convictions. Topics will include overzealous prosecutors, faulty eyewitness identifications, junk science, false confessions, and jail-house snitches. A paper will be required. The paper can be used to satisfy the upper level writing requirement.

Chinese For Lawyers, 2Crs.

This is a course in Mandarin Chinese in a legal context. The course acquaints students with grammatical structures necessary for effective communication in Chinese, and strives to give a sense of the culture and legal and business environments in China. The course materials

are organized as a series of dialogues written in Chinese characters, the Pinyin Romanization equivalent and English translation. The materials are tied together as a story of an American lawyer who travels to the People's Republic of China to negotiate and establish a joint venture on behalf of an American company. No prior experience in Chinese language is required.

Civil Rights Litigation, 2 Crs.

This course will examine the major civil rights statutes that implement the guarantees of the United States Constitution. Since the Civil War era, Congress has adopted significant legislation seeking to ensure that certain fundamental rights are safeguarded, including the equal protection and due process guarantees; the liberty of contract; the right to own property; and the right to vote. In modern courtrooms, most civil rights litigation is carried out under the banner of one or more of these statutes. Emphasis in this course will be placed on the most heavily utilized civil rights law: Section 1983 of the Civil Rights Acts (violation of civil rights under color of state law); Section 1981 (violation of right to make and enforce contracts); Section 1982 (violation of right to hold and enjoy property); Section 1985(3) (private conspiracies to deny civil rights); and the Voting Rights Act of 1965 (violation of right to vote). Although many of the leading cases focus on discrimination based upon race and national origin, the above statutes also spill into countless other types of civil rights violations, including deprivation of First Amendment rights, prisoner civil rights, sex discrimination, and discrimination based upon religious and political beliefs. This course will also examine defense and immunities available to defendants sued for civil rights violations, including protections afforded members of the legislative, judicial, and executive branches faced with civil rights suits. In a related vein, we will examine the concept of sovereign immunity as it applies to federal, state and local governments. This is not a "skills" course, but a course that explores federal civil rights statutes in detail. Grades will be based upon a brief writing project involving an actual civil rights case. Prerequisite: Constitutional Law.

Commercial Use of Intellectual Property, 2 Crs.

The course will focus on the applied use of intellectual property rights and the protection and enforcement of those rights in both a commercial context and in litigation and prelitigation settings. Special emphasis will be placed on: the management and strategic use of IP portfolios by businesses; intellectual property concerns in the field of information technology; patent trademark, and copyright infringement, including cease and desist letters and claim construction issues in patent cases; handling of IP issues in mergers and acquisitions; and other practical considerations of using and protecting intellectual property in the marketplace. Prerequisite: Must have completed an IP course or have other significant IP experience.

Comparative Law: Europe, 2 Crs.

This course is designed to expose students to the comparative method of solving domestic legal problems that involve a foreign law (torts, contracts, commercial transactions, and procedure) and foreign legal systems. The course is divided into methodological, historical, and substantive aspects of foreign law and foreign legal systems. In the interlocking world of today, lawyers find a growing need to be conversant with foreign law and foreign legal systems to effectively service their clients. This course helps meet that need.

Complex Litigation, Class Actions and the Adversary System, 2 Crs.

This course introduces the students to the nature of complex litigation, including the use of class actions as one of the tools and devices. The course will bring together and implement knowledge gained from the various procedural classes and emphasize the use of complex litigation, discovery devices, and the use of a multi-district panel. The course will emphasize the procedure for trial in complex litigation, including selection of counsel, attorneys' fees, and issues of appeal ability. The course will present a unique opportunity to study the blending of procedure and substantive law, such as ERISA, Securities Acts, various discrimination enactments, FLSA, and mass torts. Students will review the substantive law in each of these areas so as to gain an awareness of various statutory rights which can be enforced by litigation, including class actions.

Conflict of Laws, 3 Crs.

An examination of legal problems with multi-state or international aspects. Attention is given to newly developing theories of jurisdiction, recognition and effect of foreign judgments, and rules of decisions applicable in conflict controversies.

Constitutional Jurisprudence, 3 Crs.

Is there a connection between the American Constitution and decaying cities, rising crime, military power, a decline in civility and a loss of community? In this course we will reflect on the master concepts and images of American constitutionalism. We will ask whether these concepts and images represent a viable and healthy way of life. Are American constitutionalism and the practices through which it unfolds part of the solution for this society, part of its problem, or both, or neither?

Construction Law, 2 Crs.

This course will consider the law pertaining to the construction contracting process, including formation of the contract, administration, claims, dispute resolution, mechanics' liens and constructions bonds, with particular emphasis on Pennsylvania law. **Limited to no more than 25 students.**

Criminal Process, 3 Crs.

The course will cover three distinct phases of the criminal process. The Investigative Process phase will provide intensive consideration of Fourth, Fifth, and Sixth Amendment issues and draw distinctions and parallels between federal and Pennsylvania treatment of those areas. The Charging Process segment will consider issues of prosecutorial discretion and the law regarding the conduct of federal and state grand juries. The Trial Process component will focus on matters of jury selection, Confrontation Clause problems and standards of proof commonly faced in the unique criminal context. Prefer 3D, 4E, 4P students.

Deposition Skills, 2 Crs.

This course examines the purposes, advantages, and disadvantages of depositions; the mechanics of taking and defending depositions; planning and scheduling depositions and preparing oneself to take a deposition; taking depositions for use at trial; preparing the witness for deposition; handling the deposition itself; the use of documents at the deposition, the use of stipulations and other special matters associated with depositions; handling obnoxious or obstructionist opposing counsel, making applications to the court and protective orders; reviewing, correcting and editing the transcript of videotape of the deposition, and the use of the deposition for summary judgment and at trial; how to defend the deposition; videotape depositions; and expert depositions. This course will be practice oriented. It will involve the use of real-life examples. The course material will include the use of excerpts from various publications by the National Institute for Trial Advocacy, ATLA, ABA and others. Also included will be a number of helpful articles and commentaries by leading practitioners. Prerequisite: Evidence.

Employee Benefits, 2 Crs.

This course analyzes the tax and labor laws governing employee benefits plans. Students will examine (a) the principal types of retirement plans (including defined benefit pension plans, profit sharing plans, 401(k)/401(m) plans and employee stock ownership plans) and the requirements that these plans must meet in order to obtain favorable tax treatment; (b) issues related to stock-based compensation arrangements such as grants of restricted stock, stock appreciation rights and stock options; and (c) issues arising in connection with the maintenance of employee welfare benefit plans, with a particular emphasis on health plans and severance plans. Significant attention will be paid to the fiduciary requirements and enforcement provisions of the Employment Retirement Income Security Act of 1974 ("ERISA"). Successful completion of Basic Federal Income Taxation is strongly recommended.

Employment Discrimination, 2 Crs.

This course offers an introduction to the federal law dealing with discrimination in the employment context because of one's race, color, national origin, sex, religion, age or disability. The course is designed to explore both the meaning of, and proof of, employment discrimination under Title VII, as amended, the Equal Pay Act, the Americans with Disabilities Act, the Age Discrimination in Employment Act and other antidiscrimination statutes.

Employment Rights of the Individual Worker, 2 Crs.

This course surveys the rights and liabilities of employees and employers in a non-union context. Types of legislation studied include workers' compensation, unemployment compensation, social security, occupational safety and health, and regulation of wages, hours and working conditions. Historical background, statutory language, and judicial and administrative interpretation are studied. Additionally, the course will survey modern judicial and legislative developments in the area of wrongful discharge and modification of the common law doctrines relating to the "at-will" employee.

English Legal History, 2 Crs.

The course will include topics such as, Law and Custom in Early Britain, Origins of the Common Law, The Superior Courts of Common Law, The Forms of Action, The Jury and Pleading, The Court of Chancery and Equity, The Conciliar Courts, The Ecclesiastical Courts, Judicial Review of Decisions, The Legal Profession, Legal Literature, Law Making, Real Property: Feudal Tenure, Real Property: Feudalism and Uses, Real Property: Inheritance and Estates, Real Property: Family Settlements, Other Interests in Land, Contract: Covenant and Debt, Contract: Assumpsit and Deceit, Contract: Some Later Developments, Quasi-Contract, Property in Chattels Personal, Negligence, Nuisance, Defamation, Economic Torts, Persons: Status and Liberty, Persons: Marriage and its Consequences, Pleas of the Crown: Criminal Procedure, and Pleas of the Crown: The Substantive Criminal Law. The professor will present additional information on English History in the 1600s.

