LAW STUDENTS

OFFICE OF THE LAW SCHOOL REGISTRAR

REGISTRATION FALL 2019

The Fall 2019 class schedule is posted at [http://www.law.duq.edu/academics/registrar](http://www.law.duq.edu/academics/registrar). You will also find the course schedule listings in DORI. However, information regarding course descriptions, concentrations, upper level writing, experiential learning, and professional skills requirements are available by clicking on the Course/Curriculum link at [https://www.law.duq.edu/academics/registrar/curriculum](https://www.law.duq.edu/academics/registrar/curriculum). If you have any questions, please feel free to visit our office.

REGISTRATION DATES AND TIMES – FALL 2019*

The division you will be in for the upcoming academic year determines time tickets for registration.

- **4E, 3E**
  - March 25th – August 30th
  - 8am – 11:59 pm

- **4P, 2E**
  - March 28th – August 30th
  - 8am – 11:59 pm

- **3D, 3P**
  - April 2nd – August 30th
  - 8am – 11:59 pm

- **2D, 2P**
  - April 5th – August 30th
  - 8am – 11:59 pm

*Registration and drop/add will end August 30, 2019 at midnight for all students.

BANNER SELF-SERVICE

- Log on to DORI at [www.duq.edu/dori](http://www.duq.edu/dori)
- Click on Self Service Banner > Student Information > Registration
- Search for classes and complete your registration
- If you are unsure how to register, go to [http://law.duq.edu/academics/registrar](http://law.duq.edu/academics/registrar)
  - Click on Registration
  - Click on How to Register in DORI- Banner Self-Service Quick Guide
- To view any student holds, go to: Self Service Banner > Student Information > Holds
- To view student time tickets, go to: Self Service Banner > Student Information > Registration > Registration Status
- Courses listed with section number 51 are online courses. You must complete 28 credits or more in order to register for online courses.
MANDATORY CREDIT LIMITATIONS FOR UPPER-DIVISION STUDENTS
*Be mindful of the required credit minimum and maximum per semester*

<table>
<thead>
<tr>
<th>Year of Study</th>
<th>Semester Credit Maximum</th>
<th>Semester Credit Minimum</th>
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</thead>
<tbody>
<tr>
<td>2nd Year Day</td>
<td>18 credits</td>
<td>10 credits</td>
</tr>
<tr>
<td>3rd Year Day</td>
<td>18 credits</td>
<td>10 credits</td>
</tr>
<tr>
<td>2nd Year Evening</td>
<td>13 credits</td>
<td>8 credits</td>
</tr>
<tr>
<td>3rd Year Evening</td>
<td>13 credits</td>
<td>8 credits</td>
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<tr>
<td>4th Year Evening</td>
<td>13 credits</td>
<td>8 credits</td>
</tr>
<tr>
<td>2nd Year Part-Time Day</td>
<td>13 credits</td>
<td>8 credits</td>
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<tr>
<td>3rd Year Part-Time Day</td>
<td>13 credits</td>
<td>8 credits</td>
</tr>
<tr>
<td>4th Year Part-Time Day</td>
<td>13 credits</td>
<td>8 credits</td>
</tr>
</tbody>
</table>

- Students must register for eight to ten credits per semester as a law student.
- Students pursuing a joint degree must register for no less than eight to ten law credits.
- Students cannot accelerate graduation.
- All elective courses must have six or more students registered for the course to proceed in the semester.
- Students who are waitlisted on a course are not officially registered.

STUDENT FACULTY ADVISOR
- Students will receive the name of their faculty advisor via email from Mrs. Heather Shaw, Assistant Registrar, before registration begins.
- Students should schedule an appointment with their faculty advisor regarding concentrations and course selection.

OPEN HOUSE – The Tribone Center*
- Tuesday, March 12, 2019 from 3:30 to 6:00 pm in the Student Union Africa Room.
- For more information about clinics and programs, please visit [https://www.law.duq.edu/clinics](https://www.law.duq.edu/clinics) or call Mrs. Beth Licciardello at 412-396-4730.

*Students may now register for clinics and programs via BANNER.

Students participating in live client experiences must be in good standing under PA 321.
MANDATORY REQUIRED COURSE SEQUENCE

*PLEASE NOTE: CORPORATIONS IS NOW A ONE SEMESTER, THREE-CREDIT COURSE.

The following required schedule of course offerings is designed to assure that every student will have an opportunity to register for all bar examination courses without experiencing any course or examination conflicts.

**Second-year Day**
Required courses are Constitutional Law I and II (students must register for the same professor and section for Constitutional Law I and II); one of the following two courses: Criminal Procedure: Fundamentals OR Criminal Procedure: The Police Function.; Evidence; and Corporations. Estates and Trusts, Basic Federal Income Taxation, and Family Law, strongly recommended.

**Third-year Day**
Required courses are Professional Responsibility and Sales Core/Applied Competencies I and II *(required for students in the bottom 1/3 of their first year)*. Federal Civil Procedure, Pennsylvania Civil Procedure, Pennsylvania State Constitutional Law, Conflict of Laws, Remedies and Employment Discrimination, strongly recommended.

- The Law School Registrar’s Office automatically registers day students who were in the bottom 1/3 of class in their first year for the 3-credit Core/Applied Competencies.
- If you were not required to take the course, but interested in the course, you may register for the 2-credit Core Competencies course.
- If you are interested in the 3-credit Core Competencies course, you must contact Professor Richard Gaffney (gaffneyr@duq.edu) or Professor Ashley London (londona@duq.edu) for permission to take one of the 3-credit sections.
- You will be registered for the same sections in Core Competencies I and II for the Fall and Spring semesters unless a change is approved by the Director or Associate Director of Bar Services.

**Second-year Evening and Second-year Part-time Day**
Required courses are Criminal Law (fall), Criminal Procedure: Fundamentals (spring); Property I and II; and Constitutional Law I and II. Students must register for the same professor and section for Property I and II, Constitutional Law I and II.

**Third-year Evening and Third-year Part-time Day**
Required courses are Evidence and Corporations Estates and Trusts, Basic Federal Income Taxation, and Employment Discrimination, strongly recommended.

**Fourth-year Evening and Fourth-year Part-time Day**
Required courses are Professional Responsibility; Sales; and Core/Applied Competencies I and II. Remedies, Federal Civil Procedure, Pennsylvania Civil Procedure, Pennsylvania State Constitution Law, Conflict of Laws, Employment Discrimination, and Family Law, strongly recommended.

- The Law School Registrar’s Office automatically registers all evening law students for the 3-credit Core/Applied Competencies.
GRADUATION REQUIREMENTS

Beginning Fall 2016, all law students must complete:
* 87 Credits
* Upper level writing paper requirement
* Experiential learning requirement – 6 credits (replaces professional skills)
  - Simulation course, law clinic or field placement
* 2.0 or higher cumulative grade point average
* 2.0 or higher grade point average for the last academic year.

2/28/2019