The School of Law Commencement will be held at 11:00 a.m., on Friday, May 24, 2019, in the David L. Lawrence Convention Center Spirit of Pittsburgh Ballroom. **Tickets are not necessary** for family and guests to attend the ceremony. Immediately following, in honor of our graduates, a reception will be held on the David L. Lawrence Convention Center 3rd Floor Concourse.

**Graduation:** All graduates **are required** to report to Rooms 302-305 of the David L. Lawrence Convention Center by 10:15 a.m. for robing and line-up. Graduates should enter the David L. Lawrence Convention Center on the East Lobby side. **Family members and guests should also enter on the East lobby side – the Spirit of Pittsburgh Ballroom is accessible from the convention center’s parking garage.**

If special seating accommodations for guests are required, please e-mail Ella Kwisnek, Assistant Dean of Students, by Friday, May 17, 2019. We will reserve up to 10 seats.

**Parking:** Parking is available at the David L. Lawrence Convention Center and costs $13.00.

**Commencement Mass:** Mass will be held at 9:00 a.m. in the David L. Lawrence Convention Center, Room 406, on Friday, May 24, 2019. A continental breakfast will follow the mass. Graduates do not need to robe for Commencement Mass. **Graduates wishing to serve as a greeter, reader or a gift bearer during Mass are asked to notify Dean Kwisnek at kwisnek@duq.edu or 412-396-1474 no later than Monday, May 13, 2019.**

**Graduation Fair - Tams, Tassels and Gowns:** Graduates are required to wear the authorized Duquesne University School of Law academic regalia provided by Duquesne University’s approved vendor, Herff Jones Inc., and University Bookstore (www.duquesne.bncollege.com). **Pre-fitting for graduation regalia will take place in the Law School main lobby on Wednesday, March 20, 2019, from 5:00 p.m. to 6:30 p.m. and on Thursday, March 21, 2019, from noon to 4:00 p.m.**

**Graduation Regalia:** The purchase price for graduation regalia, including custom tam, tassel and gown is $163.78. The last day to order tams, gowns and tassels from the University Bookstore will be Monday, April 8, 2019, by 5:00 p.m. to ensure prompt delivery of the graduation regalia. **Orders received after Monday, April 8, 2019, will be charged a $20.00 late fee.** A University Bookstore representative will notify the Law School when the regalia will be available for pickup, which is anticipated to be around Tuesday, May 7, 2019.

**Juris Doctor Hoods:** All graduates are vested with the Juris Doctor Hood by a faculty member on stage when the degree is awarded. You have two options regarding the hood:
Option 1: Purchase a hood from Herff Jones and the University Bookstore for $49.20 or $167.99. The hood price difference is due to material quality.

Option 2: Rent a hood from the Duquesne University School of Law by making a deposit of $250.00 (check or credit card) for the Juris Doctor Hood between Wednesday, March 20, 2019, and Friday, May 10, 2019, in the Main Office. (Checks should be made payable to Duquesne University School of Law.)

**Rental Hoods will be received in Rooms 302-305 of the David L. Lawrence Convention Center on graduation day.** *The Rental Hoods are the property of the School of Law and are not available for sale.* Rental hoods must be returned to the University Bookstore no later than noon on Friday, June 7, 2019. **Your $250.00 check or credit card slip will be returned to you at that time.** After June 7th, please bring rental hoods to the Main Office. If you do not return the hood by Monday, June 17, 2019, a hold will be placed on your student transcript. In addition, $250.00 will be added to your financial debt and obligation to Duquesne University.

**Senior Pictures:** The *Fourth Year Evening* Class will have their group picture taken at 5:15 p.m., on Wednesday, April 10, 2019. The *Third Year Day* Class and *Fourth Year Part-Time Day* Class will have their group picture taken at 12:15 p.m. on Thursday, April 11, 2019. All pictures will be taken outside on the Duquesne University School of Law Staircase.

**Graduation Announcements:** The School of Law will give each graduate one packet of five graduation announcements at no charge. Announcements will be available during the Graduation Fair on March 20 and March 21. After the Graduation Fair, any extra announcements will be available in the Main Office on a first-come basis.

**Clearance Cards:** Graduating students must have a $0.00 student account balance to receive a Clearance Card, which is needed to pick up your regalia from the bookstore. Students’ tuition accounts should be at a $0.00 balance no later than Friday, May 3, 2019. Clearance Cards will be available for pick up from the Career Services Office beginning Tuesday, May 7, 2019. No degree will be conferred, nor any transcript released, until all debts are paid in full including library late fees and parking tickets.

**Certificates of Appreciation:** If you would like to thank a loved one/friend who supported you through law school, Certificates of Appreciation are available. View a sample certificate and complete the form online at [http://law.duq.edu/academics/registrar/forms/certificate-appreciation](http://law.duq.edu/academics/registrar/forms/certificate-appreciation) by Friday, May 10, 2019. The certificate(s) will be signed by the Dean and given to you with your diploma on graduation day.
IMPORTANT GRADUATION-RELATED DATES

ORDER REGALIA................................................................................. March 20 & March 21, Law School Lobby
(after March 21, order regalia from bookstore – a late fee of $20.00 charged after April 8)

SENIOR PICTURES
4E Class at 5:15 p.m. - Duquesne University Law School Staircase ......................... Wednesday, April 10
3D Class & 4 PTD Class at 12:15 p.m. - Duquesne University Law School Staircase ... Thursday, April 11
*rain alternative location: Day and Part-time Day – Student Union Ballroom; Evening – 302 Law School

DEPOSIT FOR RENTAL HOOD, MAIN OFFICE ................................. Deadline: Friday, May 10

CERTIFICATES OF APPRECIATION (for loved ones) ................................. Submit by Friday, May 10

PICK UP CLEARANCE CARD FROM CAREER SERVICES OFFICE... Between May 7 and May 17
*tuition, Duquesne parking citations, and library fees must be paid in full to receive a Clearance Card

PICK UP REGALIA FROM BOOKSTORE ........................................ Between May 7 and May 24
*must present Clearance Card to pick up regalia

COMMENCEMENT ............................................................................. Friday, May 24

Commencement Mass 9:00 a.m.
David L. Lawrence Convention Center, Room 406
*Continental Breakfast – Lobby outside Room 406

Robing and Line-Up 10:15 a.m.
David L. Lawrence Convention Center, Rooms 302-305

Ceremony 11:00 a.m.
David L. Lawrence Convention Center, Spirit of Pittsburgh Ballroom

Reception 12:30 p.m.
David L. Lawrence Convention Center, 3rd Floor Concourse