Environmental and Toxic Torts, 2 Crs.

This course reviews the developing law which defines liability for personal injuries or property damage arising out of exposure to hazardous substances or conditions, such as toxic chemicals, tobacco smoke, asbestos, pharmaceutical products, nuclear radiation, or lead paint. While substantive legal principles will be emphasized, the complex procedural issues which are involved in environmental and toxic tort cases will be addressed. This course is recommended for students who have an interest in environmental law, as well as for students who have an interest in tort litigation. Prerequisite: Introduction to Environmental Law.

Environmental Enforcement, Litigation, and Negotiation, 2 Crs.

This course is designed to teach environmental enforcement, litigation, and negotiation skills by concentrating on substantive and procedural issues arising under various areas of state and federal environmental law. The course is practice-oriented, focusing on statutory and regulatory provisions. Coverage includes citizen suits, civil and criminal enforcement actions, environmental audits, settlements, and consent decrees. Prerequisite: Introduction to Environmental Law.

Environmental Justice Seminar, 2 Crs.

This course provides a detailed examination of environmental justice, a multi-issue movement that addresses environmental disparities suffered by the poor and people of color. Specific topics include evidence of inequity, risk assessment, pertinent federal regulations, facility permitting, environmental enforcement, constitutional and civil rights claims, and interagency initiatives. Students will engage in interdisciplinary study and will individually write and present a paper at the end of the semester. The paper will satisfy the upper-level writing requirement. There are no course pre-requisites, and the class will be capped at twenty students.

Environmental Law, 2 Crs.

This course covers various aspects of the interrelated legal, economic, and technological problems of environmental quality control. An overview of federal law's response to air and water pollution, waste management issues, and natural resource conservation is provided.

Estate Planning, 3 Crs.

The course is an introduction to the Federal Estate, Gift and Generation-skipping Transfer taxes. The course considers lifetime planning relative to gift giving, inter vivos trusts, and planning for the orderly disposition of a decedent's property at death. The course presents a tax oriented approach to estate planning. The final examination is a take-home exam. **The professor may choose to give an in-class exam or a take home exam.** Prerequisite: Basic Federal Income Taxation.

Estates and Trusts, 3 Crs.

This course integrates the law of wills, trusts and future interests. It includes: intestate succession; execution, revocation and contest of wills; the creation, elements and termination of private and charitable trusts; powers of appointment; class gifts; and social restrictions on perpetuities and accumulations. Prerequisite: Property.

Estates and Trust II, 2 Crs.

The course will build on the material presented in Estates and Trusts. We will explore sophisticated planning techniques with respect to various types of trusts (including tax issues if possible). We will cover advanced issues in the realm of future interests, class gifts and powers of appointment. We will also cover the area of fiduciary powers and responsibilities – a subject tested on the Pennsylvania Bar Exam. Prerequisite: Estate and Trusts.

European Union: Private Law, 2 Crs.

This course deals with commercial law, antitrust, securities, banking, patent and trademark, as those topics are dealt with by regulations, directives and decisions under specific treaty provisions. The course will be of interest to students with a broad interest in international law, such as members of the International Law Society, as well as to those whose future work will need to contend with European Union or any of its member states in commerce or public law.

European Union: Public Law, 2 Crs.

This course focuses upon the public law development of the constitutional and administrative law of European Union, including the constitutive treaties, directives, regulations, domestic reception of European law, the Union's legal relationships outside of the Union, and the expansion of the Union. It also examines the institutions of the Union, including the Commission, the Council, the European Parliament, the European Court of Justice, the Court of First Instance, and the Court of Auditors, the financial bodies, the inter-institutional bodies, the decentralized bodies and the advisory bodies. The final several weeks will emphasize private law elements as examples of private practice in Europe.

Faith, Justice and Social Responsibility, 2 Crs.

The purpose of this course is to introduce law students to the principles of Catholic social thought and to offer the student the opportunity to examine the impact which these principles might have on the analysis of modern legal problems pertaining to clients who follow these and other faith-based traditions. Although this course will be primarily grounded in the Roman Catholic tradition, students of differing backgrounds and interests will be able to pursue reflection within other faith traditions.

The course will be comprised of seven units which follow the seven themes that the National Conference for Catholic Bishops/United States Catholic Conference have identified as the principle themes of Catholic social thought: (1) dignity of the human person, (2) call to family, community and participation, (3) rights and responsibilities, (4) option for the poor and vulnerable, (5) dignity of work and the rights of workers, (6) solidarity and (7) care for God's creation. Reading materials will be composed of (a) selections from church statements

on social responsibility and from related philosophical materials, (b) problem sets based on issues presented in the contemporary United States, and (c) appropriate case law and statutory supplements.

Family Law, 2 Crs.

Creation and dissolution of the family unity and relations between members thereof; marriage, separation, divorce, rights and duties of spouses and means of their enforcement, legal capacity of wife and infant, consideration of child custody and juvenile court law.

Federal Civil Procedure, 3 Crs.

An examination of federal jurisdiction and venue, joinder of parties and claims (including class actions), pleading, right to jury trial, trial and post-trial motions, and appellate review. The emphasis throughout is on federal practice and procedure.

Federal Courts and the Federal System, 3 Crs.

American federalism looked at through the prism of the distribution of jurisdiction between Federal and State courts; examination is also made of advantages and disadvantages of the choice of a federal forum over a state forum and vice-versa.

Federal Criminal Law, 2 Crs.

This course provides the student with a basic knowledge of federal law enforcement agencies; frequently utilized federal criminal statutes and certain statutorily created investigative tools. The specific areas to be covered include: Mail Fraud, Illegal Drugs, Income Tax, Currency Reporting, Interference with Commerce by Threats or Violence, Bankruptcy Fraud, Racketeering Influenced and Corrupt Organizations (R.I.C.O.), False Statements, Obstruction of Justice and Civil Rights.

Forensic Sciences, 2 Crs.

The effective lawyer must be an expert at gathering, assessing and presenting significant information. This course will examine the uses of scientific information in the law with a particular emphasis on civil and criminal litigation. Topics covered will include the law of scientific evidence; working with expert witnesses; scientific method; drawing inferences from empirical evidence; statistical proof; and the types of forensic expertise including epidemiology, questioned document examination; DNA; trace evidence analysis; arson investigation; tool marks; bite marks and fingerprints.

Gender and the Law: Current Topics, 2 Crs.

The topics covered in the course (formerly called Women and the Law) change from year to year. For example, the theme of Science, Technology, and Globalization will consider a gender-based critique of the ways in which science and technology are used to shape the laws and public policies that support a global economic and cultural system. Particular issues addressed will include: **HIV/AIDS** and law and policy approaches to similar public health crises; **Employment** in the "post-modern" workplace of the global economy, e.g., border maquiladoras, sweatshops, cyber-sweatshops, and minimum wage work; **Human reproduction**, including policies concerning cloning, access to reproductive technology, and threats to reproductive health; **Environmental problems**, including the threat of environment degradation posed by globalization and responses contained in local, national and global environmental policy. Course materials will include readings from law, social sciences, history and literature. A 10-15 page paper will be required.

Health Care Law, 2 Crs.

This course introduces the student to the body of law that affects patient care decisions and the doctor-patient relationship. The course explores the formation of the doctor-patient relationship and the resulting legal and ethical responsibilities, liability issues, the role of health care institutions, and the impact of payment arrangements on doctor-patient relationships. This course is also the prerequisite for Health Care Organizations and Finance.

Health Care Organizations and Finance, 2 Crs.

This course introduces the student to the institutions that deliver and finance health care. The course explores the regulation and structure of health care facilities and transactions (including licensure, corporate form, medical staff structure, antitrust considerations, institutional liability and the impact of tax laws) and the fundamentals of health care financing (including private and employer-sponsored insurance, government financing and health insurance reform). Successful completion of Health Care Law is a prerequisite for admission to this class, subject to waiver by the instructor in exceptional cases.

Income Tax of Corporations and Shareholders, 3 Crs.

The status of the corporate entity in the pattern of federal income taxation and the resulting problems; characteristics of associations taxable as corporations. Transfers of property in organizing a corporation; problems of corporate capitalization: dividend distributions; stock redemptions; and the various types of corporate liquidations. Prerequisite: Basic Federal Income Taxation.

Independent Research, 2 Crs.

Any student in good standing beyond the first year may, with the approval and supervision of a full-time Faculty member, engage in an independent research project for 2 credits. The student must prepare a substantial paper which will be graded by the Faculty member. Topics are not limited to traditional legal issues, but may include both empirical studies on law-related subjects and litigation in connection with non-remunerative work for a legal services agency, governmental entity, or not-for-profit organization. Students may do **two** Independent Research Projects provided they are done for different full-time Faculty members and not simultaneously. A student may do a project with the same Professor upon approval by the Academic Status Committee. **An Independent Research Project may not be used to satisfy a Summer Session residency requirement. An Independent Research Project performed during the Summer Session is subject to the regular tuition rates.**

Insurance Law, 2 Crs.

A 2 credit elective survey course, concentrating on the fundamental principles and legal doctrines of insurance law, including contract formation, major theories of liability and defenses, regulation of insurance, the role of intermediaries, standard policy forms including fire and property, life, disability and health, general commercial liability and automobile. Bad Faith breach, fraud and emerging issues are also covered. Examination.

Intellectual Property: Patent and Trade Secrets Law, 2 Crs.

This course examines schemes for protecting, perfecting, and exploiting rights in ideas, discoveries, and inventions through the application of federal patent and state trade secret law, as well as employment agreements, secrecy agreements and technology transfer agreements.

Intellectual Property: Trademark and Copyright Law, 2 Crs.

This course examines schemes for developing, perfecting, and exploiting rights in business goodwill and works of authorship, through the application of federal trademark and copyright law as well as state statutory and common law.

International Business Transactions, 3 Crs.

This course introduces the student to selected legal aspects of International Business Transactions. Topics include: international sale of goods; U.S. Trade Laws and the GATT; foreign licensing and distributorship agreements; direct foreign investment; International Monetary System; US/EC antitrust and trade laws as well as international civil litigation.

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The course will focus upon the international dimensions of local business and legal practice, with specific practical project work that will feature international business in Pittsburgh as examples.

International Environmental Law, 2 Crs.

While legal boundaries help to determine the limits and construct the powers of a society, they are not recognized by the natural environment. Environmental law in general must constantly come to terms with this obvious disparity between the limits of nature and the demands of culture. This disparity is made all the more powerful when the law is of different nation-states. Add to this disparity the fact that world economic forces can also operate internationally, and it begins to become clear that without concerted international policy and regulation, any individual nation-state's law alone cannot be the most effective tool for commercial enablement or natural protection in the environmental realm. In this course, we will look at the nature of international environmental treaties, their enforcement, the effectiveness of national laws on international environmental and economic concerns, and the interaction between national and international environmental laws. In addition, we will consider how international environmental law may impact upon local practice, including the role of Duquesne University as a member of the Pennsylvania Consortium For Interdisciplinary Environmental Policy.

International Intellectual Property, 2 Crs.

This course examines the practical aspects of International Conventions and Protocols on Intellectual Property, such as the Paris and Berne Conventions and the TRIPS Agreement as administered by the World Trade Organization. The course also involves a comparative overview of the domestic laws governing protection of Intellectual Property in the United States and those in other countries and regions, particularly in the European Union and the Asia Pacific. Examination.

International Law, 3 Crs.

This course is designed to introduce the student to international law through the examination of such matters as the nature and sources of international law (including the role of treaties, custom, and natural law), the relationship between international law and municipal law, the operation of international law on states and individuals, the role of international organizations, and international conflict of laws.

International Trade Law, 3 Crs.

While a survey in International Business Transactions can discuss most elements of private international business law, it only discusses public international law when private

law touches upon it. Thus it is often the case that a separate course in International Trade Law (ITL) is offered. ITL also allows students to appreciate the interplay between the private law and public law from the public law perspective of regulating trade between the nations. International Trade Law concerns the study of the law of the multilateral trading system in the World Trade Organization (WTO) and the implementation of those legal obligations into the law of the US and other countries.

Internet Law, 2 Crs.

The course surveys various aspects of domestic and foreign law which impact the use of the Internet. In particular, the legal areas investigated include: electronic contracts and e-commerce; jurisdictional issues; privacy rights; intellectual property rights such as trademark, copyrights, and patents, from both defensive and offensive perspectives; defamation; censorship; computer crime; securities regulations; taxation issues; and legal practice on the Internet. The emphasis of the course is on the student obtaining a working overview of each of these areas as they pertain to the Internet. The goal is for the student to acquire a basis from which to advise clients on Internet-related legal issues which affect the conducting of their business and personal affairs. The course only incidentally touches on the technological aspects of the Internet and computers as the main focus is on the legal aspects of Internet use.

Introduction To Jewish Law, 2 Crs.

This course will be divided into three primary areas. Part I will examine the nature, history and development of Jewish law, its sources and application. Part II will focus on the philosophical theories underlying Jewish law with a particular focus on law and morality and law and equity. Part III will focus on specific substantive areas of Jewish law including family law, abortion and other bio-ethics questions, privacy, rights of the handicapped, bankruptcy and capital punishment. The course will not presume any prior experience with Jewish texts and materials.

Islamic Law, 2 Crs.

This course will introduce the history, jurisprudence and practice of Islamic Shari'a Law. Sources of Islamic law and jurisprudential methodology will be examined. Basic concepts in the substantive areas of family law, criminal law, commercial law, property, inheritance, women and the law and human rights will also be reviewed. In the final portion of the course, the application of Islamic law in Western societies will be discussed. **Paper**

Juvenile Law, 2 Crs.

This course is intended to provide students with a comprehensive foundation for understanding the juvenile justice system and how law influences and impacts the relationships among minors, parents, and the state in three major areas: constitutional guarantees, dependency jurisdiction, and delinquency jurisdiction. The course will also highlight policy issues related to these major areas, including points that require cross-disciplinary investigation and evaluation for development and devising legislation. Selected topics in these major areas of concentration will entail curfew laws, religious beliefs in decision making, constitutional rights guaranteed to minors, school restrictions on constitutional freedoms, ethical and professional responsibilities to minors, minors' decision making for medical care, rights afforded juveniles in delinquency proceedings, transfer laws and procedures, minors as research subjects in experimentation, dependency and the responsibilities of state agencies in cases of dependent minors, and termination of parental rights. Evaluation will be based on class colloquium and final examination.

Labor Law, 3 Crs.

This course covers the evolution of federal labor relations laws and their effects upon the relationships between employers and employees, employers and unions, and employees and unions. Within this broad area, special attention is devoted to the following topics: the area of federal regulation, labor objectives and labor rights, employee representation (bargaining units and elections), unfair labor practices of both employers and unions (i.e., employer interference in union activities, domination of labor unions by employers, discrimination encouraging or discouraging union activity, restraint or coercion of employees by unions, discrimination by unions), strikes, picketing, boycotts, and injunctions.

Land Use Planning, 2 Crs.

This course examines the doctrines and implications of land use planning. Consideration is given to relevant constitutional and property law doctrines. The coverage includes the role of the judiciary in resolving conflicting land uses, legislative controls through zoning, subdivision control, building and housing codes, the use of eminent domain, and the uses of public lands.

Law and Accounting, 2 Crs.

This course introduces basic accounting concepts that are relevant in problems relating to taxation, corporations, and other business areas. Topics include an introduction to accounting records and procedures, and the preparation and analysis of financial statements. The course is restricted to students who have not had any undergraduate accounting.

Law and Psychology, 2 Crs.

This course is divided into two parts. The first part of the course is designed to present a study of psychoanalytic theory and to explore its relevance to a wide variety of fundamental legal issues. The second part of the course returns the lawyer to the more familiar role of participant in particular legal processes. We will examine the relationships between the disciplines of psychiatry and the law, focusing on mental law in the criminal justice system (competency to be tried, insanity as a defense, the concept of guilty but mentally ill), involuntary civil commitment, and problems in the process of mental health administration.

Law and Religion, 2 Crs.

This course is designed to examine the religious foundations of legal systems and of the law. We examine the major religious traditions of the world and the impact of these traditions upon legal systems, legal ideas, and legal culture. Of course, special emphasis is given to the Judaic-Christian tradition and its impact on Western law. Topics of consideration vary from year to year, but they have covered such matters as the interaction of law and religion, utopias, law and religious values, the legal and religious views of the human being, and secularization of the law.

Legal Medicine and Forensic Science, 2 Crs.

This course will cover numerous medical-legal and forensic scientific issues and problems of timely interest and concern to attorneys. These matters will relate to civil and criminal litigation, as well as workmen's compensation cases, governmental agencies, and health care institutions. Personal injury lawsuits, particularly medical malpractice, and products liability cases involving scientific issues will be emphasized. Visit(s) to a nearby hospital will be included.

Legislation, 2 Crs.

This course is a study of the legislative process in the enactment of laws, the interplay of legislation and the common law, and the interpretation of statutes.

Local Government Law, 2 Crs.

This course examines the nature, power, and legal problems of local government units; their relationship to one another and to state government; and their status in a federal system of government. Examples of other topics that are covered include formation of local government units; the types of local government units enabling legislation and municipal charters; home rule; police power; government contract; and government tort liability (including civil rights violations).

Military Law, 2 Crs.

The course will explore different aspects of the Uniform Code of Military Justice, the Manual for Courts-Martial, and the military justice system, including such topical subjects as the use of military commissions to prosecute terrorists. In addition, the practical aspects of Administrative law and Presentation of Courts Martial will be discussed.

Patent Bar, 2 Crs.

A course designed for students with a special interest in patent law, and for those preparing to take the Patent Bar Examination. Students must complete weekly written assignments that require drafting patent claims and documents involved in patent preparation and prosecution. Grades are based upon these assignments.

Payment Systems, 2 Crs.

This course is a study of negotiable instruments (checks, drafts, notes) under Articles 3 and 4 of the Uniform Commercial Code. Topics covered include requirements for negotiability and the manner of negotiation; holder in due course, the bona fide purchaser of commercial paper; liability that may arise with commercial paper, based on contract, warranty, and conversion; checking accounts; the bank collection process; and rights and liabilities of various parties when commercial paper contains forgeries or alterations. The course will also consider alternative payment systems including wire transfers ("payment orders"), credit and debit cards, and letters of credit.

Pennsylvania Civil Procedure, 2 Crs.

This course is designed to acquaint students with the Pennsylvania Rules of Civil Procedure and their application to the handling of a civil action. It will explore drafting of pleadings, venue, jurisdiction, service of process, parties, arbitration, practice before the minor judiciary, other forms of actions, post-trial practice and appeal ability. Students will acquire a working knowledge of these Rules and related statutes that will assist them in handling legal matters for clients.

Pennsylvania Criminal Law Seminar, 2 Crs.

This graded, two-credit seminar is meant to provide a limited number of students with the opportunity for advanced research and study in current and challenging topics of Pennsylvania criminal law and procedure. Papers prepared by students in the seminar may be used to satisfy the Upper Level Writing Requirement. Students will also be expected to make in-class presentations on their topic of interest. To apply for admission to this seminar, please contact the assigned professor directly.

Pennsylvania State Constitutional Law, 2 Crs.

Increasingly, state courts are turning to state constitutions as sources of fundamental legal norms. This course will examine the history, structure, and content of the Pennsylvania Constitution. Inevitably, the role of courts in the process of interpreting organic law also will be examined. The course will aim to help the student understand the nature of the Pennsylvania Constitution, the contours of its most significant provisions, the extent to which it differs from the U.S. Constitution and the methods of constitutional interpretation generally applied by Pennsylvania courts.

Philosophy of Law, 3 Crs.

This course has as its goal, perspective forming: to remove the shackles of the mind which limit our ways of seeing and experiencing law and lawyering. The insights of civilization's greatest thinkers are used to examine the law and the legal profession within the largest context imaginable. Particular focus is given to the impact of the role of law and lawyering upon the self as well as upon civilization, with considerable attention given to moral sensitivity, personal values, imagination, and creativity.

Pleading and Discovery Skills, 2 Crs.

Within the context of an actual case, this course centers on skills in the area of pretrial litigation. The class is divided into sections or "firms", each representing a party in the lawsuit. The students then analyze a set of facts and develop a strategy for their clients. As the course unfolds, the students prepare a complaint, an answer, a cross-claim, and complain to join an additional defendant. When the pleading phase of the course concludes, the students, or firms, develop a discovery plan for their respective clients. Interspersed in the course are a series of projects that relate to the law applicable to the case.

Post-Conviction Remedies in Criminal Prosecutions, 2 Crs.

This course will provide procedural and substantive considerations in Federal Habeas Corpus actions, state Post-Conviction Relief Act Filings, and other forms of post-direct appeal litigation for prisoners seeking exoneration or new trials. The course will focus on a critical and developing area of criminal practice that involves, in part, matters of alleged ineffectiveness of prior counsel and other bases of collateral relief.

Practice Before the Minor Judiciary, 2 Crs.

Introduction to a variety of court settings within the Minor Judiciary including the District Courts, arbitration and mediation. Learn special rules of procedure and evidence for these courts including the preparation and filing of complaints and other required forms. Become acquainted with substantive areas of the law applicable to these jurisdictions.

Public Sector Labor Law, 2 Crs.

From the "Blue Flu" to teachers' strikes, labor relations in the public sector is a unique, controversial, and hot area in the law. This course delves into all aspects of public employer/public employee relations. Topics to be covered include the right to organize, mandatory union membership, collective bargaining, binding arbitration, unfair labor practices, and the right to strike. While it is recommended that students take Labor Law prior to taking this class, it is not a prerequisite for the course.

Real Estate Planning, 2 Crs.

A detailed study of commercial real estate development and the related topics not covered in the first year course in Property. The course covers, inter alia, the law of brokers, mortgages, real estate tax shelters, condominiums, cooperatives, and complex forms of land transactions and development.

Real Estate Skills, 2 Crs.

Students who have completed the prerequisite Property Law course will be introduced to a variety of practical real estate concepts. The course will focus on the fundamentals of real property agreements, various deed types, and mortgage financing instruments to complicated title examinations and closing settlement procedures. Several sessions will be conducted at various county offices (e.g., Recorder of Deeds, Prothonotary). The course will be taught by an experienced real estate attorney, realtor, title agent and former tax collector and Deputy Recorder of Deeds. Enrollment will be limited. Prerequisite: Property

Remedies And Damages, 2 Crs.

A study of various equitable remedies, defenses thereto, restitution, and damages for breach of contract and for torts.

Roman Law, 2 Crs.

This course examines the major principles of Roman Private (Civil) Law in the context of having affected the development of the English Common Law and the Civil Codes of Continental Europe.

Sanctions, Sentencing and Corrections, 2 Crs.

This course will examine the most critical part of the great majority of criminal proceedings: the rendering of a sentence. Lawyers have traditionally played a very limited role in the

sentencing of convicted criminal defendants and have not used the sentencing hearing as a forum for effective advocacy. However, the role of the lawyer in this area is rapidly changing. This course will review all facets of criminal sanctions, including the procedures used to determine the sentence, the purposes for the imposition of sanctions, and whether those purposes could be better achieved with sanctions other than imprisonment. In addition, we will look closely to the role lawyers can and do play in the sentencing process and how a knowledge of sentencing processes can enhance the effectiveness of legal representation. The course will also explore the special problems of sentencing juvenile and mentally ill defendants, and the current “populist” movement toward stripping away judicial discretion and replacing it with legislatively mandated sentences.

Secured Transactions, 3 Crs.

This course is concerned with aspects of security in personal property. Covered are problems and legal principles relevant to the creation of the security interest, to its perfection, to priorities between competing security interests and between a security interest and other kinds of property interests. The emphasis will be on Article 9 of the Uniform Commercial Code (UCC) and on interrelationships between the UCC and federal bankruptcy law.

Securities Regulation, 2 Crs.

The course is designed to deal with the offering and sale of securities which is governed under the Securities Act of 1933, sometimes referred to as the “Truth in Securities Act.” The students should complete the course with the overall understanding of the securities registration process as it applies in the United States. The course will explore the question of what is a security. It will then address the registration process and how securities are offered to the public. The concept of materiality is considered and the consequences of a deficient registration statement, including the remedies available under the Act, including damages and rescission. The course also explores certain exemptions from the registration requirements of the Act including the private offering exemption, the intrastate offering and Regulation D. Secondary transactions are also covered. Prerequisite: Corporations. **ENROLLMENT LIMITED TO 45 SENIOR STUDENTS**

Sports & Entertainment Law, 2 Crs.

The course will involve the study of the application of various legal doctrines as they relate to sports related activities and issues. Areas of law that will be discussed in the course will include: Contracts, Labor Law, Taxation, Torts, Licensing and Media Rights.

State Constitutional Law, 2 Crs.

This course will provide an in-depth study of the renewed resurgence of state constitutional law--"New Judicial Federalism." It will cover such topics as the history of state constitutions in early America; the "adequate and independent state grounds doctrine"; search and seizure; the "good faith" exception to the exclusionary rule; peremptory challenges; freedom of speech and expression; the right to privacy (including drug testing, homosexuality, AIDS issues, and the "right-to-die"). It will also discuss equal protection, abortion funding, and separation of church and state. Students are expected to produce a seminar paper of publishable quality. Students will also be encouraged to participate in a national writing competition sponsored by Temple Law Review and the National Association of Attorneys General. As part of the seminar, each student will be expected to make an oral presentation relating to his or her topic, and receive criticism and comments prior to writing the final draft of the **Seminar Paper**. Enrollment is limited to 15 students. Prerequisite: Constitutional Law

Tax-Exempt Organizations, 2 Crs.

The study of non-profit organizations that are exempt from the federal income tax. It considers the public policy that supports the tax exempt sector. It then considers the formation of tax exempt organizations, the IRS tests for exemption and other legal requirements. It looks at, in detail, specific types of tax exempt organizations: religious organizations, churches, educational organizations, health care organizations and arts organizations. The course also covers charitable contributions, private foundations, and art organizations. In addition, this course covers charitable contributions, private foundations and the tax on unrelated business income.

Trial Advocacy, 3 Crs.

This course is designed to acquaint students with the practical aspects of representing a client in Court. The emphasis is on the application of the rules of evidence, procedure and ethical conduct in trial and adversary proceedings. Students will be expected to transform their education in the law to the reality of courtroom behavior and advocacy. You will learn the "how to's" of direct, cross, introduction of exhibits, use of experts, and an understanding of the pitfalls and landmines that trial lawyers face. You are expected to conduct legal research and vignette moot court trials, as well as the trial of an entire case from beginning to end. Prerequisite: Evidence. **Enrollment is limited to 12 students.**

Trial Advocacy, 5 Crs.

This course is limited to 12 students per section and spans both semesters in a year-long course. The first semester concentrates on speaking and communication skills, evidence

exercises, motions practice, and the fundamentals of witness examination. It also includes introductions to opening statement, closing argument and case theory. The second semester builds upon the first and involves the application of those skills in the context of mock trials, emphasizing witness preparation, case theory, trial strategies, impeachment techniques, use of exhibits and persuasion. Students must compete for this course based upon the professor's request. See the professors for more information. Co-requisite: Evidence

Trial and Appellate Moot Court Programs

The Trial and Appellate Moot Court Programs provides third and fourth year students with an opportunity to gain valuable litigation experience through inter-school trial competitions. The law students prepare and present their cases in a live courtroom environment with members of the bench and bar serving as judges and jurors. Students who are selected to compete in these competitions receive academic credit for their work. Students participating in Trial Court Competitions may earn a maximum of 4 academic credits; students participating in Appellate Moot Court Competitions may earn a maximum of 2 academic credits.

White Collar Crime, 2 Crs.

This course will examine the state and federal criminal laws commonly applied to corporations, their officials, public officials and related parties. Aspects of the complex litigation surrounding these investigations and prosecutions will also be considered.

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BS, MS, PhD, JD

Sandy Garfinkel, Esq.
BA, JD

Anthony M. Gianantonio, Esq.
BA, JD

Peter Giglione, Esq.
BA, JD

Norman E. Gilkey, Esq.
BA, MPA, JD

Harold Gold, Esq.

Stanley W. Greenfield, Esq.
BA, JD

Rosalyn Guy-McCorkle, Esq.
BA, JD

Rhonda G. Hartman, Esq.
BA, PhD, JD

David J. Hickton, Esq.
BA, JD

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Scott Hollander, Esq.

BA, JD

Elliot Howsie, Esq.

BA, MA, JD

Honorable Joseph M. James

BS, JD

Deborah Jugan, Esq.

BS, JD

Joseph A. Katarincic, Esq.

BA, MA, LLB

William E. Kelleher, Jr., Esq.

BA, JD

Robert A. Krebs, Esq.

BA, JD

Honorable Maureen Lally-Green

BS, JD

Scott A. Lane, Esq.

BA, JD

Stuart M. Levine, Esq.

BA, JD

Terrence M. Lewis, Esq.

BA, JD

Thomas Lizzi, Esq.

Sc.B, JD

Antonio Lordi, Esq.

JD, PhD, FAP

Lynn MacBeth, Esq.

BA, JD

Honorable Donald Machen

JD, DMD, MSD

Joseph Mack, III, Esq.

BA, JD

Honorable Jeffrey A. Manning

BA, JD

Michelle A. Mantine, Esq.

BA, JD

Michael F. Marmo, Esq.

BS, MPA, JD

Amy McCall, Esq.

BS, JD

Lisette M. McCormick, Esq.

BS, JD

Sandra R. Mihok, Esq.

BA, JD

Philip E. Milch, Esq.

BS, BTL, JD

David J. Millstein, Esq.

BS, JD

Franklin B. Molin, Esq.

BA, JD

Manning J. O'Connor, Esq.

BA, JD

Anthony Patterson, Esq.

BS, JD

Toni Bione Pellegrini, Esq.

BS, MEd, JD

Anne Peterson, Esq.

BA, JD

Marla Presley, Esq.

BA, JD

Francis C. Rapp, Jr., Esq.

BA, JD

Scott W. Reid, Esq.

BA, MBA, JD

William Campbell Ries, Esq.

AB, JD

William T. Robinson, Esq.

BA, JD

Andrew M. Roman, Esq.

BA, JD

R. Damien Schorr, Esq.

BSBA, JD

David Schramm, Esq.

BA, JD

Michael Simon, Esq.

BA, JD

Patrick Sorek, Esq.

BA, JD, LLM

Edward Van Stevenson, Jr., Esq.

BA, JD

Honorable Kelley T. Streib

BA, JD

Shaun E. Sweeney, Esq.

BSBA, JD

Rev. Louis F. Vallone

BA, MA, MDiv

Raymond Vogliano, Esq.

BS, JD

Michael Waltman, Esq.

BA, JD

Cyril H. Wecht, M.D., Esq.

BS, MD, JD

David N. Wecht, Esq.

BA, JD

Kirsha J. Weyandt, Esq.

BS, JD

John K. Williamson, Esq.

BSME, JD

Nicholas J. Zidik, Esq.

BA, JD

Duquesne University Facilities

The Administration Building, “Old Main,” was the first building constructed on the Duquesne campus, dedicated in 1885. It houses the Executive Offices of the University, Office of Admissions, Registrar’s Office, Campus Ministry, Business Offices, University Counseling Center, Financial Aid Office, Learning Skills Center, and the offices of University Events, Alumni, and Development. Adjoining the building is the University Chapel, which offers daily Masses.

The A. J. Palumbo Center, dedicated in 1988, is the home of the Duquesne men’s and women’s basketball, as well as, the volleyball and wrestling teams. In addition to being the Dukes home court, the center serves as a recreational facility for students, faculty, and staff. The 6,200-seat arena also houses intramural activities, racquetball courts, a weight room, exercise room, and locker facilities. The arena is also a convocation facility that allows the entire University to come together for major events.

Bayer Learning Center is a modern classroom building with multimedia classrooms/ laboratories, complete with satellite downlinks, electronic “white” boards and interactive student response pads.

The Bayer Learning Center houses the Department of Physics of the Bayer School of Natural and Environmental Sciences, Pre-Health Professions and Post-baccalaureate Pre-Medical Programs Office, and the administrative, student services, and faculty offices of the Mylan School of Pharmacy.

Brottier Hall is an apartment complex adjacent to Rockwell Hall. It houses approximately 650 students in studio, 1-bedroom and 2-bedroom apartments.

Constructed in 1967, the building is 20 stories high, with 314 total rental units. There is a fitness center, indoor parking garage, game room and vending machines. The facility includes a front desk area equipped with security cameras and ID card readers. Students are required to sign a 12 month lease. Meal plans are not required; however, a variety of meal plan options are available on a voluntary basis.

Upper-class students, graduate students and married students are welcome to apply for an apartment beginning June 1st or August 1st. University policy does not permit children to reside in Living Learning Centers.

Canevin Hall houses the School of Education, Reading Clinic, and the Guidance and Counseling Clinic.

College Hall, a six-story classroom and office building dedicated in 1970, is the seat of the McAnulty College and Graduate School of Liberal Arts, housing the majority of its departments and facilities.

Des Places Language Center of Duquesne University houses the Department of Modern Languages and Literatures, and the production and broadcasting studios of WDUQ-FM, a full member station of National Public Radio (NPR). Named in honor of the founder of the Spiritan Congregation, the center also features multimedia language laboratories, an audio language laboratory, a fully equipped color television studio, and seminar rooms.

Duquesne Towers, a 17-story, air-conditioned double-tower residence for 1,176 men and women featuring separate housing wings, was dedicated in 1970. The facility features a full-size indoor swimming pool with a sundeck, an office of Spiritan Campus Ministry, the Campus Health Services area, a main student lounge and smaller lounges on each floor, telephones in each room, and a resident dining hall. The facility includes a front desk area equipped with security cameras and ID card readers, and each student room has access to the campus computer mainframe.

Fisher Hall houses the School of Law Clinical Facility and the RSHS Departments of Health Management Systems and Speech-Language Pathology, Speech-Language Pathology Clinic, Exercise Physiology Lab for Athletic Training, Occupational Performance Lab for Occupational Therapy, Department of Theology, Human Resource Management, Public Affairs, computer labs, classrooms, and other administrative offices. The School of Nursing is located on the fifth floor and includes a nursing computer laboratory, resource center, nursing skills laboratory, and lecture halls.

The Health Sciences Building, dedicated in 1991, resulted from the renovation of the old Gymnasium. The four-story building is the home of the John G. Rangos, Sr. School of Health Sciences with its departments of athletic training, occupational therapy, physical therapy, physician assistant, and Ph.D. program in rehabilitation science. The building provides faculty and staff offices and teaching and research laboratories.

The Edward J. Hanley Hall, dedicated in 1982, resulted from the renovation and expansion of the old University Library building. The facility houses the School of Law faculty and administrative offices, research and study rooms, two large amphitheater lecture halls, interview rooms, seminar and classroom areas, and a moot courtroom. The greatly expanded and fully computerized law library is the most accessible one of its kind in the city, with its central location and convenient hours. The Law Library is open to members of the local bench and bar, as well as law students.

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In 2002, the Law School completed substantial renovations and new construction to Hanley Hall. The John E. Murray, Jr., Pavilion and library renovations combined to nearly double Hanley Hall's existing space to approximately 125,000 square feet. This construction added three new classrooms, two new courtrooms, a new computer lab, a new lounge and cafeteria, and greatly expanded our library, student study areas, and student organizations space.

The Laval House houses the Spiritan Vocation Office.

The Gumberg Library, opened in 1978 and rededicated in 1995, is a modern, attractive five-story structure. Housed in over 100,000 square feet of space is a collection of over 700,000 volumes. The Library offers books, journals, electronic resources, and an extensive micro-print and audio-visual collection. The facility also contains a number of special collections, including the Rabbi Herman Hailperin Collection on Medieval Christian and Jewish intellectual and religious thought and the Silverman Center Collection, an internationally prominent collection of the world's literature in phenomenology. The Gumberg Library also houses the Justice Michael A. Musmanno Collection, and the John Cardinal Wright Collection containing much of the Cardinal's personal papers, sermons, and correspondence.

The Power Center, a 130,000-square-foot multipurpose facility, was named for Duquesne's first president and Spiritan priest, the Rev. William Patrick Power, C.S.Sp. The center is located at the corner of Chatham Square and Forbes Avenue. Features include: Barnes & Noble at Duquesne; the Power Recreation Center; a full-service restaurant, The Red Ring; Jamba Juice bar; a convenient take-out and prepared sandwich, snacks and sundry shop, the Marketplace. The top level of the building, which is the equivalent of eight stories, holds a conference/ballroom with seldom-seen panoramas of the city, charming balconies and 7,500 square feet capable of accommodating up to 700 people. High-tech lighting, numerous screens, a dance floor and portable stage are among the ballrooms amenities. Soundproof panels allow the room to be configured to meet numerous needs. A spacious pre-event area with four plasma screens and a full-service kitchen are found on this level. Access is provided to the Forbes Parking Garage and campus via the Sklar Skywalk, the city's highest pedestrian walkway.

The Power Recreation Center, an 80,000-square-foot-area comprising the second, third and fourth floors of the Power Center, is open seven days a week for Duquesne students and employees. Features include: Secure access; audio-visual and other classrooms; separate student and staff locker facilities; aerobics space; three big-screen plasma TVs and 30 Nautilus cardio fitness machines with personal viewing screens; basketball/volleyball courts; walking/running track; free weight room; racquetball courts; offices and Internet-accessible lounges.

Duquesne Union

The Duquesne Union is the "living room" of the University where much of the campus activity is centered. The Union houses the Offices of Student Activities, International Affairs, Commuter Affairs, Multicultural Affairs, Greek Life, Freshman Development, Special Student Services, and various student organizations. Facilities include meeting rooms, an information center, four dining facilities, ID Center, mailing and copy center, PNC Branch Bank, Computer Store, an art gallery and a recreation center. The Union is adjacent to the School of Law, which adds convenience and a congenial atmosphere to the University.

The Union offers many services vital to gaining an education. Many student services are available in the Union as well as meeting spaces for small and large events. The Duquesne Union is much more than a building. The Union has become an organization, a program, an experience and a spirit that continues to spread throughout the University. It is a unique partnership between professional staff and students who work together to provide the campus with a quality facility for members of the Duquesne community and those beyond.

Hours Of Operation:

Sunday	10:00 a.m. - Midnight
Monday-Wednesday	8:30 a.m. - Midnight
Thursday-Friday	8:30 a.m. - 2:00 a.m.
Saturday	10:00 a.m. - 2:00 a.m.

Because the Union relies heavily on student staff, the following hours are subject to change during holiday and summer breaks when our students are less available:

The Art Gallery - The Les Ideas Art Gallery is located in room 301 of the Union. It may be reserved for art exhibits by contacting the Union Room Reservation Office in Room 305 of the Union.

Computer Facilities - A computer lab is located on the first floor of the Union. Located in Room 111, the computer lab is staffed with trained aides and is available during building hours of operation for anyone with a Duquesne I.D.

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Dining Facilities - A variety of dining facilities are available in the Duquesne Union.

Off Ramp (Coffee House and Pizza Shop) First Floor

Starbucks (outdoor seating available) Second Floor

Options Cafe (variety of lunch and dinner options) Fifth Floor

City View Cafe (faculty and staff dining) Sixth Floor

Catering for Campus Events - If you are holding an event in the Union for which you would like any type of meal or refreshments, you must contact the Director of Catering to make special arrangements for your event. Be sure to note any table cloths, table skirting or other special needs. Call 412-396-6623.

Recreational Activities - The first floor Games Area is equipped with video machines, skeeball and basketball games, a big screen TV, a ping pong table, and billiards tables. This area is equipped with a stereo system and is available for individual and group use. Contact the Information Center for information on group usage.

Study Areas - Study areas are available throughout the Union. A quiet study room is available during building hours in room 118 (first floor). This room is specifically intended to be a quiet area for study and is furnished with tables and chairs. Several common areas are also frequently used for study. Such areas include the lounge in front of the Off Ramp and the third floor Concourse. Students may utilize the soft furniture in the Ballroom (fourth floor) for study or relaxation unless the room is scheduled for an event. Finally, students may schedule meeting rooms on the first and sixth floors for study. These rooms must be scheduled following the proper procedures and are also subject to availability on any given day. Contact the Union Room Reservation Office in Room 305 of the Union.

Television - Three televisions are located on the first floor. The Union offers a large screen television in the Off Ramp dining facility and also in The NiteSpot on the first floor. The Commuter Lounge (Room 122) and the first floor Concourse are both furnished with soft furniture for your comfort. Finally, a television is located on the third floor in the Concourse with soft furniture in place as well.

Duquesne Union Student Services

A variety of student services are offered in the Duquesne Union. Please phone or stop by the Information Center on the third floor of the Union (412-396-6632) and our staff will direct you to the proper location.

Activities Calendars

Student Activities
3rd Floor - Room 305

Audio Visual Equipment

Information Center
3rd Floor - Concourse

Banking

PNC Bank
2nd Floor - Room 206

Banners and Signs

Information Center
3rd Floor - Concourse

Bus Schedules

Commuter Affairs
1st Floor - Room 117

Commuter Services

Commuter Affairs
1st Floor - Room 117

Copy Machines

2nd and 3rd Floors

Disabled Student Services

Student Services
3rd Floor - Room 309

Event Scheduling

Student Activities
3rd Floor - Room 305

Facilities Management

Student Activities
3rd Floor - Room 335

Fax Services

Information Center
3rd Floor - Concourse

Health Service Nurse

Commuter Affairs
1st Floor - Room 117

ID Card

DU Card Center
2nd Floor - Room 203

Lost and Found

Information Center
3rd Floor - Concourse

MAC Machine

PNC Bank
2nd Floor - Room 206

Mailing Services

Mail, Etc.
2nd Floor - Towers

Maps

Information Center
3rd Floor - Concourse

Message Center

Commuter Affairs
1st Floor - Room 117

N.Y. Times

Information Center
3rd Floor - Concourse

Off-Campus Housing

Commuter Affairs
1st Floor - Room 117

Package Mailing

Mail, Etc.
2nd Floor - Towers

Package/Pick-Up

Information Center
3rd Floor - Concourse

Port Authority Tickets

Information Center
3rd Floor - Concourse

Stamps

Mail, Etc.
2nd Floor - Room 214

Student Activities

Student Activities
3rd Floor - Room 305

University Organization Mailboxes

Information Center
3rd Floor - Concourse

Unlock Meeting Rooms

Information Center
3rd Floor - Concourse

Volunteer Activities

Student Activities
3rd Floor - Room 305

Duquesne University Services

The following Directory of important Duquesne University Campus Addresses and Telephone Numbers are provided for your assistance and convenience.

Duquesne University

600 Forbes Avenue
Pittsburgh, PA 15282
Telephone: 412-396-6000

Spiritan Campus Ministry

Administration Building
First Floor
Telephone: 412-396-6020

Assumption

Ground Floor
Telephone: 412-396-5093

Union

3rd Floor
Telephone: 412-396-6632

Health Service

Duquesne Union, Second Floor
Telephone: 412-396-1650

University Events

Duquesne Union, Third Floor
Telephone: 412-396-6632/6633

Public Safety

Public Safety Building
Telephone: 412-396-6002
For Emergency, call 412-396-2677

Student Accounts

Administration Building, Room 208
Telephone: 412-396-6585

University Counseling Center

308 Administration Building
Telephone: 412-396-6204/6208

School Of Law

Hanley Hall
900 Locust Street
Pittsburgh, PA 15282
Telephone: 412-396-6300

Towers

First Floor
Telephone: 412-396-5044/5045

St. Martin

First Floor
Telephone: 412-396-5498

Cashier - Payment of Tuition and Fees

Administration Building, Ground Floor
Telephone: 412-396-6587/6588

Identification Cards

203 Duquesne Union
Telephone: 412-396-6191

Barnes & Noble @ Duquesne University

Power Center, Lower Level
Telephone: 412-434-6626

Psychology Clinic

Rockwell Hall, Ninth Floor
Telephone: 412-396-6562

Residence Life

Assumption Hall, Ground Floor
Telephone: 412-396-6655/5028

Student Health Insurance

Administration Building, Room 212
Telephone: 412-396-6677

DUQUESNE UNIVERSITY CAMPUS MAP



University and School of Law Statement of Policies

Reserved Powers

Duquesne University and the Duquesne University School of Law recognize that the educational process, from admission through graduation, requires continuing review and appropriate approval by appropriate University and School of Law officials. As such, the provisions of this Bulletin are to be considered directive in character. The University and the School of Law, therefore, reserve the right, at any time, to change any and all requirements, schedules (including changing course instructors), regulations, and policies contained herein, including, but not limited to the requirements for graduation, fees, tuition, room and board costs, and to determine whether an individual has satisfactorily met the requirements for admission or graduation.

Notice Of Right To Privacy

Under the Family Educational Rights and Privacy Act, access to student records by non-university personnel is restricted unless granted by the student, or dependency of the student is demonstrated by a parent or guardian.

Privacy Rights Of Students

The School of Law maintains an academic record and file for any student who has registered for any regular session. In addition, a financial aid file and/or a career services file are maintained for each student who has applied for or otherwise sought the assistance of those offices. The School of Law respects the privacy rights of its students and their families and also endeavors to insure the accuracy of all information contained in any file.

Non-Discriminatory Policy And Non-Harassment Policy As To Students

Duquesne University, motivated by its Catholic identity, values equality of opportunity, human dignity, racial, cultural and ethnic diversity, both as an educational institution and as an employer. Accordingly, the University prohibits and does not engage in discrimination or harassment on the basis of race, color, creed, religion, national origin, sex, sexual orientation (exclusive of conduct), age (except as provided by law), disability or status as a veteran or disabled veteran. Further, Duquesne University will continue to take affirmative steps to support and advance these values consistent with the University's mission.

This policy applies to all programs and activities of the University and the School of Law, including, but not limited to, admission and employment practices, educational policies, scholarship and loan programs, and athletic or other University or School of Law sponsored events. This is a commitment by the University and the School of Law, in accordance with

their religious values and applicable federal (Title VI, Title IX and Section 504) state and local laws and regulations. Nothing herein, however, shall be interpreted as a waiver by Duquesne University or the School of Law of its own constitutional and legal rights based upon its religious affiliation. The individual responsible for coordinating the University's efforts under this policy and its obligations under the applicable federal, state and local laws and their implementing regulations is Dr. Judith Griggs, Affirmative Action Officer, Ground Floor, Administration Building, 412-396-6661. (1/00)

University Policy On Sexual Harassment

No member of the Duquesne University community may sexually harass another. Any employee or student will be subject to disciplinary action for violation of this policy. Individuals who believe they are being sexually harassed should notify the University's Affirmative Action Officer, Ground Floor, Administration Building, 412-396-6661. Because of the potential for abuse, as well as the serious personal and professional consequences following an allegation of sexual harassment, anonymous statements or verbal accusations, not followed by a written and signed statement, will be disregarded. Substantial written complaints will be promptly investigated.

Americans With Disabilities Act

In accordance with federal law and University policy, Duquesne does not discriminate against disabled students. The University does not discriminate in the recruitment, admission, educational process, or treatment of students. Students who have self-identified, provided documentation of disability, and requested reasonable accommodations are entitled to receive approved program modifications, appropriate academic adjustments, or auxiliary aids that enable them to participate in and benefit from all educational programs and activities.

The University policy with regard to accommodations for disabled students is available at the School of Law Office of the Registrar and the University Office of Special Student Services. Any student desiring accommodations for class sessions or examinations should contact the Associate Dean. A student who considers himself or herself disabled is advised to contact Dr. Frederick H. Lorensen, Director of Freshman Development and Special Student Services, 309 Duquesne Union, 412-396-6657, e-mail: lorensen@duq2.cc.duq.edu, in order to inquire about the University's pertinent policies and procedures. Within the School of Law, the person to Contact is the Associate Dean.

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Calendar

The fall (August-December) and spring (January-May) academic semesters each consist of 14 weeks of study. All entering students begin in the fall semester. Summer classes typically run from mid-June through the end of July.

School Of Law Announcements

All students should regularly check the bulletin boards, student mail folders, and their e-mail addresses for advance reading assignments, class cancellations, changes, Law School notices, Career Services notices, book lists, student organization information, and general information. First-year students should be sure to check the bulletin boards in the School of Law for advance reading assignments to be completed prior to the first day of classes. Also, students may obtain this information by visiting our website www.law.duq.edu and click on the On Line Bulletin Board link or the Registrar's link. Announcements concerning School of Law closings due to inclement weather or other special circumstances are available at 412-396-5269.

Office and Phone Directory Law School Administration

Interim Dean

Ken Gormley
412-396-6280

Associate Dean

Nancy D. Perkins
412-396-6284

**Assistant Dean of Students and
Director of Career Services**

Ella A. Kwisnek
412-396-6559

Law School Registrar

Valerie J. Harper
412-396-6295

Director of Admissions

Joseph P. Campion
412-396-4703

Director of Alumni Relations

Jeanine DeBor
412-396-5215

Director of Bar Services

Richard C. Gaffney
412-396-1990

**Director of the Center for
Legal Information**

Frank Y. Liu
412-396-5018

**Acting Director
of Clinical Legal Education**

Tracey McCants Lewis
412-396-6286

**Acting Assistant Director
of Clinical Legal Education**

Norma M. Caquatto
412-396-1686

**Director of the Federal Low Income
Tax Practicum and the Securities
Arbitration Practicum**

Alice L. Stewart
412-396-5877

Director of International Programs

Kirk W. Junker
412-396-1047
junker@duq.edu

Director of Legal Research and Writing

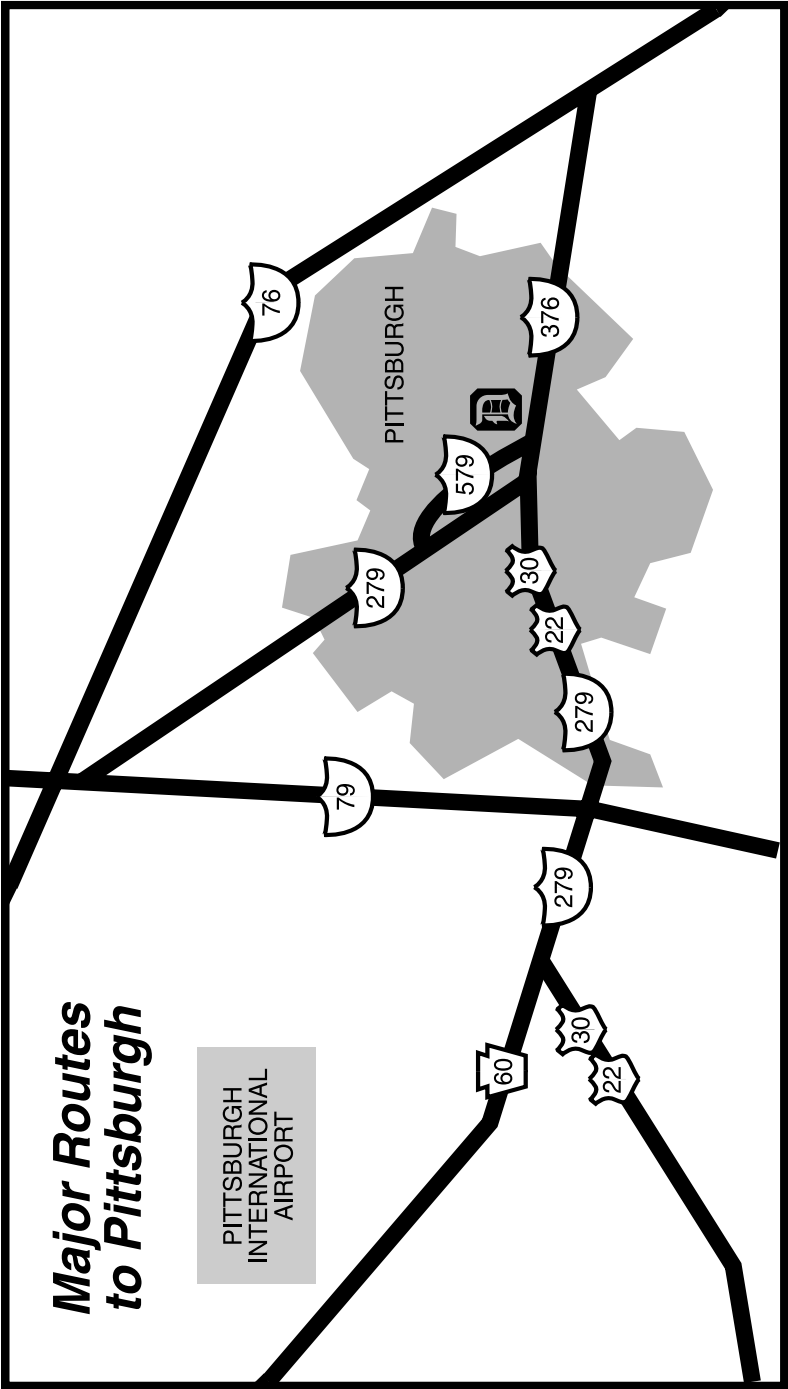
Jan M. Levine
412-396-1048

Coordinator of Student Organizations

Jodi A. Gill
412-396-6186

Assistant to the Dean

Maria D. Comas
412-396-6281



Calendar of the School of Law 2009-2010

FALL SEMESTER

August 17-23	Monday-Sunday	Orientation (First Year Students)
August 24	Monday	Classes Begin For All Students
September 7	Monday	Labor Day (No Classes)
October 15, 16	Thursday, Friday	Practice Exams (First Year Students)
November 6	Friday	No Classes For Upperclass Students
November 7	Saturday	MPRE
November 13	Friday	Latest Day to Apply for Degree June 2010 Graduates
November 24	Tuesday	Legislative Day Treated as a Friday (All Students)
November 25-29	Wednesday-Sunday	Thanksgiving Break (No Classes)
November 30	Monday	Classes Resume
December 3	Thursday	Last Day of Classes For First Year Students
December 4	Friday	Last Day of Classes For Upperclass Students
December 7	Monday	First Day of Exam Period
December 8	Tuesday	Immaculate Conception (Offices Closed)
December 21	Monday	Last Day of Exam Period

SPRING SEMESTER

January 13	Wednesday	Classes Resume Legislative Day Treated as a Monday (All Students)
January 18	Monday	Martin Luther King, Jr. Day (No Classes)
March 1-6	Monday-Saturday	Spring Semester Break (No Classes)
March 8	Monday	Classes Resume
April 1-5	Thursday-Monday	Easter Break (No Classes - Offices Closed April 1, 2)
April 6	Tuesday	Classes Resume
May 3	Monday	Last Day of Classes
May 6	Thursday	First Day of Exam Period
May 13	Thursday	Ascension Thursday (Offices Closed)
May 21	Friday	Last Day of Exam Period
June 6	Sunday	Commencement